

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/016761-2021>

Tender

## **NFCC Human Resources Managed Services Framework Agreement**

Chief Fire Officers Association

F02: Contract notice

Notice identifier: 2021/S 000-016761

Procurement identifier (OCID): ocds-h6vhtk-02c8eb

Published 16 July 2021, 12:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Chief Fire Officers Association

West Midlands Fire Service, 99 Vauxhall Road

Birmingham

B7 4HW

#### **Contact**

Mrs Amanda Richardson-Jess

#### **Email**

[amanda.richardson-jess@nationalfirechiefs.org.uk](mailto:amanda.richardson-jess@nationalfirechiefs.org.uk)

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

03677186

**Internet address(es)**

Main address

<http://www.nationalfirechiefs.org.uk>

Buyer's address

<http://www.nationalfirechiefs.org.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://kentbusinessportal.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://kentbusinessportal.org.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Fire Service

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NFCC Human Resources Managed Services Framework Agreement

Reference number

DN557073

#### **II.1.2) Main CPV code**

- 79414000 - Human resources management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority is putting in place a Framework Agreement, for the duration of 2 years plus 1, for the provision of managed human resources (HR) services.

The Authority have a need to appointment a single prime contractor, or a consortium with a lead supplier acting as prime contractor, to work in effective partnership by providing access to a range of high-quality HR services and solutions on a managed service basis.

The solution will range from enabling the full managed service of the entire HR function, just a single element of it (e.g., administration and support function), or a bespoke solution tailored to complement the Authority's in-house resources.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Authority is putting in place a Framework Agreement, for the duration of 2 years plus 1, for the provision of managed human resources (HR) services.

The Authority have a need to appointment a single prime contractor, or a consortium with a lead supplier acting as prime contractor, to work in effective partnership by providing access to a range of high-quality HR services and solutions on a managed service basis.

The solution will range from enabling the full managed service of the entire HR function, just a single element of it (e.g., administration and support function), or a bespoke solution tailored to complement the Authority's in-house resources.

The Supplier shall offer as a minimum the following specialisms listed below to the Required Standard:

- Project Management – The management and delivery of programs and projects designed to enhance the effectiveness of the organisations HR management and planning and of its HR function and strategy
- Cultural transformation
- Dispute management
- Employee relations and communications
- Human resource functions, process and design
- Human resource terms and conditions and policies including health and safety, employment contracts and company handbook
- Advice on managing agency and temporary staff; and review of IR35 governance
- Organisational training and development
- Performance management (including pay, reward and benchmarking)
- Recruitment policy (internal and external) and strategy (not delivery of staffing and

recruitment services)

- Staffing
- Talent management

Call-Off Contract - Phase 1 Organisational Transformation Project

On award and establishment of the Framework Agreement, there will be an immediate call-off requirement to manage a project of organisational transformation towards a new operating model which will include the TUPE of workforce. This requirement is more fully described in the tender documentation.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 40

Quality criterion - Name: Delivery / Weighting: 30

Price - Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 years + 1 optional extension of 1 year

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 August 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

16 August 2021

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Chief Fire Officers Association

West Midlands Fire Service, 99 Vauxhall Road

Birmingham

B7 4HW

Email

[amanda.richardson-jess@nationalfirechiefs.org.uk](mailto:amanda.richardson-jess@nationalfirechiefs.org.uk)

Country

United Kingdom