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Tender

## **TC1055 Reissued Contract Management System (CMS)**

Manchester City Council

F02: Contract notice

Notice identifier: 2022/S 000-016458

Procurement identifier (OCID): ocds-h6vhtk-0346ef

Published 15 June 2022, 4:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Manchester City Council

Level 5, Town Hall Extension

Manchester

M60 2LA

#### **Contact**

Ms Max Woods

#### **Email**

[maxime.woods@manchester.gov.uk](mailto:maxime.woods@manchester.gov.uk)

#### **Telephone**

+44 1612347878

#### **Country**

United Kingdom

**NUTS code**

UKD3 - Greater Manchester

**Internet address(es)**

Main address

<http://www.manchester.gov.uk>

Buyer's address

<http://www.manchester.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.The-Chest.org.uk](http://www.The-Chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.The-Chest.org.uk](http://www.The-Chest.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TC1055 Reissued Contract Management System (CMS)

Reference number

DN616983

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Manchester City Council (MCC) requires an off the shelf contract management system (CMS) to enable the effective design, procurement, and management of its contracts. The CMS is required to standardise best practice contract management across MCC and to create opportunities to improve the efficiency and effectiveness of MCC's contracting. MCC requires the CMS to be fully hosted by the application provider on a Software as a Service basis. It must have some flexibility to be customised to MCC processes and terminology.

Currently, MCC does not have a centralised contract management system that monitors all contracted activity/spend across the Council.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

#### **II.2.4) Description of the procurement**

Manchester City Council (MCC) requires an off the shelf contract management system (CMS) to enable the effective design, procurement, and management of its contracts. The CMS is required to standardise best practice contract management across MCC and to create opportunities to improve the efficiency and effectiveness of MCC's contracting. MCC requires the CMS to be fully hosted by the application provider on a Software as a Service basis. It must have some flexibility to be customised to MCC processes and terminology.

Currently, MCC does not have a centralised contract management system that monitors all contracted activity/spend across the Council.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £500,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

#### **II.2.14) Additional information**

Manchester City Council (MCC) requires an off the shelf contract management system (CMS) to enable the effective design, procurement, and management of its contracts. The CMS is required to standardise best practice contract management across MCC and to create opportunities to improve the efficiency and effectiveness of MCC's contracting. MCC requires the CMS to be fully hosted by the application provider on a Software as a Service basis. It must have some flexibility to be customised to MCC processes and terminology.

Currently, MCC does not have a centralised contract management system that monitors all contracted activity/spend across the Council.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 July 2022

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

The Council is using the e-business portal known as the Chest. Applicants should register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk). Applicants will need to

electronically

submit their completed tender documents, including online questionnaire, via the on-line portal by 11am 15th July 2022 as referred to in IV.2.2. Any clarification queries must also be

submitted via the Chest website by the date referred to in the tender documentation. The contract will be for 3 year(s), expected to commence 30th November 2022 with an option to

Extension up to 2 years + up to 2 Years + remaining period within the total 4 years extension provision should a full 2 years on either of the extensions not have been taken)

The selection and award criteria, specification requirements and contract performance conditions may relate in particular to social and environmental considerations as relevant to the subject matter of this project. The Council reserves the right not to award the contract, as a result of this Contract Notice.

The Council shall not be liable for any costs or expenses incurred by any organisation in responding to this notice or in tendering for the proposed contract/framework. All submissions must be in English. Tenders and supporting documents must be priced in pounds sterling. As per Regulation 26(4)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Manchester City Council

Town Hall Extension

Manchester

M60 2LA

Country

United Kingdom

