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Tender

## **Multi-Functional Devices, Photocopiers & Desk Top Printers**

Wirral Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-016751

Procurement identifier (OCID): ocds-h6vhtk-03d5df

Published 13 June 2023, 3:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wirral Borough Council

Wallasey Town Hall

Wallasey

CH44 8ED

#### **Email**

[tenders@wirral.gov.uk](mailto:tenders@wirral.gov.uk)

#### **Telephone**

+44 1516062002

#### **Fax**

+44 1516918233

#### **Country**

United Kingdom

**Region code**

UKD74 - Wirral

**Internet address(es)**

Main address

<http://www.wirral.gov.uk/>

Buyer's address

<http://www.wirral.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.the-chest.org.uk](http://www.the-chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.the-chest.org.uk](http://www.the-chest.org.uk)

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Multi-Functional Devices, Photocopiers & Desk Top Printers

Reference number

DN661541

#### **II.1.2) Main CPV code**

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

To provide Multifunctional Devices, Wide-Format Printers, Print Room Devices and Desktop Printers across the council, including support and maintenance aspects for all the devices, appropriate software that is currently installed in the council. The contract will also require frequent relocation of devices to be included.

The Authority will award on Lot 1 or Lot 2

Estimated contract value is approximately £700,000 excluding VAT, with VAT this would be £840,000

#### **II.1.5) Estimated total value**

Value excluding VAT: £700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

## Multi-Functional Devices, Printers and Scanners on a Lease Scheme

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

### **II.2.3) Place of performance**

NUTS codes

- UKD74 - Wirral

### **II.2.4) Description of the procurement**

To provide Multifunctional Devices, Wide-Format Printers, Print Room Devices and Desktop Printers across the council, including support and maintenance aspects for all the devices, appropriate software that is currently installed in the council. The contract will also require frequent relocation of devices to be included.

The Authority will award on Lot 1 or Lot 2

Estimated contract value is approximately £700,000 excluding VAT, with VAT this would be £840,000

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £700,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract Duration is 4 Years, renewable on an annual basis

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Authority will award on Lot 1 or Lot 2

Lot 1 - Multi-Functional Devices, Printers and Scanners on a Lease Scheme

Lot 2 - Multi-Functional Devices, Printers and Scanners on a Rental Basis

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

All expressions of interest, questions, request for documents, submissions etc should be via The Chest portal only.

### **II.2) Description**

#### **II.2.1) Title**

Multi-Functional Devices, Printers and Scanners on a Rental Basis

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

### **II.2.3) Place of performance**

NUTS codes

- UKD74 - Wirral

### **II.2.4) Description of the procurement**

To provide Multifunctional Devices, Wide-Format Printers, Print Room Devices and Desktop Printers across the council, including support and maintenance aspects for all the devices, appropriate software that is currently installed in the council. The contract will also require frequent relocation of devices to be included.

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### **II.2.14) Additional information**

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 July 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

13 July 2023

Local time

12:00pm



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom