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Tender

## **Cleaning Services Contract Public Conveniences on behalf of Penzance Town Council**

Penzance Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-016512

Procurement identifier (OCID): ocds-h6vhtk-05064f ([view related notices](#))

Published 23 April 2025, 1:39pm

### **Scope**

### **Reference**

04/25/001

### **Description**

The Council invites response to this Invitation to Tender (ITT) from suitably qualified suppliers ("Suppliers") for the provision of cleaning services to the Councils 7 public conveniences.

Key objective of the Tender is to appoint a competent supplier to provide high quality cleaning services to the Councils public convenience with provide a positive image of the area, both for local service users as well as visitors and tourists.

The current contract commenced in 2020.

The Tender is for the delivery of the Public Toilet cleaning contract for the seven facilities operated by Council:

Wherrytown (including fountain)

Alexandra Playpark

South Pier

TIC Toilets

Penalverne

Princess May

Newlyn

Full details around the Tender can be found in the accompanying documentation.

### **Total value (estimated)**

- £708,000 excluding VAT
- £849,600 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 October 2025 to 30 September 2027
- Possible extension to 30 September 2030
- 5 years

Description of possible extension:

The Contract period is for an initial two-year period with the option of three further annual extensions for a total tender period of five years.

## **Options**

The right to additional purchases while the contract is valid.

Option to increase or decrease scope of the contract.

## **Main procurement category**

Services

## **CPV classifications**

- 90910000 - Cleaning services

## **Contract locations**

- UKK3 - Cornwall and Isles of Scilly

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## **Participation**

### **Legal and financial capacity conditions of participation**

Refer to accompanying documentation.

### **Technical ability conditions of participation**

Refer to accompanying documentation.

## **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Tender submission deadline**

28 May 2025, 12:00pm

### **Submission address and any special instructions**

Tenders to be returned to:

[info@penzance-tc.gov.uk](mailto:info@penzance-tc.gov.uk)

### **Tenders may be submitted electronically**

No

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

24 June 2025

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## Award criteria

Name	Description	Type	Weighting
Quality	Please refer to accompanying documentation	Quality	60%
Price	Please refer to accompanying documentation	Cost	40%

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## Other information

### Payment terms

Please refer to accompanying documentation

### Description of risks to contract performance

Please refer to accompanying documentation

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## Documents

### Associated tender documents

[Tender Instructions\\_\(Part A\)\\_vFinal\\_16.04.2025.pdf](#)

Tender Instructions\_(Part A)\_vFinal\_16.04.2025

[Tender Response document \(Part B\) \\_v0.2\\_07.04.2025.docx](#)

Tender Response document (Part B) \_v0.2\_07.04.2025

[Schedule 1 - Premise details vFINAL\\_11.04.2025.xlsx](#)

Schedule 1 - Premise details vFINAL\_11.04.2025

[Schedule 2 - Cleaning Frequency\\_vFINAL\\_11..04.2025.xlsx](#)

Schedule 2 - Cleaning Frequency\_vFINAL\_11..04.2025

[Schedule 3 - Pricing\\_vFINAL\\_11.04.2025.xlsx](#)

Schedule 3 - Pricing\_vFINAL\_11.04.2025

[Schedule 4 - Specification\\_vFINAL\\_11.04.2025.docx](#)

Schedule 4 - Specification\_vFINAL\_11.04.2025

[Appendix 1- PTC TCs Services vIssued.doc](#)

Appendix 1- PTC TCs Services vIssued

[Clarification Log\\_v0.1.xlsx](#)

Clarification Log\_v0.1

Clarifications will be published against the Contract Notice on Find a Tender

If interested in tendering for this project please ensure you add a "watch this notice" for alerts as from time to time additional information or clarifications may be published related to this tender.

It will be the responsibility of Bidders to ensure they are aware of all published clarifications and ensure that their bid has taken these into account.

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## **Contracting authority**

### **Penzance Town Council**

- Public Procurement Organisation Number: PYNG-4641-RJNQ

Penlee Centre

Penzance

TR18 4HE

United Kingdom

Contact name: Ben Brosgall

Telephone: +441736363405

Email: [INFO@penzance-tc.gov.uk](mailto:INFO@penzance-tc.gov.uk)

Website: <https://www.penzance-tc.gov.uk/>

Region: UKK30 - Cornwall and Isles of Scilly

Organisation type: Public authority - sub-central government