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Tender

South Cambs Magazine Delivery Contract

South Cambridgeshire District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-016482

Procurement identifier (OCID): ocds-h6vhtk-065b0b

Published 24 February 2026, 1:44pm

Scope

Description

The contract is for the quarterly delivery - and initial storage - of SCDC's residents' magazine titled "South Cambs Magazine". This publication is one of SCDC's primary communication channels with residents. The high-quality magazine is delivered directly to around 73,000 households in the district

Total value (estimated)

- £105,000 excluding VAT
- £126,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 4 May 2026 to 3 May 2029

- Possible extension to 3 May 2030
- 4 years

Description of possible extension:

The contract is for 3-year term with the option to extend each year for a further 1 years - subject to budget funding and future local government structures in Cambridgeshire.

Options

The right to additional purchases while the contract is valid.

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Main procurement category

Services

CPV classifications

- 64100000 - Post and courier services

Contract locations

- UKH12 - Cambridgeshire CC

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 March 2026, 11:59pm

Tender submission deadline

27 March 2026, 1:00pm

Submission address and any special instructions

<https://procontract.duenorth.com/Advert?advertId=156086e5-6511-f111-813c-005056b64545>

Tenders may be submitted electronically

Yes

Award criteria

Price 40% Quality 60%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://procontract.due-north.com/Advert?advertId=156086e5-6511-f111-813c-005056b64545>

Contracting authority

South Cambridgeshire District Council

- Public Procurement Organisation Number: PPLL-9624-BHXR

Cambourne Business Park

Cambourne

CB23 6EA

United Kingdom

Email: sean.missin@scambs.gov.uk

Region: UKH12 - Cambridgeshire CC

Organisation type: Public authority - sub-central government