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Not applicable

## **Grant Administration Services Framework**

Scottish Enterprise  
Scottish Government  
Highlands and Islands Enterprise  
VisitScotland  
Creative Scotland  
Museums Galleries Scotland

F14: Notice for changes or additional information

Notice reference: 2021/S 000-016345

Published: 13 July 2021, 12:35pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Scottish Enterprise

Atrium Court, 50 Waterloo Street

Glasgow

G2 6HQ

#### **Contact**

Gordon Hutton

#### **Email**

[gordon.hutton@scotent.co.uk](mailto:gordon.hutton@scotent.co.uk)

**Telephone**

+44 1414686024

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.scottish-enterprise.com/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00398](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00398)

**I.1) Name and addresses**

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

**Email**

[gordon.hutton@scotent.co.uk](mailto:gordon.hutton@scotent.co.uk)

**Telephone**

+44 1412420133

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.1) Name and addresses**

Highlands and Islands Enterprise

An Lòchran, 10 Inverness Campus

Inverness

IV2 5NA

**Email**

[hiprocurement@hient.co.uk](mailto:hiprocurement@hient.co.uk)

**Telephone**

+44 1463245245

**Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

## **Internet address(es)**

Main address

<http://www.hie.co.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00313](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00313)

## **I.1) Name and addresses**

VisitScotland

Ocean Point One, 94 Ocean Drive

Edinburgh

EH6 6JH

### **Email**

[procurementsupport@visitscotland.com](mailto:procurementsupport@visitscotland.com)

### **Telephone**

+44 1314722222

### **Country**

United Kingdom

### **NUTS code**

UKM75 - Edinburgh, City of

## **Internet address(es)**

Main address

<http://www.visitscotland.org>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00118](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00118)

## **I.1) Name and addresses**

Creative Scotland

The Lighthouse, Mitchell Lane

Glasgow

G1 3NU

### **Email**

[kelly.sweeney@creativescotland.com](mailto:kelly.sweeney@creativescotland.com)

### **Telephone**

+44 3303332000

### **Country**

United Kingdom

### **NUTS code**

UKM82 - Glasgow City

### **Internet address(es)**

Main address

<http://www.creativescotland.com>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA1528](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA1528)  
[2](#)

## **I.1) Name and addresses**

Museums Galleries Scotland

Waverley Gate, 2-4 Waterloo Place

Edinburgh

EH1 3EG

**Email**

[admin@museumsgalleriesscotland.org.uk](mailto:admin@museumsgalleriesscotland.org.uk)

**Telephone**

+44 1315504100

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.museumsgalleriesscotland.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA23723](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA23723)

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Grant Administration Services Framework

Reference number

P21-0117

#### **II.1.2) Main CPV code**

- 79400000 - Business and management consultancy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose of this ITT is to appoint between 1-3 suppliers to a Framework to deliver grant administration services as detailed in the Specification at Section 3 (the “Services”) to the following commissioning agencies: (1) The Scottish Ministers (“Scottish Government”); (2) Scottish Enterprise (“SE”); (3) Highlands and Islands Enterprise (“HIE”); (4) Visit Scotland; (5) Creative Scotland and (6) Museums Galleries Scotland their respective subsidiaries and associated companies and undertakings (each a “Commissioning Agency” and together the “Commissioning Agencies”)

The Services can be split into three separate elements the detail of which is set out in the Specification at Section 3 of this ITT:

(1) Grant Application Administration;

(2) Grant Application Appraisal; and

(3) Grant Payment Administration,

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## **Section VI. Complementary information**

### **VI.6) Original notice reference**

Notice number: [2021/S 000-013521](#)

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## **Section VII. Changes**

### **VII.1) Information to be changed or added**

#### **VII.1.2) Text to be corrected in the original notice**

Section number

IV.2.2

Place of text to be modified

Time limit

Instead of

Date

20 July 2021

Local time

11:00am

Read

Date

26 July 2021

Local time

11:00am

Section number

IV.2.7



Place of text to be modified

Conditions for opening of tenders

Instead of

Date

20 July 2021

Local time

11:00am

Read

Date

26 July 2021

Local time

11:00am

## **VII.2) Other additional information**

Tender deadline is being extended to 11AM on Monday, 26 July 2021.