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Tender

Travel, Transport, Accommodation & Venue Solutions

The Minister for the Cabinet Office acting through Crown Commercial Service

F02: Contract notice

Notice identifier: 2024/S 000-016283

Procurement identifier (OCID): ocds-h6vhtk-03ec93

Published 23 May 2024, 10:35am

Section I: Contracting authority

I.1) Name and addresses

The Minister for the Cabinet Office acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

Email

supplier@crowncommercial.gov.uk

Telephone

+44 3454102222

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

https://www.gov.uk/ccs

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://crowncommercialservice.bravosolution.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://crowncommercialservice.bravosolution.co.uk

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Travel, Transport, Accommodation & Venue Solutions

Reference number

RM6342

II.1.2) Main CPV code

• 63516000 - Travel management services

II.1.3) Type of contract

Services

II.1.4) Short description

The framework agreement covers Travel, Transport, Accommodation & Venue booking solutions, including the sourcing of air, rail and ground transportation inc vehicle hire, commercial accommodation (including, but not limited to: hotels, serviced apartments, holiday parks and camp-sites, staff blocks, halls of residence, barges and cruise vessels), ancillary services such as visas, passports and currency; services related to travel crisis response projects as required (eg. COVID test kits, evacuation services such as MEDEVAC flights, charter flights, security services, as well as emergency housing).

The scope of services also includes the provision of emergency travel, accommodation and support services to UK and Foreign Nationals that are under the care of the UK Government, including, but not limited to Asylum seekers, Afghan, Sudan and Ukrainian refugees, victims of abuse, released prisoners and rough sleepers. Service provision will not only include the sourcing of suitable accommodation venues, but also the supply of additional supporting services such as welfare, security and translation services.

II.1.5) Estimated total value

Value excluding VAT: £12,500,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots 2

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Bidders can bid for any of Lots 1-3 but they must state their preference and can only win one of lots 1-3.

If a Bidder is successful on one or more Lots (Lots 1 - 3) they will be awarded a Framework Contract for the Lot they have told us is your preference.

Any bidder can bid and win a place on Lot 4.

A bidder can win a maximum of 2 lots if bidding for lots 1 & 4.

II.2) Description

II.2.1) Title

UK & OVERSEAS-BOOKED BUSINESS TRAVEL, APPROVED CIVILIAN PROGRAMMES AND EMERGENCY RESPONSE SOLUTIONS

Lot No

Lot 1

- 30237240 Web camera
- 33140000 Medical consumables
- 33952000 Transport equipment and auxiliary products to transportation
- 34114122 Patient-transport vehicles
- 34114210 Prisoner-transport vehicles
- 34114400 Minibuses
- 34115200 Motor vehicles for the transport of fewer than 10 persons
- 34120000 Motor vehicles for the transport of 10 or more persons

- 34121000 Buses and coaches
- 34121100 Public-service buses
- 34121300 Double-decker buses
- 34121400 Low-floor buses
- 34121500 Coaches
- 34500000 Ships and boats
- 34512000 Ships and similar vessels for the transport of persons or goods
- 34512200 Cruise ships
- 38950000 Polymerase Chain Reaction (PCR) equipment
- 48222000 Web server software package
- 50111000 Fleet management, repair and maintenance services
- 50240000 Repair, maintenance and associated services related to marine and other equipment
- 50241100 Vessel repair services
- 55000000 Hotel, restaurant and retail trade services
- 55100000 Hotel services
- 55110000 Hotel accommodation services
- 55120000 Hotel meeting and conference services
- 55130000 Other hotel services
- 55200000 Camping sites and other non-hotel accommodation
- 55210000 Youth hostel services
- 55220000 Camping-site services
- 55240000 Holiday centre and holiday home services
- 55250000 Letting services of short-stay furnished accommodation
- 55270000 Services provided by bed and breakfast establishments
- 55520000 Catering services
- 60000000 Transport services (excl. Waste transport)

- 60100000 Road transport services
- 60112000 Public road transport services
- 60120000 Taxi services
- 60130000 Special-purpose road passenger-transport services
- 60140000 Non-scheduled passenger transport
- 60170000 Hire of passenger transport vehicles with driver
- 60171000 Hire of passenger cars with driver
- 60172000 Hire of buses and coaches with driver
- 60180000 Hire of goods-transport vehicles with driver
- 60200000 Railway transport services
- 60400000 Air transport services
- 60410000 Scheduled air transport services
- 60420000 Non-scheduled air transport services
- 60423000 Air-charter services
- 60424000 Hire of air transport equipment with crew
- 60424100 Hire of aircraft with crew
- 60424110 Hire of fixed-wing aircraft with crew
- 60424120 Hire of helicopters with crew
- 60600000 Water transport services
- 60650000 Hire of water transport equipment with crew
- 60651000 Hire of vessels with crew
- 60651100 Hire of sea-going vessels with crew
- 60651200 Hire of inland waterway vessels with crew
- 60653000 Hire of boats with crew
- 63000000 Supporting and auxiliary transport services; travel agencies services
- 63500000 Travel agency, tour operator and tourist assistance services

- 63510000 Travel agency and similar services
- 63515000 Travel services
- 63516000 Travel management services
- 63520000 Transport agency services
- 63710000 Support services for land transport
- 63711000 Support services for railway transport
- 63712000 Support services for road transport
- 63720000 Support services for water transport
- 63726000 Miscellaneous water transport support services
- 63726400 Ship chartering services
- 63726600 Ship-operating services
- 63730000 Support services for air transport
- 64224000 Teleconferencing services
- 70130000 Letting services of own property
- 70300000 Real estate agency services on a fee or contract basis
- 70333000 Housing services
- 71320000 Engineering design services
- 75111100 Executive services
- 75122000 Administrative healthcare services
- 75231200 Services related to the detention or rehabilitation of criminals
- 75240000 Public security, law and order services
- 79111000 Legal advisory services
- 79415200 Design consultancy services
- 79430000 Crisis management services
- 79530000 Translation services
- 79540000 Interpretation services

- 79625000 Supply services of medical personnel
- 79710000 Security services
- 79900000 Miscellaneous business and business-related services
- 79952000 Event services
- 79993000 Building and facilities management services
- 79997000 Business travel services
- 85000000 Health and social work services
- 85312400 Welfare services not delivered through residential institutions
- 85320000 Social services
- 98000000 Other community, social and personal services
- 98300000 Miscellaneous services
- 98340000 Accommodation and office services
- 98341100 Accommodation management services

NUTS codes

• UK - United Kingdom

II.2.4) Description of the procurement

A lot to cover the full scope of traditional UK or global-booked business travel, meetings, conferences and venues for events. Civilian programmes and crisis response travel and accommodation solutions, with additional (optional) wraparound welfare and security services for civilians as part of venue or accommodation-find services. Chartered air, rail or ground transportation for any type of planned or unplanned event or emergency response situation; commercial air, rail, ground transport or accommodation services. Accommodation including but not limited to hotels, serviced apartments, holiday parks, marine vessels. To be clear, this is a "one stop shop" lot, which can cater for all services that are catered separately under Lots 2, 3 and 4.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £5,000,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial duration of the Framework is 36 months, with an option to extend for 12 months.

CCS reserve the right to extend lots by varying durations

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Crown Commercial Service is acting as the Agent on behalf of the Authority.

Places to be awarded is a maximum of 3 per lot.

II.2) Description

II.2.1) Title

UK-BOOKED NATIONAL & INTERNATIONAL BUSINESS TRAVEL

Lot No

Lot 2

- 30237240 Web camera
- 33952000 Transport equipment and auxiliary products to transportation
- 34114122 Patient-transport vehicles
- 34114210 Prisoner-transport vehicles
- 34114400 Minibuses
- 34115200 Motor vehicles for the transport of fewer than 10 persons
- 34120000 Motor vehicles for the transport of 10 or more persons
- 34121000 Buses and coaches
- 34121100 Public-service buses
- 34121300 Double-decker buses
- 34121400 Low-floor buses
- 34121500 Coaches
- 48222000 Web server software package
- 55100000 Hotel services
- 55110000 Hotel accommodation services
- 55130000 Other hotel services
- 55200000 Camping sites and other non-hotel accommodation
- 55250000 Letting services of short-stay furnished accommodation
- 55270000 Services provided by bed and breakfast establishments
- 55520000 Catering services
- 60000000 Transport services (excl. Waste transport)

- 60100000 Road transport services
- 60112000 Public road transport services
- 60120000 Taxi services
- 60130000 Special-purpose road passenger-transport services
- 60140000 Non-scheduled passenger transport
- 60170000 Hire of passenger transport vehicles with driver
- 60171000 Hire of passenger cars with driver
- 60172000 Hire of buses and coaches with driver
- 60180000 Hire of goods-transport vehicles with driver
- 60200000 Railway transport services
- 60400000 Air transport services
- 60410000 Scheduled air transport services
- 60424120 Hire of helicopters with crew
- 60600000 Water transport services
- 63500000 Travel agency, tour operator and tourist assistance services
- 63510000 Travel agency and similar services
- 63515000 Travel services
- 63516000 Travel management services
- 63520000 Transport agency services
- 63710000 Support services for land transport
- 63711000 Support services for railway transport
- 63712000 Support services for road transport
- 63720000 Support services for water transport
- 63730000 Support services for air transport
- 75111100 Executive services
- 79430000 Crisis management services

- 79710000 Security services
- 79997000 Business travel services
- 98300000 Miscellaneous services
- 98340000 Accommodation and office services
- 98341000 Accommodation services
- 98341100 Accommodation management services

NUTS codes

• UK - United Kingdom

II.2.4) Description of the procurement

Complete travel management services for standard customer usage, covering UK point of sale only. The lot will allow the online and offline booking of air, rail, ground transportation and accommodation services.

It will not include any civilian travel or accommodation programmes / major crisis response services such as charters. Neither will it include the additional wraparound welfare services included in Lots 1 and 4.

It will also not include meetings and events, as this is covered in Lots 1 and 3.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £3,000,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial duration of the Framework is 36 months, with an option to extend for 12 months.

CCS reserve the right to extend lots by varying durations.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Crown Commercial Service is acting as the Agent on behalf of the Authority.

Places to be awarded is a maximum of 3 per lot.

II.2) Description

II.2.1) Title

VENUE-FIND & SUPPORTING SERVICES FOR MEETINGS, CONFERENCES & EVENTS

Lot No

Lot 3

- 30237240 Web camera
- 33140000 Medical consumables

- 33952000 Transport equipment and auxiliary products to transportation
- 38950000 Polymerase Chain Reaction (PCR) equipment
- 48222000 Web server software package
- 55000000 Hotel, restaurant and retail trade services
- 55100000 Hotel services
- 55110000 Hotel accommodation services
- 55120000 Hotel meeting and conference services
- 55130000 Other hotel services
- 55200000 Camping sites and other non-hotel accommodation
- 55250000 Letting services of short-stay furnished accommodation
- 55270000 Services provided by bed and breakfast establishments
- 55520000 Catering services
- 60000000 Transport services (excl. Waste transport)
- 60100000 Road transport services
- 60112000 Public road transport services
- 60120000 Taxi services
- 60130000 Special-purpose road passenger-transport services
- 60140000 Non-scheduled passenger transport
- 60170000 Hire of passenger transport vehicles with driver
- 60171000 Hire of passenger cars with driver
- 60172000 Hire of buses and coaches with driver
- 60180000 Hire of goods-transport vehicles with driver
- 60650000 Hire of water transport equipment with crew
- 60651000 Hire of vessels with crew
- 60651100 Hire of sea-going vessels with crew
- 60651200 Hire of inland waterway vessels with crew

- 60653000 Hire of boats with crew
- 63515000 Travel services
- 63516000 Travel management services
- 63520000 Transport agency services
- 63726400 Ship chartering services
- 64224000 Teleconferencing services
- 75111100 Executive services
- 79710000 Security services
- 79952000 Event services
- 79993000 Building and facilities management services
- 79997000 Business travel services
- 98300000 Miscellaneous services
- 98340000 Accommodation and office services
- 98341000 Accommodation services
- 98341100 Accommodation management services

NUTS codes

• UK - United Kingdom

II.2.4) Description of the procurement

Lot 3 will be a venue-find service for meetings, conferences and events (MICE). The demographic for this lot will be purely business travel and will not include venues for civilian cohorts such as Asylum Seekers or Rough Sleepers.

Accommodation in commercial venues can be sourced via this lot if it is in relation to a venue booking for a meeting. Such venues will also be expected to provide core additional services such as food and beverages, laundry and refreshments: any service that a venue can normally provide for a meeting can be sourced via this lot.

Similarly, ground transportation such as coaches and taxis can only be provided on this lot if it relates directly to a venue booked for the meeting or event. This will be a UK Point

of Sale only lot.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £1,500,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial duration of the Framework is 36 months, with an option to extend for 12 months.

CCS reserve the right to extend lots by varying durations.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Crown Commercial Service is acting as the Agent on behalf of the Authority.

Places to be awarded is a maximum of 1 per lot.

II.2) Description

II.2.1) Title

ACCOMMODATION & VENUES FOR APPROVED CIVILIAN PROGRAMMES

Lot No

Lot 4

- 30237240 Web camera
- 33140000 Medical consumables
- 33952000 Transport equipment and auxiliary products to transportation
- 34114122 Patient-transport vehicles
- 34114210 Prisoner-transport vehicles
- 34114400 Minibuses
- 34115200 Motor vehicles for the transport of fewer than 10 persons
- 34120000 Motor vehicles for the transport of 10 or more persons
- 34121000 Buses and coaches
- 34121100 Public-service buses
- 34121300 Double-decker buses
- 34121400 Low-floor buses
- 34121500 Coaches
- 34500000 Ships and boats
- 34510000 Ships
- 34512000 Ships and similar vessels for the transport of persons or goods
- 34512200 Cruise ships
- 38950000 Polymerase Chain Reaction (PCR) equipment

- 48222000 Web server software package
- 50111000 Fleet management, repair and maintenance services
- 50240000 Repair, maintenance and associated services related to marine and other equipment
- 50241100 Vessel repair services
- 55000000 Hotel, restaurant and retail trade services
- 55100000 Hotel services
- 55110000 Hotel accommodation services
- 55120000 Hotel meeting and conference services
- 55130000 Other hotel services
- 55200000 Camping sites and other non-hotel accommodation
- 55210000 Youth hostel services
- 55220000 Camping-site services
- 55240000 Holiday centre and holiday home services
- 55250000 Letting services of short-stay furnished accommodation
- 55270000 Services provided by bed and breakfast establishments
- 55520000 Catering services
- 60000000 Transport services (excl. Waste transport)
- 60100000 Road transport services
- 60112000 Public road transport services
- 60120000 Taxi services
- 60130000 Special-purpose road passenger-transport services
- 60140000 Non-scheduled passenger transport
- 60170000 Hire of passenger transport vehicles with driver
- 60171000 Hire of passenger cars with driver
- 60172000 Hire of buses and coaches with driver
- 60180000 Hire of goods-transport vehicles with driver

- 60600000 Water transport services
- 60650000 Hire of water transport equipment with crew
- 60651000 Hire of vessels with crew
- 60651100 Hire of sea-going vessels with crew
- 60651200 Hire of inland waterway vessels with crew
- 60653000 Hire of boats with crew
- 63000000 Supporting and auxiliary transport services; travel agencies services
- 63515000 Travel services
- 63516000 Travel management services
- 63520000 Transport agency services
- 63710000 Support services for land transport
- 63711000 Support services for railway transport
- 63712000 Support services for road transport
- 63720000 Support services for water transport
- 63726000 Miscellaneous water transport support services
- 63726400 Ship chartering services
- 63726600 Ship-operating services
- 63730000 Support services for air transport
- 64224000 Teleconferencing services
- 70130000 Letting services of own property
- 70300000 Real estate agency services on a fee or contract basis
- 70333000 Housing services
- 71320000 Engineering design services
- 75122000 Administrative healthcare services
- 75231200 Services related to the detention or rehabilitation of criminals
- 75240000 Public security, law and order services

- 79111000 Legal advisory services
- 79415200 Design consultancy services
- 79430000 Crisis management services
- 79530000 Translation services
- 79540000 Interpretation services
- 79625000 Supply services of medical personnel
- 79710000 Security services
- 79900000 Miscellaneous business and business-related services
- 79952000 Event services
- 79993000 Building and facilities management services
- 79997000 Business travel services
- 85000000 Health and social work services
- 85100000 Health services
- 85300000 Social work and related services
- 85311000 Social work services with accommodation
- 85312400 Welfare services not delivered through residential institutions
- 85320000 Social services
- 98000000 Other community, social and personal services
- 98300000 Miscellaneous services
- 98340000 Accommodation and office services
- 98341000 Accommodation services
- 98341100 Accommodation management services

NUTS codes

• UK - United Kingdom

II.2.4) Description of the procurement

Venue sourcing for primarily civilian / refugee usage, including but not limited to hotels, serviced apartments, holiday parks, marine vessels as hotels and secure accommodation venues.

This lot will also include the option to source Wraparound services to cater for the on-site requirements at the venue for the cohort in question. This could include but not be limited to: welfare service provision, site security services, liaison with venue providers, translation services and signposting to local education, health or employment services.

Ground transportation to move cohorts of Service Users (SUs) between locations and to/from appointments or their arrival point (eg. asylum seekers) can also be sourced via this lot.

This lot is not to be used for normal duty/business accommodation unless it is in direct support of civilian cohort programmes, with the sole exception of troops (MOD).

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £3,000,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Crown Commercial Service is acting as the Agent on behalf of the Authority.

Places to be awarded is a maximum of 2 per lot.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Crown Commercial Service is acting as the Agent on behalf of the Authority.

Places to be awarded is a maximum of 2 per lot

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the directive) on the basis of information provided in response to an invitation to tender (ITT) registering for access.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: <u>2023/S 000-022524</u>

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 June 2024

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 21 December 2024

IV.2.7) Conditions for opening of tenders

Date

24 June 2024

Local time

3:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Enter a value: As part of this contract notice the following documents can be accessed at: https://www.contractsfinder.service.gov.uk/Notice/c78620e5-ba56-4c7c-984d-460d7d21d 954

- 1) Contract notice transparency information for the agreement;
- 2) Contract notice authorised customer list;
- 3) Rights reserved for CCS framework.

The Government Security Classifications (GSC) Policy came into force on 2 April 2014 and describes how HM Government classifies information assets to ensure they are appropriately protected. It applies to all information that the Government collects, stores, processes, generates or shares to deliver services and conduct business.

Cyber Essentials Plus is a mandatory requirement for Central Government contracts which involve handling personal information or provide certain ICT products/services. Government is taking steps to reduce the levels of cyber security risk in its supply chain through the Cyber Essentials Plus scheme. The scheme defines a set of controls which, when implemented, will provide organisations with basic protection from the most prevalent forms of threat coming from the internet. To participate in this procurement, bidders must be able to demonstrate they comply with the technical requirements prescribed by Cyber Essentials Plus, for services under and in connection with this procurement.

Refer to https://www.ncsc.gov.uk/information/cyber-essentials-fags for more information.

Some purchases under this framework Agreement may have requirements that can be met under this Framework Agreement but the purchase of which may be exempt from the Procurement Regulations (as defined in Attachment 1 – About the framework within the invitation to tender documentation). In such cases, Call-offs from this Framework will be unregulated purchases for the purposes of the Procurement Regulations, and the buyers may, at their discretion, modify the terms of the Framework and any Call-off Contracts to reflect that buyer's specific needs.

CCS reserves the right to award a framework to any bidder whose final score is within 1% of the last position.

Registering for access:

This procurement will be managed electronically via the eSourcing suite. This will be the route for sharing all information and communicating with bidders. If you have recently registered on the eSourcing suite for another CCS procurement you can use the same account for this new procurement. If not, you will first need to register your organisation on the portal.

Use the following link for information on how register and use the eSourcing tool: https://www.gov.uk/government/publications/esourcing-tool-guidance-for-suppliers

For assistance please contact the eSourcing Help desk operated by email at eEnablement@crowncommercial.gov.uk or call 0345 410 2222. (Text)

VI.4) Procedures for review

VI.4.1) Review body

The Minister for the Cabinet Office acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

Email

supplier@crowncommercial.gov.uk

Telephone

+44 3454102222

Country

United Kingdom

Internet address

https://www.crowncommercial.gov.uk/