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Tender

Review of National Recruitment Resource & Distribution

Health Education England

F02: Contract notice

Notice identifier: 2022/S 000-016738

Procurement identifier (OCID): ocds-h6vhtk-034807

Published 17 June 2022, 5:37pm

Section I: Contracting authority

I.1) Name and addresses

Health Education England

1st Floor, Blenheim House, Duncombe Street

Leeds

LS1 4PL

Contact

Phil Scott

Email

philip.scott@hee.nhs.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.hee.nhs.uk>

Buyer's address

<https://www.hee.nhs.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Review of National Recruitment Resource & Distribution

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

HEE are seeking to procure an organisation to undertake an external review evaluating the distribution of operational activity within the recruitment process, providing expert analysis of current resourcing within recruitment teams. This expert analysis should provide recommendations in relation to resourcing and distribution of work carried out by HEE and the devolved nations.

Within the scope of this work, the following themes will need to shape evaluation and form the structure of regular reporting.

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71620000 - Analysis services

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

II.2.4) Description of the procurement

HEE are seeking to procure an organisation to undertake an external review evaluating the distribution of operational activity within the recruitment process, providing expert analysis of current resourcing within recruitment teams. This expert analysis should provide recommendations in relation to resourcing and distribution of work carried out by HEE and the devolved nations.

Within the scope of this work, the following themes will need to shape evaluation and form the structure of regular reporting.

Core themes:

- To conduct a robust analysis that will create a reliable evidence base and rationale to develop a post-pandemic staffing structure and working practices that enable MDRS and local HEE regions to effectively deliver HEE's responsibilities for national recruitment into post graduate training programmes.
- Identify how resources should be allocated and define a successful structure to enable HEE to provide a high-quality service to both applicants, employers and professional groups.
- Identify efficiencies in the delivery of recruitment and opportunities for closer collaboration between the recruitment structures for each professional group. For example, medical, dental, healthcare science and pharmacy.
- Identify the appropriate distribution of workload across HEE's offices to deliver the annual recruitment processes.
- Identification of the appropriate skill mix and competencies required of staff to successfully undertake the new way of national recruitment delivery via digital technology.
- Identify risks of the current working practices and make recommendations around the required resourcing or structures to mitigate against risks of errors and protect HEE reputationally.
- Ensure work compliments the wider work HEE has commissioned to support new ways of working, especially a move towards HEE's digital first approach.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Documents Available at the following address:

<http://health.atamis.co.uk>

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 July 2022

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30 September 2022

IV.2.7) Conditions for opening of tenders

Date

3 June 2022

Local time

8:00am

Place

Leeds

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Documents Available at;
<http://health.atamis.co.uk>

VI.4) Procedures for review

VI.4.1) Review body

Health Education England

Duncome Street,

Leeds

LS1 4PL

Country

United Kingdom

Internet address

<https://www.hee.nhs.uk>

VI.4.2) Body responsible for mediation procedures

Health Education England

Duncome Street,

Leeds

LS1 4PL

Country

United Kingdom

Internet address

<https://www.hee.nhs.uk>

VI.4.4) Service from which information about the review procedure may be obtained

Health Education England

Duncome Street,

Leeds

LS1 4PL

Country

United Kingdom

Internet address

<https://www.hee.nhs.uk>