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Tender

City Survey

Westminster City Council

F02: Contract notice

Notice identifier: 2024/S 000-016781

Procurement identifier (OCID): ocids-h6vhtk-046c24

Published 29 May 2024, 3:18pm

Section I: Contracting authority

I.1) Name and addresses

Westminster City Council

64 Victoria Street

London

SW1E 6QP

Email

tenders@westminster.gov.uk

Country

United Kingdom

Region code

UKI32 - Westminster

Internet address(es)

Main address

www.capitalesourcing.com

Buyer's address

www.capitalesourcing.com

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.capitalesourcing.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.capitalesourcing.com

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.capitalesourcing.com

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

City Survey

Reference number

P166

II.1.2) Main CPV code

- 79310000 - Market research services

II.1.3) Type of contract

Services

II.1.4) Short description

This opportunity relates to the procurement of a supplier to manage and deliver the City Survey for Westminster City Council. The contract is planned to commence in September for a period of 2 years, with an option to extend for a further 1 year.

The aim of this opportunity is to procure an organisation to deliver the City Survey. The City Survey is an annual piece of research with the residents of Westminster City Council that has been running since 2009. The research was set up to understand the representative views of residents across a number of topics. This research is shaped by and explores issues related to Council's key priorities including satisfaction with the council, how informed residents feel, engagement & usage of local services, and key concerns for their local areas.

To view the opportunity in full, and details of how to submit a tender, please visit www.capitaEsourcing.com.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

II.2.4) Description of the procurement

This opportunity relates to the procurement of a supplier to manage and deliver the City Survey for Westminster City Council. The contract is planned to commence in September for a period of 2 years, with an option to extend for a further 1 year.

The aim of this opportunity is to procure an organisation to deliver the City Survey. The City Survey is an annual piece of research with the residents of Westminster City Council that has been running since 2009. The research was set up to understand the representative views of residents across a number of topics. This research is shaped by and explores issues related to Council's key priorities including satisfaction with the council, how informed residents feel, engagement & usage of local services, and key concerns for their local areas.

To view the opportunity in full, and details of how to submit a tender, please visit www.capitaEsourcing.com.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 + 1 year option to extend contract

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 July 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 July 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

Country

United Kingdom