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Tender

## **Supply and Delivery of Fresh Foods to Ayrshire College**

Ayrshire College

F02: Contract notice

Notice identifier: 2021/S 000-016504

Procurement identifier (OCID): ocds-h6vhtk-02ac6a

Published 14 July 2021, 2:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ayrshire College

Main Campus, Hill Street

Kilmarnock

KA1 3HY

#### **Contact**

Kathleen Harper

#### **Email**

[kathleen.harper@ayrshire.ac.uk](mailto:kathleen.harper@ayrshire.ac.uk)

#### **Telephone**

+44 1563523501

#### **Fax**

+44 1563538182

**Country**

United Kingdom

**NUTS code**

UKM93 - East Ayrshire and North Ayrshire mainland

**National registration number**

SC021177

**Internet address(es)**

Main address

<http://www1.ayrshire.ac.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00456](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00456)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply and Delivery of Fresh Foods to Ayrshire College

Reference number

2021-PS-12

#### **II.1.2) Main CPV code**

- 15000000 - Food, beverages, tobacco and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The College is seeking contractor/contractors to supply a range of ambient, fresh, chilled and frozen foodstuffs to the Catering and Hospitality departments of Ayrshire College at its Ayr, Kilmarnock, Kilwinning campuses.

There will be 4 lots: Lot 1 Meat, Meat Products and Poultry; Lot 2 Fresh Fruit & Vegetables; Lot 3 Bakery Goods and Lot 4 Dairy Products.

Tenderers can bid for one or more lots.

There will be up to 3 contractors per lot. The contractors will be ranked with orders placed with the top-ranked contractor unless they are unable to deliver the goods within the required timescales. The order will then go to the second ranked supplier to fulfil and so forth.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Supply and Delivery of Fruit and Vegetables

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 15300000 - Fruit, vegetables and related products

### **II.2.3) Place of performance**

NUTS codes

- UKM93 - East Ayrshire and North Ayrshire mainland

Main site or place of performance

Ayrshire College campuses at Ayr, Kilmarnock and Kilwinning.

### **II.2.4) Description of the procurement**

Lot 2 is for fruit and vegetables and related products for the College's catering and hospitality departments at the College's Ayr, Kilmarnock and Kilwinning campuses.

There will be up to 3 contractors per lot. The contractors will be ranked with orders placed with the top-ranked contractor unless they are unable to deliver the goods within the required timescales. The order will then go to the second ranked supplier to fulfil and so forth.

Tenderers can bid for one or more lots.

### **II.2.5) Award criteria**

Quality criterion - Name: Service Delivery / Weighting: 20

Quality criterion - Name: Management of the Contract / Weighting: 10

Quality criterion - Name: Product Specific / Weighting: 30

Price - Weighting: 40

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract is for 2 years with the options to extend for 2 further one-year periods.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: Yes

Description of options

Tenderers are asked to price a core range of products per lot and also to include details of their relevant remaining product range and discount.

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Supply and Delivery of Bakery Goods

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 15612500 - Bakery products
- 15811200 - Rolls
- 15813000 - Morning goods

### **II.2.3) Place of performance**

NUTS codes

- UKM93 - East Ayrshire and North Ayrshire mainland

Main site or place of performance

Ayrshire College campuses at Ayr, Kilmarnock and Kilwinning.

### **II.2.4) Description of the procurement**

Lot 3 is for the supply and delivery of bakery products such as rolls and other morning goods to The College's Ayr, Kilmarnock and Kilwinning campuses.

### **II.2.5) Award criteria**

Quality criterion - Name: Service Delivery / Weighting: 20

Quality criterion - Name: Management of the Contract / Weighting: 10

Quality criterion - Name: Product Specific / Weighting: 30

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract is for 2 years with the option to extend for a further 2 one-year periods.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Tenderers are asked to price a core range of products per lot and also to include details of their relevant remaining product range and discount.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Supply and Delivery of Meat, Meat Products and Poultry

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 15110000 - Meat
- 15130000 - Meat products
- 15131100 - Sausage-meat products
- 15131220 - Bacon
- 15112100 - Fresh poultry
- 15131500 - Poultry products

### **II.2.3) Place of performance**

NUTS codes

- UKM93 - East Ayrshire and North Ayrshire mainland

Main site or place of performance

Ayrshire College campuses at Ayr, Kilmarnock and Kilwinning

#### **II.2.4) Description of the procurement**

Lot 1 is for the supply and delivery of catering and hospitality meat, meat products and poultry to Ayrshire College's campuses at Ayr, Kilmarnock and Kilwinning.

There will be up to 3 contractors per lot and the contractors will be ranked with orders placed with the top-ranked contractor unless they are unable to deliver the goods within the required timescales. The order will then go to the second ranked supplier to fulfil and so forth.

Tenderers can bid for one or more lots.

#### **II.2.5) Award criteria**

Quality criterion - Name: Service Delivery / Weighting: 20

Quality criterion - Name: Management of Contract / Weighting: 10

Quality criterion - Name: Product Specific / Weighting: 30

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract is for 2 years with the option to extend for a further 2 one-year periods.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**



Options: Yes

Description of options

Tenderers are asked to price a core range of products per lot and also to include details of their relevant remaining product range and discount.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Supply and Delivery of Dairy Products

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 15500000 - Dairy products
- 15550000 - Assorted dairy products
- 15511000 - Milk

### **II.2.3) Place of performance**

NUTS codes

- UKM93 - East Ayrshire and North Ayrshire mainland

Main site or place of performance

Ayrshire College campuses at Ayr, Kilmarnock and Kilwinning.

### **II.2.4) Description of the procurement**

Lot 4 is for the supply and delivery of milk and other associated dairy products to the College's campuses at Ayr, Kilmarnock and Kilwinning.

There will be up to 3 contractors per lot. The contractors will be ranked with orders placed

with the top-ranked contractor unless they are unable to deliver the goods within the required timescales. The order will then go to the second ranked supplier to fulfil and so forth.

Tenderers may bid for one or more lots.

#### **II.2.5) Award criteria**

Quality criterion - Name: Service Delivery / Weighting: 20

Quality criterion - Name: Management of the Contract / Weighting: 10

Quality criterion - Name: Product Specific / Weighting: 30

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract is for 2 years with the option to extend for a further 2 one-year periods.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Tenderers are asked to price a core range of products per lot and also to include details of their relevant remaining product range and discount.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 12

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-009465](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 August 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 90 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

9 August 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=660501](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=660501).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:660501)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=660501](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=660501)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Kilmarnock Sheriff Court and Justice of the Peace Court

St Marnock Street

Kilmarnock

KA1 1ED

Country

United Kingdom