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Tender

Framework Agreement for the Provision of Emergency Lighting Inspection, Testing and Maintenance

Staffordshire County Council
South Staffordshire District Council
Stafford Borough Council
Cannock Chase District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-016505

Procurement identifier (OCID): ocds-h6vhtk-04ed2a ([view related notices](#))

Published 23 April 2025, 1:30pm

Scope

Reference

IA3594

Description

The purpose of the Framework Agreement is to ensure that all Emergency Lighting and Associated Battery systems are maintained in a safe and operational condition through a process involving inspection and testing at approximately 506 properties covering mostly in Staffordshire, with a small number located in Cheshire, Lancashire, Derbyshire and the West Midlands.

The properties will include all types of buildings operated by a Local Authority including educational, residential care homes, civic buildings, offices, fire stations, enterprise centres and small industrial units.

A 24/7 callout facility is required to deliver responsive maintenance activities with a 4-hour response limit.

Commercial tool

Establishes a framework

Total value (estimated)

- £1,000,000 excluding VAT
- £1,200,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2027
- Possible extension to 31 August 2029
- 4 years

Description of possible extension:

2 x 1 years to 31st August 2028 and 31st August 2029

Main procurement category

Services

CPV classifications

- 31518200 - Emergency lighting equipment
- 50000000 - Repair and maintenance services

Contract locations

- UK - United Kingdom

Framework

Maximum number of suppliers

1

Maximum percentage fee charged to suppliers

0.30%

Further information about fees

Please review the Framework Agreement, clause 12.

Framework operation description

Single Supplier Framework

Award method when using the framework

Without competition

Contracting authorities that may use the framework

Please note Stafford Borough Council, Cannock Chase District Council and South Staffordshire District Council are not responsible for the tender procedure, they are named as an organisation who may call off from the Framework once awarded.

Participation

Technical ability conditions of participation

Staffordshire County Council requires the successful Supplier to have ongoing 3rd party accreditations which meet the following requirements during the term of the Framework:

1. To have a compliant Health & Safety accreditation performed by a Safety Schemes in Procurement ('SSIP'). For more information refer to the link <https://SSIP.org.uk/members/#>
- 2: Valid and compliant member of an independent pre-qualification accrediting body. for example, Constructionline (accredited to a minimum membership level of 'GOLD') or other equivalent bodies, offer such a service.

Note 1 - the accrediting bodies must allow for annual refreshes/vetting of the Supplier in the areas above

Note 2 - where brand names are mentioned, the Authority will consider equivalents

Note 3 - evidence of the above accreditations MUST be provided to the Authority by successful Supplier prior to Contract Award

Staff competency requirements

Contractors will be required to satisfy the County Council or its Contract Managing Agent that all staff (either directly employed or sub-contractors) must be able to evidence their competency for the work they carry out and the equipment they are working with by

means of (where applicable):

- All Engineers must demonstrate the attendance and successful completion of a recognised course for emergency light maintenance provided by a nationally recognised organisation. Examples of such courses include:

- o The NICEIC's Emergency Lighting Systems' Design and Maintenance.

- o City & Guilds TS4U Emergency Lighting Course.

- o Proactive Technical Training's Emergency Lighting.

- All Engineers carrying out installation works including the replacement of emergency lights and their associated components must demonstrate:

- o The attendance and successful completion of a safe isolation course.

- o The attendance and successful completion of City & Guilds 2382 - Requirements for electrical installations (currently 18th edition).

- o Formal competencies for the work of which they carry out.

- All Engineers must have undertaken asbestos awareness training within the past 12 months accredited by the UK Asbestos Training Association (UKATA), Independent Asbestos Training Providers (IATP) or equivalent. This training must be continuous, with a valid certificate maintained at all times within a 12 month period.

- All Engineers must evidence training for working at heights within the past 5 years.

- Any personnel operating specific access equipment must evidence training for that type of equipment- such as ladders, podium steps, scaffold towers, Mobile elevating work platforms (MEWPs) or any other specialist access equipment - within the past 5 years.

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

22 May 2025, 11:59pm

Tender submission deadline

29 May 2025, 12:00pm

Submission address and any special instructions

The tender documents are available through Staffordshire County Councils e-tendering system 'Proactis'.

<https://supplierlive.proactisp2p.com/Account/Login>

All bids must be submitted back to Proactis prior to the tender deadline.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

7 July 2025

Recurring procurement

Publication date of next tender notice (estimated): 1 January 2029

Award criteria

Name	Type	Weighting
Price	Price	80%
Quality	Quality	20%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

[SCC E-Tendering Portal User Guide.pdf](#)

SCC E-Tendering Portal User Guide

Contracting authorities

Staffordshire County Council

- Public Procurement Organisation Number: PZDG-2995-QQMD

1 Staffordshire Place, Tipping Street,

Stafford

ST16 2DH

United Kingdom

Email: michelle.davies@staffordshire.gov.uk

Website: <https://www.staffordshire.gov.uk/Homepage.aspx>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government

South Staffordshire District Council

- Public Procurement Organisation Number: PNNH-3468-CHWJ

Council Offices, Wolverhampton Road

Codsall

wv8 1px

United Kingdom

Email: michelle.davies@staffordshire.gov.uk

Website: <https://www.sstaffs.gov.uk/>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government

Stafford Borough Council

- Public Procurement Organisation Number: PTQN-1833-ZMYL

Civic Centre, Riverside

Stafford

ST16 3AQ

United Kingdom

Email: michelle.davies@staffordshire.gov.uk

Website: <https://www.staffordbc.gov.uk/>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government

Cannock Chase District Council

- Public Procurement Organisation Number: PNXX-8585-GQTH

Civic Centre, Beecroft Road

Cannock

WS11 1BG

United Kingdom

Email: michelle.davies@staffordshire.gov.uk

Website: <https://www.cannockchasedc.gov.uk/>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government

Contact organisation

Contact Staffordshire County Council for any enquiries.