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Tender

Provision of Leisure Management System

Aberdeenshire Council

F02: Contract notice

Notice identifier: 2023/S 000-016463

Procurement identifier (OCID): ocds-h6vhtk-03d530

Published 9 June 2023, 3:43pm

Section I: Contracting authority

I.1) Name and addresses

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Contact

Angela Cook

Email

cpssprocurement@aberdeencity.gov.uk

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Leisure Management System

Reference number

000-PCRL3559

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Live Life Aberdeenshire (LLA) provides a wide range of activities and services such as swimming, indoor and outdoor sports, fitness classes, referral programs, book lending, free access to computers, exhibitions, hall hire and lots more across multiple facilities.

These include 35 libraires, 21 sports facilities, 10 museums, 13 community halls, 4 theatres, a recording centre, and a marine aquarium in Macduff. There are also just under 600 bookable spaces and rooms within LLA and Education providing an opportunity for individuals, clubs and societies to book long and short term Lets.

The aim of this tender is to procure a new leisure management system (LMS), in accordance with the Statement of Requirements, for use by Life Live Aberdeenshire (LLA) and Education and Children's Services (ECS).

II.1.5) Estimated total value

Value excluding VAT: £450,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems
- 48332000 - Scheduling software package

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

II.2.4) Description of the procurement

Procure a Leisure Management System which will include either within the main system or as modules: swimming lesson management, marketing functions, mobile app and adaptive website, book to lets, online booking, reporting mechanism and compliant payment system or method and as described in the tender documents.

II.2.5) Award criteria

Quality criterion - Name: quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £450,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial period of 36 months from implementation with further period of optional extension of up to 24 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As detailed in the tender documentation

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 July 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

10 July 2023

Local time

12:00pm

Place

Aberdeen

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Credit score – the Buyer will use Creditsafe to carry out initial checking of a Bidders' financial status. Should this report raise any concerns the Buyer reserves the right to request further detailed financial information as may be required

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=735040.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:735040)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=735040

VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sherriff Court

Union Street

Aberdeen

Country

United Kingdom