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Planning

Supplier Training Session

LONDON BOROUGH OF NEWHAM

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-016336

Procurement identifier (OCID): ocids-h6vhtk-034675

Published 14 June 2022, 4:41pm

Section I: Contracting authority

I.1) Name and addresses

LONDON BOROUGH OF NEWHAM

Building 1000,Dockside Road

LONDON

E162QU

Email

OurNewhamBandE@newham.gov.uk

Country

United Kingdom

NUTS code

UKI41 - Hackney and Newham

Internet address(es)

Main address

www.newham.gov.uk

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supplier Training Session

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

Come to our online workshop to find out how the Council buys services and how you can get your business in the best position to win contracts with us. We are looking to support more local SMEs to provide goods and services to the Council.

The training will be delivered by our award-winning trainer Andrea Childs, Managing Director of Klickbusinesssolutions. Andrea has 25 years' experience of winning new contracts by writing high scoring tenders for both the public and private sector. She specialises in providing professional tender writing training, imparting her years of tender writing and procurement experience to help clients successfully complete their own high scoring tender responses with very successful results.

The workshop will cover, but not limited to:

- Understanding and de-mystifying procurement jargon/common procurement terminology and understanding what it means
- Getting your business ready to tender, what policies/procedures, financial information, accreditations/common standards and information about your company you will need to ensure you are in the best position
- Bid or No Bid decisions, how to decide whether to submit a bid
- What is an SQ and tips to successfully complete an SQ
- What is an ITT and understanding common ITT documents i.e. Terms and Conditions, Certificate of Non-Collusion and understanding which documents have to be completed

and which are for your information only

- What is a pricing schedule and what sort of things to consider when completing your pricing
- How to write high scoring method statements using a proven successful process

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKI41 - Hackney and Newham

II.2.4) Description of the procurement

A full list of topics will be emailed to you once you have registered onto the workshop.

To register:

<https://www.eventbrite.co.uk/e/how-to-become-a-council-supplier-tickets-344784157697>

If you have any question please contact the Our Business & Enterprise team on 0203 373 7373 or email them on: OurNewhamBandE@newham.gov.uk

II.3) Estimated date of publication of contract notice

15 June 2022

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

