

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/016810-2023>

Tender

## **Insurance Legal Panel for the Insurance London Consortium (ILC)**

Croydon Council  
London Borough of Camden  
Haringey Council  
Harrow Council  
Islington Council  
Royal Borough of Kingston upon Thames  
Lambeth Council  
London Borough of Sutton  
London Borough of Tower Hamlets

F02: Contract notice

Notice identifier: 2023/S 000-016810

Procurement identifier (OCID): ocds-h6vhtk-03d5fd

Published 14 June 2023, 10:23am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Croydon Council

Bernard Weatherill House, 8 Mint Walk

Croydon

CR0 1EA

#### **Contact**

Ms Kirsty Tavares

**Email**

[Kirsty.Tavares@croydon.gov.uk](mailto:Kirsty.Tavares@croydon.gov.uk)

**Telephone**

+44 2087266000

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.croydon.gov.uk>

Buyer's address

<http://www.croydon.gov.uk>

**I.1) Name and addresses**

London Borough of Camden

London

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.camden.gov.uk/>

### **I.1) Name and addresses**

Haringey Council

London

#### **Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI - London

#### **Internet address(es)**

Main address

<http://www.haringey.gov.uk/>

### **I.1) Name and addresses**

Harrow Council

London

#### **Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.harrow.gov.uk/>

**I.1) Name and addresses**

Islington Council

London

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.islington.gov.uk/>

**I.1) Name and addresses**

Royal Borough of Kingston upon Thames

Surrey

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.kingston.gov.uk/>

**I.1) Name and addresses**

Lambeth Council

London

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.lambeth.gov.uk/>

**I.1) Name and addresses**

London Borough of Sutton

Sutton

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.sutton.gov.uk/>

**I.1) Name and addresses**

London Borough of Tower Hamlets

London

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.towerhamlets.gov.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.londontenders.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.londontenders.org/>

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Insurance Legal Panel for the Insurance London Consortium (ILC)

Reference number

DN672573

#### **II.1.2) Main CPV code**

- 79140000 - Legal advisory and information services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The London Borough of Croydon ("the Council") and the participating members of the Insurance London Consortium (ILC) are tendering for their Insurance Legal Panel Services Framework Contract.

The five (5) highest scoring Tenderers following the tender evaluation will be awarded the contract and appointed Panel Members.

The consortium is made up of nine London Boroughs are: London Borough of Croydon, London Borough of Camden, London Borough of Haringey, London Borough of Harrow, London Borough of Islington, Royal Borough of Kingston upon Thames, London Borough of Lambeth, London Borough of Tower Hamlets and London Borough of Sutton

The contract will commence on the 1st of September 2023 for a term of 4 years.

The Council reserves the right, subject to the provisions of the Public Contracts Regulations 2015 to change without notice the basis of any part of the procurement process or to cancel the procurement at any time and not to proceed with the award of any contract at any stage of the procurement process.

If you wish to register an interest in this contract please register your company free of charge via [https://www.londontenders.org/procontract/supplier.nsf/frm\\_home](https://www.londontenders.org/procontract/supplier.nsf/frm_home) openForm

All questions and queries regarding the procurement must be posed via the London



Tenders Portal. Kindly note that this is a Open Procedure

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

The London Borough of Croydon ("the Council") and the participating members of the Insurance London Consortium (ILC) are tendering for their Insurance Legal Panel Services Framework Contract.

The five (5) highest scoring Tenderers following the tender evaluation will be awarded the contract and appointed Panel Members.

The consortium is made up of nine London Boroughs are: London Borough of Croydon, London Borough of Camden, London Borough of Haringey, London Borough of Harrow, London Borough of Islington, Royal Borough of Kingston upon Thames, London Borough of Lambeth, London Borough of Tower Hamlets and London Borough of Sutton

The contract will commence on the 1st of September 2023 for a term of 4 years.

The Council reserves the right, subject to the provisions of the Public Contracts Regulations 2015 to change without notice the basis of any part of the procurement process or to cancel the procurement at any time and not to proceed with the award of any contract at any stage of the procurement process.

If you wish to register an interest in this contract please register your company free of charge via [https://www.londontenders.org/procontract/supplier.nsf/frm\\_home](https://www.londontenders.org/procontract/supplier.nsf/frm_home) openForm

All questions and queries regarding the procurement must be posed via the London Tenders Portal. Kindly note that this is a Open Procedure

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Quality criterion - Name: Social value / Weighting: 10

Price - Weighting: 20

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 July 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

14 July 2023

Local time

12:00pm

Place

Via the London tenders portal

Information about authorised persons and opening procedure

Senior member of the Croydon Council procurement team

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

London Borough of Croydon

Croydon

Email

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

Country

United Kingdom