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Tender

Insurance Legal Panel for the Insurance London Consortium (ILC)

Croydon Council
London Borough of Camden
Haringey Council
Harrow Council
Islington Council
Royal Borough of Kingston upon Thames
Lambeth Council
London Borough of Sutton
London Borough of Tower Hamlets

F02: Contract notice

Notice identifier: 2023/S 000-016810

Procurement identifier (OCID): ocds-h6vhtk-03d5fd

Published 14 June 2023, 10:23am

Section I: Contracting authority

I.1) Name and addresses

Croydon Council

Bernard Weatherill House, 8 Mint Walk

Croydon

CR0 1EA

Contact

Ms Kirsty Tavares

Email

Kirsty.Tavares@croydon.gov.uk

Telephone

+44 2087266000

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.croydon.gov.uk>

Buyer's address

<http://www.croydon.gov.uk>

I.1) Name and addresses

London Borough of Camden

London

Email

kirsty.tavares@croydon.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.camden.gov.uk/>

I.1) Name and addresses

Haringey Council

London

Email

kirsty.tavares@croydon.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.haringey.gov.uk/>

I.1) Name and addresses

Harrow Council

London

Email

kirsty.tavares@croydon.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.harrow.gov.uk/>

I.1) Name and addresses

Islington Council

London

Email

kirsty.tavares@croydon.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.islington.gov.uk/>

I.1) Name and addresses

Royal Borough of Kingston upon Thames

Surrey

Email

kirsty.tavares@croydon.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.kingston.gov.uk/>

I.1) Name and addresses

Lambeth Council

London

Email

kirsty.tavares@croydon.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.lambeth.gov.uk/>

I.1) Name and addresses

London Borough of Sutton

Sutton

Email

kirsty.tavares@croydon.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.sutton.gov.uk/>

I.1) Name and addresses

London Borough of Tower Hamlets

London

Email

kirsty.tavares@croydon.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.towerhamlets.gov.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.londontenders.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.londontenders.org/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance Legal Panel for the Insurance London Consortium (ILC)

Reference number

DN672573

II.1.2) Main CPV code

- 79140000 - Legal advisory and information services

II.1.3) Type of contract

Services

II.1.4) Short description

The London Borough of Croydon ("the Council") and the participating members of the Insurance London Consortium (ILC) are tendering for their Insurance Legal Panel Services Framework Contract.

The five (5) highest scoring Tenderers following the tender evaluation will be awarded the contract and appointed Panel Members.

The consortium is made up of nine London Boroughs are: London Borough of Croydon, London Borough of Camden, London Borough of Haringey, London Borough of Harrow, London Borough of Islington, Royal Borough of Kingston upon Thames, London Borough of Lambeth, London Borough of Tower Hamlets and London Borough of Sutton

The contract will commence on the 1st of September 2023 for a term of 4 years.

The Council reserves the right, subject to the provisions of the Public Contracts Regulations 2015 to change without notice the basis of any part of the procurement process or to cancel the procurement at any time and not to proceed with the award of any contract at any stage of the procurement process.

If you wish to register an interest in this contract please register your company free of charge via https://www.londontenders.org/procontract/supplier.nsf/frm_home openForm

All questions and queries regarding the procurement must be posed via the London Tenders Portal. Kindly note that this is a Open Procedure

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

The London Borough of Croydon ("the Council") and the participating members of the Insurance London Consortium (ILC) are tendering for their Insurance Legal Panel Services Framework Contract.

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Quality criterion - Name: Social value / Weighting: 10

Price - Weighting: 20

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 July 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

14 July 2023

Local time

12:00pm

Place

Via the London tenders portal

Information about authorised persons and opening procedure

Senior member of the Croydon Council procurement team

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

London Borough of Croydon

Croydon

Email

kirsty.tavares@croydon.gov.uk

Country

United Kingdom