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Tender

WSSCC - NM - Provision of Print Brokerage Services to West Sussex County Council

West Sussex County Council

F02: Contract notice

Notice identifier: 2022/S 000-016607

Procurement identifier (OCID): ocds-h6vhtk-034784

Published 17 June 2022, 8:11am

Section I: Contracting authority

I.1) Name and addresses

West Sussex County Council

County Hall, West Street

Chichester

PO19 1RG

Contact

Neil Millin

Email

neil.millin@westsussex.gov.uk

Country

United Kingdom

NUTS code

UKJ - South East (England)

Internet address(es)

Main address

<http://www.westsussex.gov.uk/default.aspx>

Buyer's address

<https://in-tendhost.co.uk/sesharedservices/asp/Tenders/Current>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

WSCC - NM - Provision of Print Brokerage Services to West Sussex County Council

Reference number

WSCC - 034632

II.1.2) Main CPV code

- 79810000 - Printing services

II.1.3) Type of contract

Services

II.1.4) Short description

A contract for the provision of Print Brokerage Services, as further described in Document No. 2 (the Specification) is being tendered by WSCC in accordance with the Public Contracts Regulations 2015 (PCR 2015) covering all print types, including but not limited to:• leaflets • brochures and flyers • business stationery • posters and banners • photocopying • books, manuals and directories • CDs/DVDs• promotional material• bespoke signage e.g. Corporate signage• vehicle livery• variable data/transactional printing i.e. Council tax invoices• direct mail • pull-ups banners, pop-up stands, vinyl banners et al for exhibitions• variable data printingThe Services will include elements of digital based campaigns, moving away from physical print where appropriate.

II.1.5) Estimated total value

Value excluding VAT: £1,680,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products

- 30199700 - Printed stationery except forms
- 79800000 - Printing and related services
- 79820000 - Services related to printing
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 79824000 - Printing and distribution services
- 79811000 - Digital printing services
- 79823000 - Printing and delivery services
- 79810000 - Printing services
- 22900000 - Miscellaneous printed matter

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

II.2.4) Description of the procurement

Provision of Print Brokerage Services to West Sussex County Council

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,680,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2022

End date

30 September 2029

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that the Contract will be awarded for an initial period of 5 years from the Commencement Date of 01 October 2022, with an option to extend on the same terms and conditions at WSCC's discretion by an additional 2 years in any combination. The maximum duration of the Contract Term will therefore be 7 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As per the enclosed tender documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 July 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 18 November 2022

IV.2.7) Conditions for opening of tenders

Date

18 July 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

West Sussex County Council

Chichester

Country

United Kingdom