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Tender

Recruitment PSL Agreement 2022

AFFINITY WATER LIMITED

F05: Contract notice – utilities

Notice identifier: 2022/S 000-016886

Procurement identifier (OCID): ocds-h6vhtk-03489b

Published 21 June 2022, 9:55am

Section I: Contracting entity

I.1) Name and addresses

AFFINITY WATER LIMITED

Tamblin Way

HATFIELD

AL109EZ

Contact

Amy Morris

Email

amy.morris@affinitywater.co.uk

Telephone

+44 7767008097

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

www.affinitywater.co.uk

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<http://in-tend.co.uk/affinitywater/aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://in-tend.co.uk/affinitywater/aspx/Home>

I.6) Main activity

Water

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Recruitment PSL Agreement 2022

Reference number

C-03915

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

Affinity Water has a requirement for Agency Recruitment Services including permanent, fixed term, contractors and agency temps for the Company. The PSL workstreams will be split into Lots.

Instructions to tenderers

Are you interested in tendering for this requirement?

If yes, register on our e-procurement portal In-tend (please see attached document). Note that if you do not register on the portal, you cannot be part of this tender process.

Send an email to tenders@affinitywater.co.uk to confirm that you have registered on In-tend referencing 'C-03915 - Recruitment PSL Agreement 2022' in the title of the email.

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The closing date for the [Gov.uk](#) notification is Monday 4th July 12pm noon.

The PQQ document will be issued to tenderers on In-tend once the [Gov.uk](#) notification has closed.

The PQQ document will be available to view on In-tend from Tuesday 5th July 2022.

If you have any questions or queries, please submit correspondence via the In-tend procurement portal referencing 'C-03915 - Recruitment PSL Agreement 2022' in the title of the email.

II.1.5) Estimated total value

Value excluding VAT: £1,700,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot No

1

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

Main site or place of performance

Every day Affinity Water supply around 900 million litres of water to more than 3.6m people in parts of Bedfordshire, Berkshire, Buckinghamshire, Essex, Hertfordshire, Surrey, the London Boroughs of Harrow and Hillingdon and parts of the London Boroughs of Barnet, Brent, Ealing and Enfield. AW also supply water to the Tendring peninsula in Essex and the Folkestone and Dover areas of Kent.

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Company and the Supplier may agree in writing to extend the term of the Agreement for further periods of one month up to a maximum of twenty four consecutive months.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot No

2

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

Main site or place of performance

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II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot No

3

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

Main site or place of performance

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II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot No

4

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

Main site or place of performance

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Description of renewals

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II.2.10) Information about variants

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II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot No

5

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

Main site or place of performance

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II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot No

6

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

Main site or place of performance

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II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot No

7

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

Main site or place of performance

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Options: No

II.2) Description

II.2.1) Title

Lot No

8

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

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Options: No

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II.2.1) Title

Lot No

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II.2.3) Place of performance

NUTS codes

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II.2.11) Information about options

Options: No

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II.2.1) Title

Lot No

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If you have any questions or queries, please submit correspondence via the In-tend procurement portal referencing 'C-03915 - Recruitment PSL Agreement 2022' in the title of the email.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Supplier and the Company may agree in writing to extend the term of the Agreement for further periods of one month up to the maximum of twenty four consecutive months.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot No

11

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

Main site or place of performance

Every day AW supply around 900 million litres of water to more than 3.6m people in parts of Bedfordshire, Berkshire, Buckinghamshire, Essex, Hertfordshire, Surrey, the London Boroughs of Harrow and Hillingdon and parts of the London Boroughs of Barnet, Brent, Ealing and Enfield. AW also supply water to the Tendring peninsula in Essex and the Folkestone and Dover areas of Kent.

II.2.4) Description of the procurement

Affinity Water has a requirement for Agency Recruitment Services including, permanent, fixed term, contractors, and agency temps for the Company. The PSL workstreams will be split into Lots.

Instructions to tenderers

Are you interested in tendering for this requirement?

If yes, register on our e-procurement portal In-tend (please see attached document). Note that if you do not register on the portal, you cannot be part of this tender process.

Send an email to tenders@affinitywater.co.uk to confirm that you have registered on In-tend referencing 'C-03915 - Recruitment PSL Agreement 2022' in the title of the email.

If you are already registered on in-tend, please confirm your interest via email to tenders@affinitywater.co.uk to confirm that you have registered on In-tend referencing 'C-03915 - Recruitment PSL Agreement 2022' in the title of the email.

If you do not follow the instructions above by the closing date of this [Gov.uk](#) notification, you may not be included in the procurement process. Pre-Qualification documents will not be issued until after the closing date of this [Gov.uk](#) notification and will only be sent to companies who have followed the above steps.

The closing date for the [Gov.uk](#) notification is Monday 4th July 12pm noon.

The PQQ document will be issued to tenderers on In-tend once the [Gov.uk](#) notification has closed.

The PQQ document will be available to view on In-tend from Tuesday 5th July 2022.

If you have any questions or queries, please submit correspondence via the In-tend procurement portal referencing 'C-03915 - Recruitment PSL Agreement 2022' in the title of the email.

II.2.5) Award criteria

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II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 July 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

5 July 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Affinity Water Limited

Hatfield

AL10 9EZ

Country

United Kingdom