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Tender

## **Provision of Edinburgh Taxi Service**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

F02: Contract notice

Notice identifier: 2021/S 000-016628

Procurement identifier (OCID): ocds-h6vhtk-02c866

Published 15 July 2021, 2:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

Gyle Square (NSS Head Office), 1 South Gyle Crescent

Edinburgh

EH12 9EB

#### **Contact**

Chelsea Lawson

#### **Email**

[nss.procurementteam@nhs.scot](mailto:nss.procurementteam@nhs.scot)

#### **Telephone**

+44 1698794410

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.nss.nhs.scot/browse/procurement-and-logistics>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11883](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11883)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Edinburgh Taxi Service

Reference number

NSS212219

#### **II.1.2) Main CPV code**

- 60120000 - Taxi services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Common Services Agency (more commonly known as National Services Scotland) (NSS) is seeking to put in place a single supplier multi lot Framework Agreement for the provision of a Taxi Service operating across Edinburgh and surrounding areas.

#### **II.1.5) Estimated total value**

Value excluding VAT: £355,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Staff Transportation

Lot No

1

**II.2.2) Additional CPV code(s)**

- 60120000 - Taxi services

**II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

**II.2.4) Description of the procurement**

The Common Services Agency (more commonly known as National Services Scotland) (NSS) is seeking to put in place a single supplier multi lot Framework Agreement for the provision of a Taxi Service operating across Edinburgh and surrounding areas.

The framework will be available to use for the following Health Boards;

- NHS National Services Scotland
- NHS Education Scotland
- Healthcare Improvement Scotland
- Public Health Scotland
- Scottish Ambulance Services
- NHS 24

The Contractor shall provide a comprehensive cost and time efficient taxi service to meet the requirements of all Health Boards named above. The number of passengers will vary, up to a maximum of 5, and the service requirement will include both fixed routes and ad-hoc services as deemed necessary by the boards.

**II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.6) Estimated value**

Value excluding VAT: £185,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

21 November 2021

End date

20 November 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Secure Collection and Delivery of SNBTS Blood Products

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

The Common Services Agency (more commonly known as National Services Scotland) (NSS) is seeking to put in place a single supplier multi lot Framework Agreement for the provision of a Taxi Service operating across Edinburgh and surrounding areas.

The Framework Agreement will be available to use by the Scottish National Blood Transfusion Service (SNBTS).

The Contractor shall provide a comprehensive cost and time efficient taxi service to collect and deliver blood components in a safe and efficient manner to meet the requirements of SNBTS. Service requirement will include both fixed routes and ad-hoc services as deemed necessary by SNBTS.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £170,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

21 November 2021

End date

20 November 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

List and brief description of conditions:

It will be a condition of award of the Framework Agreement that the Contractor has the appropriate licences in place. Link to The City of Edinburgh Council Transport Licence page:

[http://www.edinburgh.gov.uk/info/20023/licences\\_and\\_permits](http://www.edinburgh.gov.uk/info/20023/licences_and_permits)

All vehicles will be appropriately maintained and clean and tidy. Drivers will conduct themselves in an appropriate manner at all times whilst delivering services and drive within the requirements of all relevant legislation in particular the Road Traffic Act 1988 (The Road Traffic Act 1988 (Prescribed Limit) (Scotland) Regulations 2014) and The Highway Code, and within the City of Edinburgh Council Taxi Licensing Conditions.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 August 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

16 August 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: June 2025

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is project\_19159. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

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<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

The Authority is keen to promote wider benefit from this exercise, please outline any community benefits you could offer as part of this requirement; these could include but not be limited to:

- Vocational training;
- Up-skilling the existing workforce;
- Equality and diversity initiatives;
- Build capacity in community organisations;

- Educational support initiatives;
- Work with schools, colleges and universities to offer work experience

(SC Ref:659788)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB UK

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The bringing of court proceedings against the Authority after the Framework Agreement has been entered into will not affect the Framework Agreement unless grounds for the imposition of special penalties under the Public Contracts (Scotland) Regulations 2015 can be established. Otherwise the remedies that may be awarded by the courts where the Framework Agreement has been entered into are limited to the award of damages.