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Tender

## **Prae Wood Primary School Catering**

Prae Wood Primary School

F02: Contract notice

Notice identifier: 2021/S 000-016493

Procurement identifier (OCID): ocds-h6vhtk-02c7df

Published 14 July 2021, 1:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Prae Wood Primary School

King Harry Lane

St Albans

AL3 4TS

#### **Contact**

Sharon Calverley

#### **Email**

[sharon.calverley@praewood.herts.sch.uk](mailto:sharon.calverley@praewood.herts.sch.uk)

#### **Telephone**

+44 1727751930

#### **Country**

United Kingdom

**NUTS code**

UKG11 - Herefordshire, County of

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.mytenders.org](http://www.mytenders.org)

Additional information can be obtained from another address:

RM&C CONSULTANTS

Suthernwood View

South Stoke

RG8 0JJ

**Contact**

Sue Allen

**Email**

[Sue.allen@rmandcconsultants.co.uk](mailto:Sue.allen@rmandcconsultants.co.uk)

**Telephone**

+44 7939599571

**Country**

United Kingdom

**NUTS code**

UKJ11 - Berkshire

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Prae Wood Primary School Catering

Reference number

RM&C/2021/PWPS/333

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Prae Wood Primary School is a two-form entry school for children from 3 to 11 years old and are pleased to be able to provide a stimulating educational experience for the local children. An inclusive school, they are proud of their 'mission statement' of Everyone Valued, Everyone Learning, and think this reflects very well of their ethos and philosophy.

Their school logo is based on the reverse of a bronze coin discovered on the site of the school. The coin, which shows a leaping horse and a bull's head, was produced by King Cunobelinus, the leader of the Catuvellauni tribe (the capital of which was Verulamium, that is St Albans). The coin was produced sometime between AD20 and AD43.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

## **II.2.4) Description of the procurement**

### SCHOOL DETAILS

School Address

Prae Wood Primary School

01727 751930 King Harry Lane, St Albans,

Hertfordshire, AL3 4AS

Pupils Number on roll projected 21/22

Pupil Numbers: - by year group PAN 459 from Sep 2021; projected actual numbers based on accepted places 443

Nursery 39

KS1 173 projected

KS2 231 projected

Pricings/Sales Eligibility numbers based on 443 (Projected Sept 21 as PAN increases to 459), current take up on 1 week period from 21st June 2021 to 25th June 2021 when no bubbles closed due to covid. (PAN 444, ACTUAL 428)

UIFSM (2 week period) Entitled: 168

Uptake: 136

Value: 2.34 GBP

FSM Entitled: 25 (5 in KS1 and 20 in KS2)

Uptake: 14

Value: 2.34 GBP

Nursery No of Children: 39

Uptake: 14.8 (various throughout the year)

Value: 2.00 GBP

Pupil Paid Meal No of Children: 211

Uptake: 54

Value: 2.50 GBP

Staff Duty Meal Entitled: 7 (varies)

Uptake: 4

Value: 2.50 GBP

Staff Cash Meals No of Staff: 65

Uptake: 2

Value: 2.50 GBP

Sales Period Used 01/03/2019 29/02/2020; meal rate was 2.35 GBP, note pupil numbers will increase in September 2021 from a PAN of 429 to 444

UIFSM Sales 64,754 GBP

FSM Sales 6,619 GBP

Nursery Sales 4,116 GBP

Pupil Paid Meal Sales 48,435 GBP

Staff Duty Meal Sales 2,152 GBP

Staff Cash Sales 1,666 GBP

Hospitality Sales Minimal we budget 200GBP pa for inset days

Lunch Service

11:40 – 13:15

Autumn Term 11:30 start for the first few weeks when lunchtime starts

Current Contractor

Pabulum

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Three year initial term with option for client to renew for up to two further years

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 August 2021

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17 September 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=223356](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=223356).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:223356)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>