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Contract

## **008788 - Committee Management System**

Newcastle City Council

F03: Contract award notice

Notice identifier: 2025/S 000-016466

Procurement identifier (OCID): ocds-h6vhtk-050634

Published 23 April 2025, 11:51am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newcastle City Council

Civic Centre

Newcastle Upon Tyne

NE18QH

#### **Contact**

Julie Spencer

#### **Email**

[julie.spencer@newcastle.gov.uk](mailto:julie.spencer@newcastle.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKC22 - Tyneside

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.newcastle.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

008788 - Committee Management System

Reference number

OPEN2025682

**II.1.2) Main CPV code**

- 72267000 - Software maintenance and repair services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Newcastle City Council have a current contract with Civica UK Limited for the provision of a committee management system which was procured in 2019. As our current solution

expires on 30.04.2025, therefore a replacement contract is required. We wish to renew this for a further 24 months. Then will carry out further Market Engagement, if required after this period.

It is a Direct Award through the CCS Framework Back Office Software RM6194. The CCS solution selected is a national compliant route to market, the framework ensures compliance and regulatory procurement standards are constantly followed.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £30,500

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 48000000 - Software package and information systems

#### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

#### **II.2.4) Description of the procurement**

Supply and Maintenance of a committee management system.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

Direct Award through CCS RM6194 Framework

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The services can be provided only by a particular economic operator for the following reason:
  - protection of exclusive rights, including intellectual property rights

Explanation:

This is a continuation of the software already purchased in 2019. It is a Direct Award from the CCSRM 6194 Framework for maintenance and supply.

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 April 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Civica UK Limited

Southbank Central, 30 Stamford Street

London

SE1 9LQ

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

Companies House

01628868

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £30,500

Total value of the contract/lot: £30,500

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice

Technology and Construction Court, 7 Rolls Buildings, Fetter Lane

London

EC4A 1NL

Country

United Kingdom