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Tender

## **CE-73-21 - Re-Opening of Flexible Framework for Provision of Care at Home Services (New entrants August 2023)**

South Ayrshire Council

F02: Contract notice

Notice identifier: 2023/S 000-016447

Procurement identifier (OCID): ocids-h6vhtk-03d522

Published 9 June 2023, 2:55pm

The closing date and time has been changed to:

**31 July 2023, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Ayrshire Council

County Buildings, Wellington Square

Ayr

KA7 1DR

#### **Email**

[procurement@south-ayrshire.gov.uk](mailto:procurement@south-ayrshire.gov.uk)

#### **Telephone**

+44 3001230900

**Country**

United Kingdom

**NUTS code**

UKM94 - South Ayrshire

**Internet address(es)**

Main address

<http://www.south-ayrshire.gov.uk/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00405](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00405)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CE-73-21 - Re-Opening of Flexible Framework for Provision of Care at Home Services  
(New entrants August 2023)

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

UPDATE - JUNE 2023 REOPENING OF THE FLEXIBLE FRAMEWORK

South Ayrshire Council wish to seek submissions from suitably qualified and experienced providers to supplement its existing Framework for Care at Home Services, ref CE-73-21.

The previously advertised flexible framework which commenced on 1 April 2022 allows for re-opening to new Providers. In accordance with its terms, it is now being opened for New Entrants to be admitted under the same requirements as the original tender exercise and as noted herein.

Providers already appointed to the Framework are not required to resubmit to remain on the Framework.

The estimated value shown in II.1.5 reflects the value advertised at the establishment of the framework which is an estimate and subject to change.

As this service is listed in Schedule 3 of the Public Contracts (Scotland) Regulations and the contract value exceeds 663,540 GBP over the contract period, the Council will be using the afforded flexibility of the Light Touch Regime to re-open the framework.

## ORIGINAL CONTRACT NOTICE TEXT:

The South Ayrshire Health and Social Care Partnership has identified a requirement to establish a Flexible Framework Agreement and contract with suitably experienced and competent Care at Home Service Providers, who hold or can commit to obtain, prior to any appointment, the appropriate Care Inspectorate Registration, to deliver Care at Home Services across South Ayrshire on behalf of South Ayrshire Health and Social Care Partnership.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Troon and Prestwick and surrounding areas

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKM94 - South Ayrshire

### **II.2.4) Description of the procurement**

## **UPDATE - JUNE 2023 REOPENING OF THE FLEXIBLE FRAMEWORK**

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

please refer to procurement documents

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Girvan and Maybole and surrounding areas

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKM94 - South Ayrshire

### **II.2.4) Description of the procurement**

UPDATE - JUNE 2023 REOPENING OF THE FLEXIBLE FRAMEWORK

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**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Super Lot

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKM94 - South Ayrshire

### **II.2.4) Description of the procurement**

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Partnership.

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Duration in months

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Yes

Description of renewals

Please refer to Procurement documents

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Ayr and surrounding areas

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKM94 - South Ayrshire

### **II.2.4) Description of the procurement**

#### **UPDATE - JUNE 2023 REOPENING OF THE FLEXIBLE FRAMEWORK**

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Description of renewals

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Variants will be accepted: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

It is a requirement of this procurement that Tenderers hold, or can commit to obtain, prior to the commencement of any concluded Flexible Framework Agreement, the accreditations indicated below:

Service Providers must be registered with the Care Inspectorate for Support Service – Care at Home or Housing Support Services.

Evidence for this requirement will be requested at the “Request for Documentation” Stage.

### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

It is a requirement of this procurement that Tenderers hold, or can commit to obtain, prior to the commencement of any subsequently concluded Flexible Framework Agreement, the insurance and financial requirements indicated below:

Minimum level(s) of standards possibly required

Insurances:

Employers Liability Insurance (Compulsory) = 10 million GBP in respect of each claim without limit to the number of claims.

Public Liability Insurance = 5 million GBP in respect of each claim without limit to the number of claims.

Motor Vehicle Insurance = Minimum Third-Party Motor Vehicle Liability in respect of any motor vehicle or plated plant used.

Evidence for insurance requirements will be requested at the “Request for Documentation” Stage.

Documentation requested for the above insurances will include the following details:

names of insurers

policy numbers

expiry dates

limits of any one incident

annual aggregate caps, excesses and claims handling procedures.

Financial Standing:

The Council will access a Creditsafe report for Tenderer’s organisations and use the information contained within to assist with the assessment of the Tenderer’s economic and financial standing.

Evidence for financial standing requirement will be requested at the “Request for Documentation” Stage as outlined below:

OR

A statement of the organisation's turnover; profit and cash flow for the most recent full year of trading or where a full year trading has not been completed the same information for the period applicable. NOTE if this information is not available in an audited

A copy of the organisation's audited accounts or equivalent for the most recent 2 years, along with details of any significant changes since the last year end.

format tenderers may be required to provide an end of period balance sheet or make the response specified below.

OR

If tenderers are unable to provide the information requested above, they may be required to provide additional information and documentation that will give the Authority the assurance that they are capable of carrying out any subsequent awarded contract. For example, a statement of their organisation's cash flow forecast for the current year and a letter from the organisation's bank outlining the current cash and credit position or other alternative means of demonstrating financial standing.

Once the Council has received and considered such financial information as is made available in line with the requirements above, the Council shall have discretion to ask Service Providers to provide either a parent company guarantee and/or a guarantee from an agreed financial institution as it considers appropriate (acting reasonably).

In the event that additional measures are requested, the Council shall, in its sole discretion, determine the terms of those measures that it deems as acceptable. If Service Providers cannot provide measures to the satisfaction of the Council, then their submission may be rejected.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Service Providers will be required to provide evidence of having the necessary capacity and capability to deliver the requirements for the Provision of Care at Home Services. The below requirements will be requested at the "Request for Documentation" Stage:

Two (2) examples of the provision of similar services may be requested and must be from within the last 3 years.

If Service Providers are unable to provide two (2) examples the Service Provider may be required to explain why examples cannot be provided.

Service Providers may also be required to provide:

Technical Confirmation

If available, copies of or service users' written declaration which validates the examples you have provided.

Guidance

If you cannot service user declarations the Authority may choose to contact service users cited directly in order to validate the experience examples you have provided without any further reference to you.

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

It is a requirement of this procurement that Service Providers and their Staff ensure the accreditation requirements for registration with the Scottish Social Services Council (SSSC) has taken place within the required timescales.

#### **III.2.2) Contract performance conditions**

Please refer to Procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

21 July 2023

Local time

12:00pm

Changed to:

Date

31 July 2023

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

21 July 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Please refer to Procurement documents

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please refer to Procurements docs

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 24312. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

Please refer to Procurement documents

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Please refer to Procurement documents

(SC Ref:735032)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**



Ayr Sheriff Court

Ayr

Country

United Kingdom