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Tender

Installation, supply and maintenance of Customer Information Notice Labels

Transport for London

F05: Contract notice – utilities

Notice identifier: 2023/S 000-016547

Procurement identifier (OCID): ocds-h6vhtk-0392c6

Published 12 June 2023, 12:05pm

Section I: Contracting entity

I.1) Name and addresses

Transport for London

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LONDON

E201JN

Contact

Deepa Halai

Email

deepahalai@tfl.gov.uk

Telephone

+44 7510500312

Country

United Kingdom

Region code

UKI - London

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.tfl.gov.uk

Buyer's address

www.tfl.gov.uk

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://service.ariba.com/Supplier.aw>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://service.ariba.com/Supplier.aw>

I.6) Main activity

Urban railway, tramway, trolleybus or bus services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Installation, supply and maintenance of Customer Information Notice Labels

Reference number

tfl_scp_002336

II.1.2) Main CPV code

- 79820000 - Services related to printing

II.1.3) Type of contract

Services

II.1.4) Short description

Installation and Maintenance of Bus Customer Information Notice Labels Contract Notice

Transport for London (TfL) requires a service for the installation, supply, maintenance, and audit for bus labels across TfL's bus fleet. The service provider will maintain accurate, presentable, and consistent signs and notices across a fleet of around 9000 buses, operated by eight bus operating suppliers, across approximately 85 sites. In addition the incumbent will carry out audits across the bus fleet for compliance and garage reports will be made available to TfL.

The contract covers a wide array of customer information notices; not just mandatory legal notices but also TfL specified notices. In addition to internal notices, external notices are also required as well as vehicle wraps on an ad hoc basis.

The current contract was awarded in January 2020 for 2 years + 1 year + 1 year, with the term of the contract ending in January 2024.

TfL are looking to re-procure this contract to commence in January 2024 for 2 years + 2 years. If this opportunity is of interest to you please can you email DeepaHalai@tfl.gov.uk by 11th July 2023. Expressions of interest are invited by completion of a Supplier Selection Questionnaire.

To be able to participate in the tender, suppliers must be registered on TfL's SAP Ariba system.

To express an interest for this contract, interested bidders must BOTH confirm by email to DeepaHalai@tfl.gov.uk to express their interest in the opportunity AND complete Ariba registration, if required. Upon completion of registration and confirmation that the bidder has been invited to the Sourcing Event in Ariba, the interested bidder will have unrestricted and full access to the procurement documents, free of charge through their dashboard when they login to Ariba at <https://service.ariba.com/Supplier.aw>. Any additional information can be obtained from the above mentioned email address. Economic operators need to complete and submit a response to the relevant procurement documents by the deadline date set out in these documents.

To register or to check if you are already registered in Ariba log on to <https://service.ariba.com/Supplier.aw>. Interested participants must read the instructions carefully before proceeding with registration and are advised to satisfy themselves that they understand all the requirements of this opportunity and the procurement exercise before submitting their response. For help on uploading your responses, please refer to https://support.ariba.com/Adapt/Ariba_Network_Supplier_Training. If the problem persists please contact Ariba_Supplier_Enablement@tfl.gov.uk

Please note, even if you are already a registered supplier on SAP Ariba you must without any delay confirm to the Procurement Lead DeepaHalai@tfl.gov.uk your intention to participate in this opportunity and your details as follows, so that the Procurement Lead can manually add vital details to the Sourcing Event on SAP Ariba. You must provide:

- your single point of contact first name and surname
- your email address
- your position in the organisation
- your organisation name

II.1.5) Estimated total value

Value excluding VAT: £2,405,585

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 60000000 - Transport services (excl. Waste transport)

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

London

II.2.4) Description of the procurement

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- your position in the organisation
- your organisation name

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,405,585

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be re-tendered

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 10

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 years + 2 years (option to extend)

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-035995](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 July 2023

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

17 July 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Transport for London

London

Email

DeepaHalai@tfl.gov.uk

Country

United Kingdom

Internet address

www.tfl.gov.uk