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Tender

Provision of Edinburgh Taxi Service

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

F02: Contract notice

Notice identifier: 2021/S 000-016628

Procurement identifier (OCID): ocds-h6vhtk-02c866

Published 15 July 2021, 2:45pm

Section I: Contracting authority

I.1) Name and addresses

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

Gyle Square (NSS Head Office), 1 South Gyle Crescent

Edinburgh

EH12 9EB

Contact

Chelsea Lawson

Email

nss.procurementteam@nhs.scot

Telephone

+44 1698794410

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.nss.nhs.scot/browse/procurement-and-logistics>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11883

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Edinburgh Taxi Service

Reference number

NSS212219

II.1.2) Main CPV code

- 60120000 - Taxi services

II.1.3) Type of contract

Services

II.1.4) Short description

The Common Services Agency (more commonly known as National Services Scotland) (NSS) is seeking to put in place a single supplier multi lot Framework Agreement for the provision of a Taxi Service operating across Edinburgh and surrounding areas.

II.1.5) Estimated total value

Value excluding VAT: £355,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Staff Transportation

Lot No

1

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The Common Services Agency (more commonly known as National Services Scotland) (NSS) is seeking to put in place a single supplier multi lot Framework Agreement for the provision of a Taxi Service operating across Edinburgh and surrounding areas.

The framework will be available to use for the following Health Boards;

- NHS National Services Scotland
- NHS Education Scotland
- Healthcare Improvement Scotland
- Public Health Scotland
- Scottish Ambulance Services
- NHS 24

The Contractor shall provide a comprehensive cost and time efficient taxi service to meet the requirements of all Health Boards named above. The number of passengers will vary, up to a maximum of 5, and the service requirement will include both fixed routes and ad-hoc services as deemed necessary by the boards.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £185,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

21 November 2021

End date

20 November 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Secure Collection and Delivery of SNBTS Blood Products

Lot No

2

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The Common Services Agency (more commonly known as National Services Scotland) (NSS) is seeking to put in place a single supplier multi lot Framework Agreement for the provision of a Taxi Service operating across Edinburgh and surrounding areas.

The Framework Agreement will be available to use by the Scottish National Blood Transfusion Service (SNBTS).

The Contractor shall provide a comprehensive cost and time efficient taxi service to collect and deliver blood components in a safe and efficient manner to meet the requirements of SNBTS. Service requirement will include both fixed routes and ad-hoc services as deemed necessary by SNBTS.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £170,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

21 November 2021

End date

20 November 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

List and brief description of conditions:

It will be a condition of award of the Framework Agreement that the Contractor has the appropriate licences in place. Link to The City of Edinburgh Council Transport Licence page:

http://www.edinburgh.gov.uk/info/20023/licences_and_permits

All vehicles will be appropriately maintained and clean and tidy. Drivers will conduct themselves in an appropriate manner at all times whilst delivering services and drive within the requirements of all relevant legislation in particular the Road Traffic Act 1988 (The Road Traffic Act 1988 (Prescribed Limit) (Scotland) Regulations 2014) and The Highway Code, and within the City of Edinburgh Council Taxi Licensing Conditions.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 August 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

16 August 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: June 2025

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is project_19159. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

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Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

The Authority is keen to promote wider benefit from this exercise, please outline any community benefits you could offer as part of this requirement; these could include but not be limited to:

- Vocational training;
- Up-skilling the existing workforce;
- Equality and diversity initiatives;
- Build capacity in community organisations;

- Educational support initiatives;
- Work with schools, colleges and universities to offer work experience

(SC Ref:659788)

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB UK

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The bringing of court proceedings against the Authority after the Framework Agreement has been entered into will not affect the Framework Agreement unless grounds for the imposition of special penalties under the Public Contracts (Scotland) Regulations 2015 can be established. Otherwise the remedies that may be awarded by the courts where the Framework Agreement has been entered into are limited to the award of damages.