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Tender

The Provision of an Organisational Safety Assessment

Ministry of Defence

F02: Contract notice

Notice identifier: 2021/S 000-016841

Procurement identifier (OCID): ocds-h6vhtk-02c93b

Published 16 July 2021, 10:45pm

Section I: Contracting authority

I.1) Name and addresses

Ministry of Defence

RAF Cosford, Flowerdown Hall

Wolverhampton

WV7 3EX

Contact

Mrs Julie Harris

Email

Julie.Harris206@mod.gov.uk

Telephone

+44 3001585513

Country

United Kingdom

NUTS code

UKG39 - Wolverhampton

Internet address(es)

Main address

www.contracts.mod.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.contracts.mod.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.contracts.mod.uk

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Defence

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of an Organisational Safety Assessment

Reference number

701554394

II.1.2) Main CPV code

- 90711100 - Risk or hazard assessment other than for construction

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority has a requirement to award a contract for the Provision of an Organisational Safety Assessment.

II.1.5) Estimated total value

Value excluding VAT: £90,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79417000 - Safety consultancy services

II.2.3) Place of performance

NUTS codes

- UKK15 - Wiltshire CC

Main site or place of performance

MoD Lyneham

II.2.4) Description of the procurement

The Authority has a requirement to award a contract for the Provision of an Organisational Safety Assessment (OSA). Due to moves within the MOD estate it is mandatory that an OSA is conducted to assess the organisational changes on the standards of Health Safety and Environmental Protection at all three affected sites. Work to produce an OSA is required to start immediately after contract award with a requirement for the OSA to be completed by September/October. Further details can be found in the "Statement of Requirement" which has been uploaded with the Invitation to Tender uploaded with this notice.

In order to participate in this tender event, suppliers must register for an account with the Defence Sourcing Portal (DSP) at www.contracts.mod.uk. Suppliers must complete a Suitability Assessment Questionnaire (SAQ) and submit a tender response by no later than the date and time stated on this notice.

This is a one-step Supplier Assessment/Tender process, failure to submit an ITT response by the close date even if you complete an on-line SAQ will render your interest non-compliant.

If you fail to meet the minimum standards listed in the SAQ or do not complete an SAQ you will be discounted from the process and your tender response will not be reviewed.

Tender responses will be evaluated in accordance with the process as detailed in the ITT. A copy of the ITT has been attached to this notice for suppliers to view. Should you wish to participate you must complete and upload a copy of the ITT as part of your response.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note that your tender will only be assessed on the information you provided with your tender response.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to the Invitation to Tender Documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 August 2021

Local time

11:59pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

9 August 2021

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

Potential suppliers must note the mandatory requirement for electronic trading using the Contracting, Purchasing and Finance (CP&F) electronic procurement tool. All payments for Contractor Deliverables under the Contract shall be made via CP&F. You can find details on CP&F at <https://www.gov.uk/government/publications/modcontracting-purchasing-and-finance-e-procurement-system>.

The Cyber Risk Assessment Level for this contract is 'Very Low' - you must complete a Cyber Supplier Assurance Questionnaire a link to the form is provided with the ITT - the reference number you will need to quote is "RAR-3SWY65EM".

The information and/or documents for this opportunity are available on <http://www.contracts.mod.uk>. You must register on this site to respond, if you are already registered you will not need to register again, simply use your existing username and password. Please note there is a forgotten username/password link on the homepage.

The deadline for submitting your response(s) is detailed within this contract notice. Please ensure that you allow yourself plenty of time when responding to this opportunity prior to the closing date and time, especially if you have been asked to upload documents.

If you experience any difficulties, please refer to the E-Sourcing Helpdesk using the following contact details:

UK HELPDESK: 08000698630

customersupport@jaggaer.com

VI.4) Procedures for review

VI.4.1) Review body

Ministry of Defence

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Wolverhampton

WV7 3EX

Telephone

+44 3001585513

Country

United Kingdom