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Tender

Help You Choose

Norfolk County Council

F02: Contract notice

Notice identifier: 2021/S 000-016717

Procurement identifier (OCID): ocds-h6vhtk-02a4e0

Published 16 July 2021, 10:30am

Section I: Contracting authority

I.1) Name and addresses

Norfolk County Council

Martineau Lane

NORWICH

NR12DH

Contact

Claire Dawson

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

<http://www.norfolk.gov.uk>

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Help You Choose

Reference number

NCCT42193

II.1.2) Main CPV code

- 48900000 - Miscellaneous software package and computer systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Norfolk County Council is replacing its current Help You Choose careers information website and post-16 learning applications system.

Our requirement is for a single Supplier to host and support a web-based solution that can be branded as 'Help You Choose'.

The solution must be:

- an existing solution with a track record, off the shelf, and capable of being implemented and fully usable from 1st April 2022
- configurable - to be branded as 'Help You Choose' and with capability for local content management by the Council
- web-based or in the cloud and hosted and backed-up securely in the UK
- supported with clear maintenance schedules, schedules of software updating and development, service response times, reporting systems and a technical helpdesk and will provide regular update and support for NCC core team training and development

II.1.5) Estimated total value

Value excluding VAT: £265,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

II.2.4) Description of the procurement

Norfolk County Council is replacing its current Help You Choose careers information website and post-16 learning applications system.

Our requirement is for a single Supplier to host and support a web-based solution that can be branded as 'Help You Choose'.

The solution must be:

- an existing solution with a track record, off the shelf, and capable of being implemented and fully usable from 1st April 2022
- configurable - to be branded as 'Help You Choose' and with capability for local content management by the Council
- web-based or in the cloud and hosted and backed-up securely in the UK
- supported with clear maintenance schedules, schedules of software updating and development, service response times, reporting systems and a technical helpdesk and will provide regular update and support for NCC core team training and development

The value of the contract is for the full potential 7-year lifetime of the contract and includes implementation and go-live. The contract will be let for 3 years and then for up to another 4 years.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £265,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-007535](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 August 2021

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

26 August 2021

Local time

11:05am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

This procurement will be managed electronically via the Council's procurement system. To participate in this procurement, Applicants must first be registered on the procurement system at <https://in-tendhost.co.uk/Norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BuyerProfiles>. Once registered you will be able to view the procurement under the tenders section and express an interest.

If you encounter any difficulties whilst using the system you can contact the support team by phoning +44 1144070065 or e-mailing support@in-tend.co.uk

VI.4) Procedures for review

VI.4.1) Review body

Norfolk County Council

Norwich

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.

