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Contract

Provision of Office, Educational, Cleaning and Janitorial Supplies and Associated Products

Dorset Council

F03: Contract award notice

Notice identifier: 2024/S 000-016710

Procurement identifier (OCID): ocids-h6vhtk-041a9f

Published 29 May 2024, 11:14am

Section I: Contracting authority

I.1) Name and addresses

Dorset Council

Dorset Council, County Hall, Colliton Park

Dorchester

DT1 1XJ

Contact

Ms Gayle Acors

Email

gayle.acors@dorsetcouncil.gov.uk

Telephone

+44 1305221278

Country

United Kingdom

Region code

UKK - South West (England)

Internet address(es)

Main address

<https://www.dorsetcouncil.gov.uk>

Buyer's address

<https://www.dorsetcouncil.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Office, Educational, Cleaning and Janitorial Supplies and Associated Products

Reference number

DN696019

II.1.2) Main CPV code

- 30190000 - Various office equipment and supplies

II.1.3) Type of contract

Supplies

II.1.4) Short description

A range of office, educational, cleaning & janitorial supplies and other associated products are required.

Dorset Council intends on establishing a Framework Agreement for the provision, for a period of up to four years. The Framework Agreement will be for Dorset Council It will also be

made available to the Council's Local Authority Trading Company (LATC) - Care Dorset, schools in the South West (as defined by Government Office Region on GOV.UK) and South

West Council member authorities and associate members.

The requirements are split into the following Lots:

Lot 1 - Cleaning & janitorial plus associated supplies*

Lot 2 - Office and educational supplies

Lot 3 - 'One Stop Shop' (all items identified in lots 1 & 2)

* lot to include basic first aid and care supplies

Awards to Lot 1 and Lot 2 may be made to separate contractors. In the case that Lot 3 is awarded, the award will be made to a single contractor only. For clarity, the Council will not be awarding to all three Lots.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £6,000,000 / Highest offer: £8,000,000 taken into consideration

II.2) Description

II.2.1) Title

Lot 1 – Cleaning and Janitorial plus Associated Supplies

Lot No

1

II.2.2) Additional CPV code(s)

- 33000000 - Medical equipments, pharmaceuticals and personal care products
- 39220000 - Kitchen equipment, household and domestic items and catering supplies
- 39525000 - Miscellaneous manufactured textile articles
- 39800000 - Cleaning and polishing products

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

II.2.4) Description of the procurement

This includes products such as (but not limited to) multi-purpose, washroom and kitchen cleaners, infection control and hand sanitisation, mops, sponges, scourers and buckets, laundry and dishwashing supplies, hand towels, tissues, toilet rolls, soap dispensers and consumables, refuse sacks, dining and light catering equipment & utensils and catering consumables e.g. tea/coffee, cups, cutlery. This lot will also incorporate first aid and personal care supplies, such as disposable gloves, aprons, patient wipes and incontinence

products.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Quality criterion - Name: Social Value / Weighting: 5

Price - Weighting: 65

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 – Office and Educational Supplies

Lot No

2

II.2.2) Additional CPV code(s)

- 30190000 - Various office equipment and supplies
- 37000000 - Musical instruments, sport goods, games, toys, handicraft, art materials and accessories

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

II.2.4) Description of the procurement

This includes (but is not limited to):

(i) general office stationery products e.g. pens, pencils, highlighter pens, marker pens, rulers, folders, pockets, dividers, diaries, calendars, presentation items; printer consumables; general desktop office equipment e.g. tape dispensers, staplers etc.; paper e.g. copier paper, notepads, card, envelopes, labels; small office machines e.g. guillotines, laminators, shredders

(ii) a range of products required within educational settings, including but not exclusive to nursery and early years, subject specific equipment and supplies, exercise books/paper, arts

& crafts, educational toys and games, teaching equipment and supplies, special educational

needs resources

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Quality criterion - Name: Social Value / Weighting: 5

Price - Weighting: 65

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 – ‘One Stop Shop’

Lot No

3

II.2.2) Additional CPV code(s)

- 30190000 - Various office equipment and supplies
- 33140000 - Medical consumables
- 33700000 - Personal care products

- 37000000 - Musical instruments, sport goods, games, toys, handicraft, art materials and accessories
- 39220000 - Kitchen equipment, household and domestic items and catering supplies
- 39525000 - Miscellaneous manufactured textile articles
- 39800000 - Cleaning and polishing products

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

II.2.4) Description of the procurement

All items identified in both Lots 1 & 2.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Quality criterion - Name: Social Value / Weighting: 5

Price - Weighting: 65

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-034005](#)

Section V. Award of contract

Contract No

DN696019

Lot No

1

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

Section V. Award of contract

Contract No

DN696019

Lot No

2

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

Section V. Award of contract

Contract No

DN696019

Lot No

3

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

29 May 2024

V.2.2) Information about tenders

Number of tenders received: 10

Number of tenders received by electronic means: 10

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Lyreco UK Ltd

Deer Park Court, Donnington Wood

Telford

TF2 7NB

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £6,000,000 / Highest offer: £6,500,000 taken into consideration

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Dorset Council

Dorchester

DT1 1XJ

Country

United Kingdom

Internet address

<https://www.dorsetcouncil.gov.uk/>