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Tender

Environmental, Housing Waste and Customer Services ICT System Procurement

Fylde Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-016585

Procurement identifier (OCID): ocds-h6vhtk-03d57c

Published 12 June 2023, 2:30pm

Section I: Contracting authority

I.1) Name and addresses

Fylde Borough Council

Town Hall, St. Annes Road West

Lytham St. Annes

FY8 1LW

Contact

Mr Ben McCabe

Email

ben.mccabe@fylde.gov.uk

Telephone

+44 1253658615

Country

United Kingdom

Region code

UKD4 - Lancashire

Internet address(es)

Main address

<https://new.fylde.gov.uk/>

Buyer's address

<https://new.fylde.gov.uk/>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://procontract.due-north.com/Opportunities/Index>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Environmental, Housing Waste and Customer Services ICT System Procurement

Reference number

DN670836

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

The Council are looking to procure a replacement ICT system for the following functions:

Environmental health (Food Safety, Health & Safety, Licensing, Environmental Protection, Community Enforcement, Dog Warden service)

Housing (Housing Standards and Disabled Facilities Grants)

Customer services

Waste services

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD4 - Lancashire

II.2.4) Description of the procurement

Fylde is a predominantly rural Borough, covering 166km², which is situated on the west coast of Lancashire. It is bounded to the north by Wyre Council and the estuary of the River Wyre, to the north-west by the densely populated urban area of Blackpool, to the east by Preston and to the south by the Ribble Estuary. Fylde has a population of approximately 78,000.

The coastline is one of the dominant features of the Borough and is the setting for the majority of its urban areas. The largest towns, Lytham and St Anne's together have a reputation as a high-quality resort with their significant visitor attractions along with their distinctive seafronts.

The administrative base of Council is located in St. Annes. Like many other public sector organisations, Fylde Council has experienced a significant amount of change in recent years as the pace of modernisation in public services has increased. The Council has worked closely with the community to establish corporate priorities and objectives.

Fylde Council currently uses the Civica APP (Flare) information management system to support the work of a range of service areas including environmental, housing, waste and recycling, and customer services. Fylde Council also use Lalpac for licensing services, ESB for housing standards and Abavus (My Council Services) for a variety of customer engagement, reporting and transactional services, including online payments. The Council are looking to reduce the number of systems that it uses and are looking for a system which caters for the functions set out below.

The teams are based primarily at Fylde Town Hall with the waste and recycling services based out of our depot site at Snowdon Road.

There are 14 members of staff in the Environmental Services department, 6 in Housing Services, 8 in Waste Services and 11 in Customer services. The system needs to provide access to all these members of staff at the same time.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

60 month extension is available by agreement between both parties, as described in the tender documentation.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 July 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

18 July 2023

Local time

12:00pm

Information about authorised persons and opening procedure

Procurement Officer will verify the tenders and break the seal on the procurement portal

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom