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Contract

## **Aspirations Project & Volunteer Co-ordinator**

Southend-on-Sea City Council

F03: Contract award notice

Notice identifier: 2025/S 000-016377

Procurement identifier (OCID): ocds-h6vhtk-0505fc

Published 23 April 2025, 9:11am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Southend-on-Sea City Council

Civic Centre, Victoria Avenue, Southend On Sea, Essex

Southend On Sea

SS26FA

#### **Contact**

megan hunt

#### **Email**

[meganhunt@southend.gov.uk](mailto:meganhunt@southend.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH31 - Southend-on-Sea

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.southend.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Aspirations Project & Volunteer Co-ordinator

Reference number

PSR002

#### **II.1.2) Main CPV code**

- 85312500 - Rehabilitation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Project & Volunteer Coordinator will be the primary lead for the Aspirations Day Program and Charity Shop, with a key role of the Project & Volunteer Coordinator to recruit and manage a cohort of volunteers. This will include ensuring all volunteers will receive the necessary training and support. Having the co-ordinator role in place will mean that the number of volunteers supporting the service can be increased, improving the sustainability of the service and its support to the vulnerable cohort.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £27,590

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH31 - Southend-on-Sea

#### **II.2.4) Description of the procurement**

The Project & Volunteer Coordinator will be the primary lead for the Aspirations Day Program and Charity Shop, with a key role of the Project & Volunteer Coordinator to recruit and manage a cohort of volunteers. This will include ensuring all volunteers will receive the necessary training and support. Having the co-ordinator role in place will mean that the number of volunteers supporting the service can be increased, improving the sustainability of the service and its support to the vulnerable cohort.

Southend-On-Sea City Council have direct awarded this contract via route A of the PSR.

Value of the contract: £27590.00

Contract Start Date: 15.04.25

Contract Expiry Date: 31.03.26

#### **II.2.5) Award criteria**

Quality criterion - Name: No Realistic Alternative Provider / Weighting: 100

Price - Weighting: 0

#### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Justification for award: As per the award criteria for Direct Award Route A under the PSR, SCC believe Aspirations (who currently provide the existing service) are the only provider in the local area who work specifically to support this cohort of individuals & can meet the specified requirements.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract**

### **Contract No**

PSR002

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 April 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Aspirations

573 Southchurch Road

Southend-On-Sea

SS1 2PN

Country

United Kingdom

NUTS code

- UKH31 - Southend-on-Sea

Charity Commission (England and Wales)

1195424

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £27,590

Total value of the contract/lot: £27,590

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## **Section VI. Complementary information**

### **VI.3) Additional information**

This is a Provider Selection Regime (PSR) confirmation of contract award notice. This contract has been awarded under the Health Care Services (Provider Selection Regime) Regulations 2023. For the avoidance of doubt, the provisions of the Public Contracts Regulations 2015 or the Procurement Act 2023 do not apply to this award.

Decision Makers: Drug & Alcohol Commissioning Officers

Conflict of Interest Assessments have been completed for this procurement & no conflicts were identified.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice

London

Country

United Kingdom