

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/016320-2022>

Tender

## **Provision of Publication Storage and Fulfilment Services**

UK Hydrographic Office

F02: Contract notice

Notice identifier: 2022/S 000-016320

Procurement identifier (OCID): ocids-h6vhtk-034665

Published 14 June 2022, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UK Hydrographic Office

Admiralty Way

Taunton

TA1 2DN

#### **Contact**

Stuart Speer

#### **Email**

[stuart.speer@ukho.gov.uk](mailto:stuart.speer@ukho.gov.uk)

#### **Telephone**

+44 1823484444

#### **Country**

United Kingdom

**NUTS code**

UKK23 - Somerset

**Internet address(es)**

Main address

<https://ukho.gov.uk>

Buyer's address

<http://www.ukho.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://ukho.delta-esourcing.com/delta/viewNotice.html?noticeId=697788820>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://ukho.delta-esourcing.com/delta/viewNotice.html?noticeId=697788820>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Defence

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Publication Storage and Fulfilment Services

#### **II.1.2) Main CPV code**

- 63120000 - Storage and warehousing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The UKHO has a 3-year requirement for the provision of publications storage and fulfilment services. Tenderers shall be required to store, raise sales orders, handle and scrap goods, as well as provide express delivery services for these publications ensuring that they are available for collection from site, and also deliver via the UKHO's distribution channel partners to its end customers.

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK23 - Somerset

Main site or place of performance

Somerset

#### **II.2.4) Description of the procurement**

The UKHO has a 3-year requirement for the provision of publications storage and fulfilment services. Tenderers shall be required to store, raise sales orders, handle and scrap goods, as well as provide express delivery services for these publications ensuring that they are available for collection from site, and also deliver via the UKHO's distribution channel partners to its end customers.

#### **II.2.5) Award criteria**

Quality criterion - Name: Specification compliance / Weighting: 60

Quality criterion - Name: Social Value / Weighting: 10

Cost criterion - Name: Pricing for Storage, Sales Orders, Handling and Scrappage services / Weighting: 20

Cost criterion - Name: Pricing for Express Delivery services / Weighting: 10

#### **II.2.6) Estimated value**

Value excluding VAT: £4,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Note that this is a reducing demand requirement. However, these service will continue to require renewing during early 2025, if the option year is not invoked.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

A single further option year is included with this requirement and which goes beyond the current Contract period

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to the ITT documents

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Tenderers shall be jointly and severally liable

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Please refer to the ITT documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please refer to the ITT documents

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 July 2022

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

26 July 2022

Local time

11:00am

Place

Taunton

Information about authorised persons and opening procedure

Tenders are sealed bids and only able to be opened by UKHO Procurement staff handling this requirement

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: May 2025

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://ukho.delta-esourcing.com/tenders/UK-UK-Taunton:-Storage-and-warehousing-services./7UG8VTNS9A>

To respond to this opportunity, please click here:

<https://ukho.delta-esourcing.com/respond/7UG8VTNS9A>

GO Reference: GO-2022614-PRO-20310890

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

UKHO

Admiralty Way

Taunton

TA1 2DN

Email

[stuart.speer@ukho.gov.uk](mailto:stuart.speer@ukho.gov.uk)

Telephone

+44 1823483865

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

UKHO

Admiralty Way

Taunton

TA1 2DN

Email

[stuart.speer@ukho.gov.uk](mailto:stuart.speer@ukho.gov.uk)

Telephone

+44 1823483865

Country



United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

UKHO

Admiralty Way

Taunton

TA1 2DN

Email

[stuart.speer@ukho.gov.uk](mailto:stuart.speer@ukho.gov.uk)

Telephone

+44 1823483865

Country

United Kingdom