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Contract

## **Holy Trinity School ~ Catering Tender**

Holy Trinity School

F03: Contract award notice

Notice identifier: 2024/S 000-016311

Procurement identifier (OCID): ocds-h6vhtk-041a60

Published 23 May 2024, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Holy Trinity School

Birmingham Road, Kidderminster

Worcestershire

DY10 2BY

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKG12 - Worcestershire

**Internet address(es)**

Main address

<https://www.htsfreeschool.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Holy Trinity School ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide Catering services for Holy Trinity School.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £756,631.65

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG12 - Worcestershire

Main site or place of performance

Worcestershire

#### **II.2.4) Description of the procurement**

In September 2014, Holy Trinity became a Free School. A Free School in England is an independent, state-funded school which is free to attend but which is not controlled by the Local Authority. The school is governed by the Holy Trinity Academy Trust, a non-profit

charitable trust that signed a funding agreement with the Secretary of State. The school has a wide range of facilities, which help to support a broad and balanced curriculum, shared by both primary and secondary pupils. Being housed on one site ensures continuity of education and eases transition from primary to secondary education and transition through to Sixth Form. Holy Trinity is unique because it has the following features:

- An all-age co-educational school, on the same site. Children who enter at age 4 will be able to continue, if they and their parents wish, until their school education ends at age 18.
- Separate but cohesive primary, secondary and sixth form sections. The contract covers the scope for the provision of all catering services within the School, including hospitality and free issue requirements. There are currently circa 756 pupils, including 35 in Sixth form and currently 152 pupils are eligible for UifSM and 129 for Free School Meals. There is indoor seating in the main dining area, with an ancillary outdoor area for around 50 pupils in our quadrant. The contract will commence on 1 August 2024 for an initial period of three years, ending on 31 July 2027, with the opportunity to extend for a further period of two years at the discretion of the governing body. The contract is offered on a 'guaranteed performance' basis. Currently Cash Meal Deals are at a maximum of £2.60, with Free School Meals charged on consumption at margin. Hospitality and free issues are also recharged on consumption but at "net" food cost only. It is appreciated that a level of investment may be identified as a requirement of your bid, and therefore bidders are encouraged to provide detailed information of any equipment felt necessary. Bidders must provide the equipment make, model and cost and a justification of how this equipment will assist in fulfilling the proposal and potential of the service. All investment suggested must be fully justified within the Service Development and Finance sections of your Bidder Response. The level of investment provided will be at the School's discretion, subject to the method of obtaining the investment for the required equipment. Please see SQ document for more information.

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

Please be aware that this contract has been awarded.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-033913](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 May 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Innovate Services

St Andrews House, West Street

Woking

GU21 6EB

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

National registration number

06420662

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £900,000

Total value of the contract/lot: £756,631.65

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=864108095>

GO Reference: GO-2024523-PRO-26200189

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Holy Trinity School

Birmingham Road, Kidderminster

Worcestershire

DY10 2BY

Country

United Kingdom