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Tender

# **WHC - Bereavement Services**

Welwyn Hatfield Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-016312

Procurement identifier (OCID): ocds-h6vhtk-02c72a

Published 13 July 2021, 10:20am

# **Section I: Contracting authority**

# I.1) Name and addresses

Welwyn Hatfield Borough Council

The Campus

Welwyn Garden City

AL8 6AE

Contact

Procurement

**Email** 

a.harper@welhat.gov.uk

**Telephone** 

+44 1707357371

Country

**United Kingdom** 

#### **NUTS** code

UKH23 - Hertfordshire

#### Internet address(es)

Main address

www.welhat.gov.uk

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

#### www.supplyhertfordshire.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

#### www.supplyhertfordshire.uk

Tenders or requests to participate must be submitted to the above-mentioned address

# I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

#### II.1.1) Title

WHC - Bereavement Services

Reference number

C902

#### II.1.2) Main CPV code

• 98371110 - Cemetery services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Welwyn Hatfield Borough Council intends to appoint a Contractor to enable the Council to provide bereavement services, including well-operated and maintained cemeteries and a new crematorium expected to open in early 2023. The services include, but not limited to, hard landscaping (e.g. cleansing), internment (e.g. grave digging), grounds maintenance (e.g. grass cutting);

#### II.1.5) Estimated total value

Value excluding VAT: £1,400,000

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.2) Additional CPV code(s)

• 98371100 - Cemetery services and cremation services

#### II.2.3) Place of performance

**NUTS** codes

• UKH23 - Hertfordshire

Main site or place of performance

Borough of Welwyn Hatfield

#### II.2.4) Description of the procurement

Grave digging, maintenance and grounds maintenance services

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £1,400,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2022

End date

31 May 2029

This contract is subject to renewal

Yes

Description of renewals

Possible two year extension

#### II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 7

Objective criteria for choosing the limited number of candidates:

As detailed in the tender documents

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

#### III.2) Conditions related to the contract

#### III.2.2) Contract performance conditions

As detailed in the tender documents

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Restricted procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

## IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 August 2021

Local time

12:00pm

# IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

1 October 2021

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 7 years

# VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

# VI.4) Procedures for review

## VI.4.1) Review body

Institute of Arbitrators

London

Country

**United Kingdom**