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Tender

## **WHC - Bereavement Services**

Welwyn Hatfield Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-016312

Procurement identifier (OCID): ocds-h6vhtk-02c72a

Published 13 July 2021, 10:20am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Welwyn Hatfield Borough Council

The Campus

Welwyn Garden City

AL8 6AE

#### **Contact**

Procurement

#### **Email**

[a.harper@welhat.gov.uk](mailto:a.harper@welhat.gov.uk)

#### **Telephone**

+44 1707357371

#### **Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.welhat.gov.uk](http://www.welhat.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

WHC - Bereavement Services

Reference number

C902

#### **II.1.2) Main CPV code**

- 98371110 - Cemetery services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Welwyn Hatfield Borough Council intends to appoint a Contractor to enable the Council to provide bereavement services, including well-operated and maintained cemeteries and a new crematorium expected to open in early 2023. The services include, but not limited to, hard landscaping (e.g. cleansing), internment (e.g. grave digging), grounds maintenance (e.g. grass cutting);

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98371100 - Cemetery services and cremation services

#### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Borough of Welwyn Hatfield

#### **II.2.4) Description of the procurement**

Grave digging, maintenance and grounds maintenance services

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2022

End date

31 May 2029

This contract is subject to renewal

Yes

Description of renewals

Possible two year extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 7

Objective criteria for choosing the limited number of candidates:

As detailed in the tender documents

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As detailed in the tender documents

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 August 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

1 October 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 7 years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Institute of Arbitrators

London

Country

United Kingdom