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Tender

Medical Record Storage

ROYAL CORNWALL HOSPITALS NHS TRUST

F02: Contract notice

Notice identifier: 2021/S 000-016855

Procurement identifier (OCID): ocds-h6vhtk-02c949

Published 17 July 2021, 12:38pm

Section I: Contracting authority

I.1) Name and addresses

ROYAL CORNWALL HOSPITALS NHS TRUST

Truro

TR1 3LJ

Contact

Michael Roach

Email

michael.roach1@nhs.net

Country

United Kingdom

NUTS code

UKK30 - Cornwall and Isles of Scilly

Internet address(es)

Main address

www.royalcornwall.nhs.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://uk.eu-supply.com/login.asp?B=NHSSW>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uk.eu-supply.com/login.asp?B=NHSSW>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Medical Record Storage

Reference number

NHS1410

II.1.2) Main CPV code

- 63121100 - Storage services

II.1.3) Type of contract

Services

II.1.4) Short description

Physical Storage of Medical Records

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Medical Record Storage

Lot No

1

II.2.2) Additional CPV code(s)

- 63121100 - Storage services

II.2.3) Place of performance

NUTS codes

- UKK30 - Cornwall and Isles of Scilly

Main site or place of performance

Cornwall

II.2.4) Description of the procurement

Physical Storage of Medical Records

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Options to extend for further 2 x 12 months

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Options to extend for further 2 x 12 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Medical Records Storage

Lot No

2

II.2.2) Additional CPV code(s)

- 63121100 - Storage services

II.2.3) Place of performance

NUTS codes

- UKK30 - Cornwall and Isles of Scilly

Main site or place of performance

Cornwall

II.2.4) Description of the procurement

Physical Storage of Medical Records

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 x 12 months

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Options to extend for 2 x 12 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

See Invitation to Tender

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

See Invitation to Tender

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 August 2021

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

17 August 2021

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

This tender is being conducted using electronic means using the Internet. Companies should register their interest and respond to the contract notice using the link to the e-tendering portal <https://uk.eu-supply.com/login.asp?B=NHSSW> Potential suppliers are required to click on the current opportunities button on the e-tendering site to view details of this procurement and then use the online registration link to enter their company details. Within the form to register company details, there is a “Test” button to verify the identified e-mail address. It is strongly recommended that this is used, to ensure validity and effectiveness of the link registered for messages to/from the e-tendering site. Once the registration screen has been completed and an e-mail confirming successful registration of the company has been received from CTM, suppliers can continue to follow the on screen prompts to register an expression of interest in any particular tender. Details of the process to be followed are also available in ‘A Suppliers First Step Guide’ from the CTM login page. The guide will explain some of the requirements and procedures involved when responding to a tender. For more detailed information there is a second document ‘Suppliers User Guide’ that can be found on the CTM home page.

VI.4) Procedures for review

VI.4.1) Review body

Royal Cornwall Hospitals NHS Trust

Truro

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Royal Cornwall Hospitals NHS Trust

Truro

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Royal Cornwall Hospitals NHS Trust

Truro

Country

United Kingdom