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Tender

## **WSSCC - NM - Provision of Print Brokerage Services to West Sussex County Council**

West Sussex County Council

F02: Contract notice

Notice identifier: 2022/S 000-016607

Procurement identifier (OCID): ocids-h6vhtk-034784

Published 17 June 2022, 8:11am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Sussex County Council

County Hall, West Street

Chichester

PO19 1RG

#### **Contact**

Neil Millin

#### **Email**

[neil.millin@westsussex.gov.uk](mailto:neil.millin@westsussex.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ - South East (England)

**Internet address(es)**

Main address

<http://www.westsussex.gov.uk/default.aspx>

Buyer's address

<https://in-tendhost.co.uk/sesharedservices/asp/Tenders/Current>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

WSCC - NM - Provision of Print Brokerage Services to West Sussex County Council

Reference number

WSCC - 034632

#### **II.1.2) Main CPV code**

- 79810000 - Printing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

A contract for the provision of Print Brokerage Services, as further described in Document No. 2 (the Specification) is being tendered by WSCC in accordance with the Public Contracts Regulations 2015 (PCR 2015) covering all print types, including but not limited to:• leaflets • brochures and flyers • business stationery • posters and banners • photocopying • books, manuals and directories • CDs/DVDs• promotional material• bespoke signage e.g. Corporate signage• vehicle livery• variable data/transactional printing i.e. Council tax invoices• direct mail • pull-ups banners, pop-up stands, vinyl banners et al for exhibitions• variable data printingThe Services will include elements of digital based campaigns, moving away from physical print where appropriate.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,680,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products

- 30199700 - Printed stationery except forms
- 79800000 - Printing and related services
- 79820000 - Services related to printing
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 79824000 - Printing and distribution services
- 79811000 - Digital printing services
- 79823000 - Printing and delivery services
- 79810000 - Printing services
- 22900000 - Miscellaneous printed matter

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

### **II.2.4) Description of the procurement**

Provision of Print Brokerage Services to West Sussex County Council

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,680,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2022

End date

30 September 2029

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that the Contract will be awarded for an initial period of 5 years from the Commencement Date of 01 October 2022, with an option to extend on the same terms and conditions at WSCC's discretion by an additional 2 years in any combination. The maximum duration of the Contract Term will therefore be 7 years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per the enclosed tender documents.

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 July 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 18 November 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

18 July 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

West Sussex County Council

Chichester

Country

United Kingdom