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Tender

## 1061 - Legal Services

ASTON UNIVERSITY

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-016500

Procurement identifier (OCID): ocds-h6vhtk-050649 ([view related notices](#))

Published 23 April 2025, 1:18pm

## Scope

### Description

This procurement will:

- deliver a single Service Provider for Aston who will be able service all of Aston's legal needs in the UK and overseas (as required);
- deliver a Service Provider who has significant experience of higher education and so is able to provide sector-specific advice;
- deliver added value services over the duration of the Contract;
- deliver cost certainty for Aston through clearly articulated pricing menus and access for Aston to accurate billing data.

Full details, including the tender documentation and award criteria, can be accessed on ProContract. The link is attached to this notice.

### Total value (estimated)

- £2,520,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 September 2025 to 31 August 2027
- Possible extension to 31 August 2031
- 6 years

Description of possible extension:

2 years + 2 years

### **Main procurement category**

Services

### **CPV classifications**

- 79100000 - Legal services

### **Contract locations**

- UKG31 - Birmingham

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## **Submission**

**Enquiry deadline**

12 May 2025, 5:00pm

**Submission type**

Tenders

**Tender submission deadline**

27 May 2025, 12:00pm

**Submission address and any special instructions**

Tenders, as well as any clarification questions, must be submitted via ProContract:

<https://procontract.due-north.com/Advert?advertId=e1d62f5c-2f20-f011-8136-005056b64545>

The suite of documents and tender questions set can also be found at this address.

**Tenders may be submitted electronically**

Yes

**Languages that may be used for submission**

English

**Award decision date (estimated)**

30 June 2025

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## Award criteria

Name	Type	Weighting
Quality	Quality	80%
Price	Price	20%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Competitive flexible procedure

### Competitive flexible procedure description

Stage 1 - ITT Stage

Stage 2 - Shortlist of 3 suppliers anticipated to take part in Presentation/Interview stage

Full details can be found on Aston's tendering system, ProContract:

<https://procontract.due-north.com/Advert?advertId=e1d62f5c-2f20-f011-8136-005056b64545>

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## Contracting authority

### **ASTON UNIVERSITY**

- Companies House: RC000904
- Public Procurement Organisation Number: PTLB-7496-TPTR

Aston Triangle

Birmingham

B4 7ET

United Kingdom

Email: [procurement@aston.ac.uk](mailto:procurement@aston.ac.uk)

Region: UKG31 - Birmingham

Organisation type: Public authority - sub-central government