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Tender

Ventrus Multi Academy Trust Managed Catering Service

Ventrus Multi Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-016525

Procurement identifier (OCID): ocds-h6vhtk-046b85

Published 24 May 2024, 4:38pm

Section I: Contracting authority

I.1) Name and addresses

Ventrus Multi Academy Trust

Woodwater Lane

Exeter

EX2 5AW

Email

josie.medforth@phplaw.co.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://ventrus.org.uk>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43212

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Ventrus Multi Academy Trust Managed Catering Service

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The proposed contract will be for a managed catering service to support the delivery of in-house catering in accordance with this service specification and the associated tender documents.

It is the view of the Trust that the Transfer of Undertakings (Protection of Employment) Regulations (TUPE) will not apply to this tender as staff will be staff employed by the Trust.

II.1.5) Estimated total value

Value excluding VAT: £2,138,410

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKK43 - Devon CC

Main site or place of performance

Woodwater Academy, Woodwater Lane, Exeter, EX2 5AW.

II.2.4) Description of the procurement

The proposed contract will be for a managed catering service to support the delivery of in-house catering in accordance with this service specification and the associated tender documents.

The Trust wish to keep the ethos of the in-house catering model whilst utilising the additional expertise and support of the Contractor. It is the expectation that this managed catering service offer will deliver efficiencies and reduce current cost per plate whilst ensuring a high standard of food quality to deliver the proposed menu.

The Contractor is required to work in partnership with the Trust, offering clear lines of communication and ensuring cohesion with the roles and responsibilities as identified in this Specification of Requirement.

It is the expectation that the Contractor shall provide:

- a. The provision of a locally sourced food supply, that enables the Trust to benefit from the Contractors buying power and expertise in how to order food supplies in accordance with the menus, which reduce food waste, and ensures the right good quality ingredients have been procured and support serving good quality meals to pupils and staff.
- b. Full menu planning with associated electronic food ordering and invoicing, including recipe instructions, and associated training to make the meals, resulting in providing a range of good quality, nutritious, attractively presented meals for pupils and staff, that comply with Government's minimum nutritional and food-based standards for the educational sector. Meals should reflect growth in healthy eating trends, promote uptake, and comply with the Ofsted guidance for catering.
- c. Training of the catering team to ensure they can cook and serve the proposed menus and provide high quality meals, keeping to the set age-appropriate portion sizes and ensuring they are in accordance with the contracted cost per plate.
- d. A compliance and audit service with associated reporting and training that ensures the schools are meeting required legal and H&S and food safety requirements.
- e. Partnership working with the Trust Catering Manager and the schools in accordance with the agreed set of roles and responsibilities as set out in this Service Specification. The Trust will liaise with the Contractor during the mobilisation phase and agree SLA and set KPIs. The Contractor is required to deliver against the agreed SLA/KPI metrics consistently and effectively.
- f. To identify areas that will have potential benefit to the Trust and propose innovations to support the Trust to further improve the existing catering facilities and the catering service

experience for all pupils, staff, parents and carers.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,138,410

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Two further one year extensions.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 June 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 June 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 60 months

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=232009.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:232009)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

Ventrus Multi Academy Trust

Woodwater Lane

Exeter

EX2 5AW

Email

josie.medforth@phplaw.co.uk

Country

United Kingdom

Internet address

<https://ventrus.org.uk>

VI.4.4) Service from which information about the review procedure may be obtained

Ventrus Multi Academy Trust

Woodwater Lane

Exeter

EX2 5AW

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josie.medforth@phplaw.co.uk

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United Kingdom

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