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Contract

## **Mowbray Education Trust ~ Catering Tender**

Mowbray Education Trust  
Ab Kettleby Primary School  
Brownlow Primary School  
Iveshead School  
John Ferneley College  
Sherard Primary School  
Somerby Primary School  
Buckminster Primary School  
The Grove Primary School

F03: Contract award notice

Notice identifier: 2025/S 000-016609

Procurement identifier (OCID): ocids-h6vhtk-049d30

Published 23 April 2025, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Mowbray Education Trust

John Ferneley College, Scalford Road, Melton Mowbray

Leicestershire

LE13 1LH

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

**Country**

United Kingdom

**Region code**

UKF2 - Leicestershire, Rutland and Northamptonshire

**Internet address(es)**

Main address

<https://www.mowbrayeducation.org/>

**I.1) Name and addresses**

Ab Kettleby Primary School

Wartnaby Road, Ab Kettleby, Melton Mowbray

Leicestershire

LE14 3JJ

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKF2 - Leicestershire, Rutland and Northamptonshire

**Internet address(es)**

Main address

<https://www.abkettleby.org/>

### **I.1) Name and addresses**

Brownlow Primary School

Limes Avenue, Melton Mowbray, Leicestershire

Leicestershire

LE13 1QL

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Country**

United Kingdom

#### **Region code**

UKF2 - Leicestershire, Rutland and Northamptonshire

#### **Internet address(es)**

Main address

<https://www.brownlowprimary.org/>

### **I.1) Name and addresses**

Iveshead School

Forest Street, Shepshed, Loughborough

Leicestershire

LE12 9DB

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Country**

United Kingdom

**Region code**

UKF2 - Leicestershire, Rutland and Northamptonshire

**Internet address(es)**

Main address

<https://ivesheadschoo.org/>

**I.1) Name and addresses**

John Ferneley College

Scalford Road, Melton Mowbray, Melton Mowbray

Leicestershire

LE13 1LH

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKF2 - Leicestershire, Rutland and Northamptonshire

**Internet address(es)**

Main address

<https://www.johnferneley.org/>

**I.1) Name and addresses**

Sherard Primary School

Grange Drive, Melton Mowbray

Leicestershire

LE13 1HA

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKF2 - Leicestershire, Rutland and Northamptonshire

**Internet address(es)**

Main address

<https://www.sherardschool.org/>

**I.1) Name and addresses**

Somerby Primary School

High Street, Somerby, Melton Mowbray

Leicestershire

LE13 0HN

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKF2 - Leicestershire, Rutland and Northamptonshire

**Internet address(es)**

Main address

<https://www.meltongrove.org/>

**I.1) Name and addresses**

Buckminster Primary School

School Lane, Buckminster, Grantham

Lincolnshire

NG33 5RZ

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKE1 - East Yorkshire and Northern Lincolnshire

**Internet address(es)**

Main address

<https://www.buckminster.leics.sch.uk/website/home/109951>

**I.1) Name and addresses**

The Grove Primary School

Asfordby Road, Melton Mowbray

Leicestershire

LE13 0HN

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKF2 - Leicestershire, Rutland and Northamptonshire

**Internet address(es)**

Main address

<https://www.meltongrove.org/>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Mowbray Education Trust ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide Catering services, initially for all Mowbray Education Trust Schools.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £2,888,354.94

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF2 - Leicestershire, Rutland and Northamptonshire

Main site or place of performance

Leicestershire, Rutland and Northamptonshire

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide Catering services, initially for all Mowbray Education Trust Schools.



The contract covers the scope for the provision of all catering services within the Schools, including hospitality and free issue requirements.

The current value of the contract is £510K Per annum.

The Mowbray Education Trust is expected to grow with a number of additional schools becoming part of the Trust during this contract period and the provision of catering services at these schools when they have joined the Trust will fall under the scope of this contract. Similarly, Schools with alternative catering provisions currently in place could fall into scope of this contract as their current catering arrangements end. The successful Supplier will be expected to provide this service at these additional schools using the same costing model applied to the successful tender submission. The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the Trust.

The duration of the contract/s offered is three years commencing on 1 August 2025, concluding on 31 July 2028, with the opportunity to extend by up to an additional two years at the discretion of Trustees.

The contract is offered on a 'guaranteed performance' basis with all free issue requirements and hospitality being recharged on consumption at "net" food cost only.

It is appreciated that a level of investment may be identified as a requirement of your bid, and therefore bidders are encouraged to provide detailed information of any equipment felt necessary. Bidders must provide the equipment make, model and cost and a justification of how this equipment will assist in fulfilling the proposal and potential of the service. All investment suggested must be fully justified within the Service Development and Finance sections of your Bidder Response. The level of investment provided will be at each School's discretion, subject to the method of obtaining the investment for the required equipment.

The quality of food provision will be critical and indeed your organisation must be flexible enough to source bakery, meat, fruit and vegetables and dairy products through local suppliers based no more than 25 miles from the Schools. It is expected that menus will feature and utilise products in season.

Customer engagement will be fundamental to the continuous improvement in the service provision and within your tender response your methodology to achieve this will be detailed along with examples of where this has recently been undertaken within similar contracts.

The successful contractor should have similar operations within the local area thus ensuring that the Operational Management Team responsible for the contract is available for regular visits and support for the contract, and that coverage for any planned or

unplanned leave from within the establishment staffing structure can be easily provided.

The successful Supplier/s will work closely with the Clients to manage the provision of catering and the overall 'meal experience'.

NB: Please note that the successful contractor will pay the procurement consultancy fee on contract award, which will be £6,725.00 plus VAT.

This fee will be invoiced immediately after the 10-day standstill period. To ensure transparency, you will clearly show this amount within your management fee for the first year of the contract only. The total fee will be paid by the successful contractor, in full to Litmus, by no later than Friday 18 April 2025.

See SQ document for more information

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please note, this is a Contract Award Notice, this contract has already been awarded.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-030429](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

21 March 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Innovate Services Ltd

St Andrews House, West Street

Woking

GU21 6EB

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

National registration number

06420662

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £2,550,000

Total value of the contract/lot: £2,888,354.94

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## **Section VI. Complementary information**

### **VI.3) Additional information**

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=943689931> GO Reference:  
GO-2025423-PRO-30288140

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Mowbray Education Trust

John Ferneley College, Scalford Road, Melton Mowbray

Leicestershire

LE13 1LH

Country

United Kingdom