

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/016675-2022>

Tender

## **Insurance Cover**

Jobs & Business Glasgow

F02: Contract notice

Notice identifier: 2022/S 000-016675

Procurement identifier (OCID): ocds-h6vhtk-0347c8

Published 17 June 2022, 1:12pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Jobs & Business Glasgow

Ladywell Business Centre, 94 Duke Street

Glasgow

G4 0UW

#### **Contact**

JBG Procurement Team

#### **Email**

[procurement@jbg.org.uk](mailto:procurement@jbg.org.uk)

#### **Telephone**

+44 1412743333

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.jbg.org.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA16584](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16584)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Economic Development

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Insurance Cover

Reference number

JBG22012

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Jobs & Business Glasgow (JBG) requires the organisation's assets and activities to be adequately covered by insurance provided by reputable and regulated insurers. Any subsidiary company of JBG must also be covered.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Excess Layer

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

As stated in the procurement documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

#### **II.2.14) Additional information**

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

### **II.2) Description**

#### **II.2.1) Title**

Management Liability

Lot No

5

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services
- 66516000 - Liability insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

#### **II.2.4) Description of the procurement**

As stated in the procurement documents.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

### **II.2) Description**

#### **II.2.1) Title**

Engineering Inspection

Lot No

6

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services
- 66519200 - Engineering insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

As stated in the procurement documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

## **II.2) Description**

### **II.2.1) Title**

Material Damage and Business Interruption

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services
- 66515200 - Property insurance services
- 66515000 - Damage or loss insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

As stated in the procurement documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal



Yes

Description of renewals

Option to extend for up to 12 months.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

### **II.2) Description**

#### **II.2.1) Title**

Casualty including Employers and Public/Products Liability

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services
- 66516000 - Liability insurance services

- 66516400 - General liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

As stated in the procurement documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

#### **II.2.14) Additional information**

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

### **II.2) Description**

#### **II.2.1) Title**

Professional Indemnity

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services
- 66516500 - Professional liability insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

#### **II.2.4) Description of the procurement**

As stated in the procurement documents.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The preferred contract award period is for 3 years with the option to extend for a further year (3 plus 1). Jobs & Business Glasgow will however consider alternative rating stability options, with a minimum initial award period of 2 years and the option to extend up to a total of 4 years (2 plus 1 plus 1).

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Submissions will only be accepted from bidders who are insurers regulated by the Financial Conduct Authority (FCA) to underwrite insurance business in the UK.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Credit Rating: Bidders must be rated at least “A minus (-)” with Standard & Poor's or equivalent rating with another ratings provider.

Insurance: Bidders must hold, or commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance stated in the Contract Notice.

Minimum level(s) of standards possibly required

Credit Rating: Rated at least “A minus (-)” with Standard & Poor's or equivalent rating with another ratings provider.

Insurance: Employer's (Compulsory) Liability Insurance = 5,000,000 (five million) GBP; Public Liability Insurance = 10,000,000 (ten million) GBP; and Professional Indemnity Insurance = 5,000,000 (five million) GBP.

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The Insurer(s) shall be required to enter a tripartite relationship with the Contracting Authority and its Insurance Broker.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 July 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

25 July 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 3 October 2022

---

## **Section VI. Complementary information**

## **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Approximately 3-4 months before the end of this contract (including any applicable extension).

## **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=697163](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=697163).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:697163)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=697163](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=697163)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom