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Tender

Insurance Cover

Jobs & Business Glasgow

F02: Contract notice

Notice identifier: 2022/S 000-016675

Procurement identifier (OCID): ocds-h6vhtk-0347c8

Published 17 June 2022, 1:12pm

Section I: Contracting authority

I.1) Name and addresses

Jobs & Business Glasgow

Ladywell Business Centre, 94 Duke Street

Glasgow

G4 0UW

Contact

JBG Procurement Team

Email

procurement@jbg.org.uk

Telephone

+44 1412743333

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.jbg.org.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16584

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Economic Development

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance Cover

Reference number

JBG22012

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Jobs & Business Glasgow (JBG) requires the organisation's assets and activities to be adequately covered by insurance provided by reputable and regulated insurers. Any subsidiary company of JBG must also be covered.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Excess Layer

Lot No

3

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the procurement documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2.14) Additional information

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

II.2) Description

II.2.1) Title

Management Liability

Lot No

5

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66516000 - Liability insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the procurement documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

II.2) Description

II.2.1) Title

Engineering Inspection

Lot No

6

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66519200 - Engineering insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the procurement documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

II.2) Description

II.2.1) Title

Material Damage and Business Interruption

Lot No

1

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66515200 - Property insurance services
- 66515000 - Damage or loss insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the procurement documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

II.2) Description

II.2.1) Title

Casualty including Employers and Public/Products Liability

Lot No

2

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66516000 - Liability insurance services

- 66516400 - General liability insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the procurement documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2.14) Additional information

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

II.2) Description

II.2.1) Title

Professional Indemnity

Lot No

4

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66516500 - Professional liability insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the procurement documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Submissions will only be accepted from bidders who are insurers regulated by the Financial Conduct Authority (FCA) to underwrite insurance business in the UK.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Credit Rating: Bidders must be rated at least “A minus (-)” with Standard & Poor's or equivalent rating with another ratings provider.

Insurance: Bidders must hold, or commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance stated in the Contract Notice.

Minimum level(s) of standards possibly required

Credit Rating: Rated at least “A minus (-)” with Standard & Poor's or equivalent rating with another ratings provider.

Insurance: Employer's (Compulsory) Liability Insurance = 5,000,000 (five million) GBP; Public Liability Insurance = 10,000,000 (ten million) GBP; and Professional Indemnity Insurance = 5,000,000 (five million) GBP.

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The Insurer(s) shall be required to enter a tripartite relationship with the Contracting Authority and its Insurance Broker.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 July 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

25 July 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 3 October 2022

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Approximately 3-4 months before the end of this contract (including any applicable extension).

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=697163.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:697163)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=697163

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

Glasgow

Country

United Kingdom