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Tender

TC1055 Reissued Contract Management System (CMS)

Manchester City Council

F02: Contract notice

Notice identifier: 2022/S 000-016458

Procurement identifier (OCID): ocds-h6vhtk-0346ef

Published 15 June 2022, 4:07pm

Section I: Contracting authority

I.1) Name and addresses

Manchester City Council

Level 5, Town Hall Extension

Manchester

M60 2LA

Contact

Ms Max Woods

Email

maxime.woods@manchester.gov.uk

Telephone

+44 1612347878

Country

United Kingdom

NUTS code

UKD3 - Greater Manchester

Internet address(es)

Main address

<http://www.manchester.gov.uk>

Buyer's address

<http://www.manchester.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.The-Chest.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.The-Chest.org.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TC1055 Reissued Contract Management System (CMS)

Reference number

DN616983

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Manchester City Council (MCC) requires an off the shelf contract management system (CMS) to enable the effective design, procurement, and management of its contracts. The CMS is required to standardise best practice contract management across MCC and to create opportunities to improve the efficiency and effectiveness of MCC's contracting. MCC requires the CMS to be fully hosted by the application provider on a Software as a Service basis. It must have some flexibility to be customised to MCC processes and terminology.

Currently, MCC does not have a centralised contract management system that monitors all contracted activity/spend across the Council.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester

II.2.4) Description of the procurement

Manchester City Council (MCC) requires an off the shelf contract management system (CMS) to enable the effective design, procurement, and management of its contracts. The CMS is required to standardise best practice contract management across MCC and to create opportunities to improve the efficiency and effectiveness of MCC's contracting. MCC requires the CMS to be fully hosted by the application provider on a Software as a Service basis. It must have some flexibility to be customised to MCC processes and terminology.

Currently, MCC does not have a centralised contract management system that monitors all contracted activity/spend across the Council.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Manchester City Council (MCC) requires an off the shelf contract management system (CMS) to enable the effective design, procurement, and management of its contracts. The CMS is required to standardise best practice contract management across MCC and to create opportunities to improve the efficiency and effectiveness of MCC's contracting. MCC requires the CMS to be fully hosted by the application provider on a Software as a Service basis. It must have some flexibility to be customised to MCC processes and terminology.

Currently, MCC does not have a centralised contract management system that monitors all contracted activity/spend across the Council.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 July 2022

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

The Council is using the e-business portal known as the Chest. Applicants should register their details at the following link www.the-chest.org.uk. Applicants will need to electronically submit their completed tender documents, including online questionnaire, via the on-line portal by 11am 15th July 2022 as referred to in IV.2.2. Any clarification queries must also be submitted via the Chest website by the date referred to in the tender documentation. The contract will be for 3 year(s), expected to commence 30th November 2022 with an option to

Extension up to 2 years + up to 2 Years + remaining period within the total 4 years extension provision should a full 2 years on either of the extensions not have been taken)

The selection and award criteria, specification requirements and contract performance conditions may relate in particular to social and environmental considerations as relevant to the subject matter of this project. The Council reserves the right not to award the contract, as a result of this Contract Notice.

The Council shall not be liable for any costs or expenses incurred by any organisation in responding to this notice or in tendering for the proposed contract/framework. All submissions must be in English. Tenders and supporting documents must be priced in pounds sterling. As per Regulation 26(4)

VI.4) Procedures for review

VI.4.1) Review body

Manchester City Council

Town Hall Extension

Manchester

M60 2LA

Country

United Kingdom