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Tender

## **St Marys University\_Supply & Dist of Coffee Products and Equipment**

Pelican Procurement

F02: Contract notice

Notice identifier: 2023/S 000-016528

Procurement identifier (OCID): ocds-h6vhtk-03d556

Published 12 June 2023, 10:39am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Pelican Procurement

Ascent 4

Farnborough

GU14 6XN

#### **Contact**

Elaine Keen

#### **Email**

[elaine.keen@pelicanprocurement.co.uk](mailto:elaine.keen@pelicanprocurement.co.uk)

#### **Telephone**

+44 1252938707

#### **Country**

United Kingdom

**NUTS code**

UKJ - South East (England)

**Internet address(es)**

Main address

[www.pelicanprocurementservices.co.uk](http://www.pelicanprocurementservices.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA5885](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA5885)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.mytenders.co.uk](http://www.mytenders.co.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

St Marys University\_Supply & Dist of Coffee Products and Equipment

#### **II.1.2) Main CPV code**

- 15860000 - Coffee, tea and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

St Marys University\_Supply & Dist of Coffee Products and Equipment

#### **II.1.5) Estimated total value**

Value excluding VAT: £59,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 15000000 - Food, beverages, tobacco and related products
- 03131100 - Coffee beans
- 42968100 - Drinks dispensers
- 15860000 - Coffee, tea and related products
- 39711310 - Electric coffee makers

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

- UKI63 - Merton, Kingston upon Thames and Sutton

Main site or place of performance

St Mary's University, Twickenham, TW1 4SX

#### **II.2.4) Description of the procurement**

Coffee Products and Equipment

#### **II.2.5) Award criteria**

Quality criterion - Name: Delivery & Service / Weighting: 10

Quality criterion - Name: Equipment Maintenance / Weighting: 20

Quality criterion - Name: Supplier Presentations (incl. Brand, added Value & Sampling) / Weighting: 20

Quality criterion - Name: Product Range / Weighting: 5

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 35

#### **II.2.6) Estimated value**

Value excluding VAT: £58,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

option to extend by 2 periods of 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 054-129734](#)

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 July 2023

Local time

10:00am

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

13 July 2023

Local time

10:00am

Information about authorised persons and opening procedure

Elaine Keen

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

**VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=229576](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229576).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229576)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>