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Tender

## **Supply of Agency Temporary Medical Locum Doctors**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

F02: Contract notice

Notice identifier: 2022/S 000-016733

Procurement identifier (OCID): ocds-h6vhtk-034802

Published 17 June 2022, 4:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

Gyle Square (NSS Head Office), 1 South Gyle Crescent

Edinburgh

EH12 9EB

#### **Contact**

David Bryce

#### **Email**

[david.bryce@nhs.scot](mailto:david.bryce@nhs.scot)

#### **Telephone**

+44 1698794410

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.nss.nhs.scot/browse/procurement-and-logistics>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11883](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11883)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Agency Temporary Medical Locum Doctors

Reference number

NP50022

#### **II.1.2) Main CPV code**

- 79620000 - Supply services of personnel including temporary staff

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The provision of agency temporary Medical locum doctors to NHS Scotland Entities constituted pursuant to the National Health Service

(Scotland) Act 1978 ( ie all Health boards, special Health Boards, Health Improvement Scotland and the Common services Agency )

#### **II.1.5) Estimated total value**

Value excluding VAT: £420,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Temporary Agency Medical Locums all Grades & Specialities

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

NHS Scotland entities pursuant to National Health Service (Scotland) act 1978 ie all Health boards, special Health boards, Health

Improvement Scotland and the common service agency)

### **II.2.4) Description of the procurement**

Supply of Temporary agency Medical Locum Doctors

### **II.2.5) Award criteria**

Quality criterion - Name: Technical Merit / Weighting: 25

Quality criterion - Name: Implementation Management / Weighting: 10

Quality criterion - Name: Quality / Weighting: 15

Price - Weighting: 50

### **II.2.6) Estimated value**

Value excluding VAT: £420,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement duration will be 3years (36 months) with 2 twelve months extensions available

The Common Services Agency shall be entitled ( at its sole discretion)to extend the duration of the Framework agreement by two 12

calendar month periods

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Common Services Agency shall be entitled ( at its sole discretion)to extend the duration of the Framework agreement by two 12 calendar month periods

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Temporary Agency Medical Locums Neutral Master Vendor

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

NHS Scotland entities pursuant to National Health Service (Scotland) act 1978 ie all Health boards, special Health boards, Health

Improvement Scotland and the common service agency)

### **II.2.4) Description of the procurement**

Supply of Temporary Agency Medical Locum Doctors via Neutral Master Vendor provider

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement duration will be 3years (36 months) with 2 twelve months extensions available

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The Common Services Agency shall be entitled ( at its sole discretion)to extend the duration of the Framework agreement by two 12 calendar month periods

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

(1) Potential Framework Participants will be required to provide a statement covering the 3 years previous financial years including the overall turnover of the Potential Framework Participants in respect of the activities which are of a similar type to the subject matter of this notice.

(2) Potential Framework Participants will be required to provide statements of account or extracts relating to their business.

(3) Please attach your bankers statement outlining the current cash and credit facility position and confirming the Contractor's economic and financial standing.

(4) see contract/tender documentation which incorporates the requirements of the ESPD (Scotland) and the financial period of reporting is

the previous 3 financial years.

(5) Potential Framework Participants will be required to provide confirmation of Employers Liability, Public Liability and any other

relevant insurances.

Minimum level(s) of standards possibly required

All candidates must demonstrate a minimum turnover of 500,000 UKGBP per annum

Potential Framework Participants must confirm the limits of indemnity per occurrence and aggregate for Public Liability for any one incident in any one year, and any other relevant insurances are above the minimum of 2 Million UKGBP.

Potential Framework Participants must confirm Employer liability of 5 Million UKGBP

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Potential Framework Participants must be able to demonstrate experience in providing an efficient, responsive and effective service for the provision of registered medical



practitioners on an agency/locum basis (including an understanding of the need to accurately assess the skills and capabilities required against those offered by individual doctors) and the capability to provide Agency Services to Participating

Authorities across Scotland. Potential Framework Participants for Lot 2 must be able to demonstrate experience in providing efficient, responsive and effective service for the provision of registered medical practitioners on an Neutral Master Vendor basis

Minimum level(s) of standards possibly required

Potential Framework Participants for Lot 1 must submit with their tenders at least two (current) references from NHS bodies or registered healthcare providers attesting to the appropriate nature, quality and effectiveness of services provided by the potential Framework Participant on an agency /locum basis.

Potential Framework Participants for Lot 2 must submit with their tenders at least two (current) references from NHS bodies or registered healthcare providers attesting to the appropriate nature, quality and effectiveness of services provided by the potential Framework Participant on an Neutral Master Vendor basis.

Additional minimum conditions relating to the provision of temporary agency medical locums are detailed in the Framework Terms & Conditions.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Minimum conditions relating to worker pay and commission rates are detailed in the ITT

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 40

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Justification for any framework agreement duration exceeding 4 years: Changes to practise will require change to fully implement. This award may take the additional year extension option that would take it past the 4 year point, this will be determined during the 4th year of the framework.

#### **IV.1.6) Information about electronic auction**

An electronic auction will be used

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 July 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

18 July 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

### **VI.3) Additional information**

The Authority is seeking to establish a multi supplier framework and envisages to appoint approximately (40) potential framework

Participants to the framework 30 Lot 1 & 10 Lot 2, but reserves the right to appoint a greater number for clinical coverage of appropriate disciplines.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 19928. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in->

[procurement/](#)

A summary of the expected community benefits has been provided as follows:

It is a mandatory requirement that potential framework participants agree to support the concept, provision and ongoing development of community benefits provision in relation to this framework.

Potential framework participants are required to agree to this mandatory requirement. They are also requested to provide a brief summary of the community benefits that have recently been delivered within Scotland, if at all, and also what impact and outcomes these have achieved.

Potential framework participants are required to summarise any proposed community benefits that will be developed and delivered as part of this contract if successful or, alternatively, potential framework participants confirm that they will engage with the NHS Scotland's Community Benefits Gateway (CBG). This gateway, developed through requests from suppliers seeking opportunities to support the delivery of community benefits within the contracting region, provides information on community benefit opportunities. The CBG is a free and easy to use online service that connects NHS Scotland suppliers with third sector community organisations within Scotland and will be used for tracking and reporting and is an approved compliant route to the realisation of community benefits.

For further information please visit NHSS Community Benefit Gateway at <https://www.nss.nhs.scot/procurement-and-logistics/sustainability/access-our-community-benefit-gateway/>

(SC Ref:674560)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court house

27 Chambers Street

Edinburgh

EH1 1LB

Email

[edinburgh@scotcourts.gov.uk](mailto:edinburgh@scotcourts.gov.uk)

Telephone

+44 1312252525

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Authority will notify economic operators who submitted a tender or (where no deselection process has previously been made) applied to be selected to tender, of its decision to award the Framework Agreement which notification will contain, among other information, a summary of the reasons as to why the economic operator was unsuccessful. The notification will incorporate a 'standstill period' of a

minimum of 10 (ten) clear calendar days (or a minimum of 15 (fifteen) if the communication method used is not electronic) between the date on which the Authority despatches the notice(s) and the date on which the Authority proposes to conclude the relevant Framework Agreement. The bringing of court proceedings against the Authority during the standstill period will automatically continue the prohibition on entering into the Framework Agreement until the court proceedings are determined, discontinued or disposed of, or the court, by interim order, brings to an end the prohibition. The remedies that may be awarded by the courts before the Framework Agreement has been entered

into include the setting aside of the decision to award the Framework Agreement to the winning tenderer(s). The bringing of court proceedings against the Authority after the Framework Agreement has been entered into will not affect the Framework Agreement unless grounds for the imposition of special penalties under the Public Contracts (Scotland) Regulations 2015 can be established. Otherwise the

remedies that may be awarded by the courts where the Framework Agreement has been entered into are limited to the award of damages