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Tender

St Marys University_Supply & Dist of Coffee Products and Equipment

Pelican Procurement

F02: Contract notice

Notice identifier: 2023/S 000-016528

Procurement identifier (OCID): ocds-h6vhtk-03d556

Published 12 June 2023, 10:39am

Section I: Contracting authority

I.1) Name and addresses

Pelican Procurement

Ascent 4

Farnborough

GU14 6XN

Contact

Elaine Keen

Email

elaine.keen@pelicanprocurement.co.uk

Telephone

+44 1252938707

Country

United Kingdom

NUTS code

UKJ - South East (England)

Internet address(es)

Main address

www.pelicanprocurementservices.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA5885

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.mytenders.co.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

St Marys University_Supply & Dist of Coffee Products and Equipment

II.1.2) Main CPV code

- 15860000 - Coffee, tea and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

St Marys University_Supply & Dist of Coffee Products and Equipment

II.1.5) Estimated total value

Value excluding VAT: £59,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 15000000 - Food, beverages, tobacco and related products
- 03131100 - Coffee beans
- 42968100 - Drinks dispensers
- 15860000 - Coffee, tea and related products
- 39711310 - Electric coffee makers

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

- UKI63 - Merton, Kingston upon Thames and Sutton

Main site or place of performance

St Mary's University, Twickenham, TW1 4SX

II.2.4) Description of the procurement

Coffee Products and Equipment

II.2.5) Award criteria

Quality criterion - Name: Delivery & Service / Weighting: 10

Quality criterion - Name: Equipment Maintenance / Weighting: 20

Quality criterion - Name: Supplier Presentations (incl. Brand, added Value & Sampling) / Weighting: 20

Quality criterion - Name: Product Range / Weighting: 5

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 35

II.2.6) Estimated value

Value excluding VAT: £58,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

option to extend by 2 periods of 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 054-129734](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 July 2023

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

13 July 2023

Local time

10:00am

Information about authorised persons and opening procedure

Elaine Keen

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229576.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229576)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>