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Tender

## **Lancashire Refugee Interpretation & Translation Services**

Lancashire County Council

F02: Contract notice

Notice identifier: 2024/S 000-016275

Procurement identifier (OCID): ocds-h6vhtk-0469ef

Published 23 May 2024, 10:09am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Lancashire County Council

Fishergate

Preston

PR18XJ

#### **Contact**

Procurement Care-Health

#### **Email**

[caphprocurement@lancashire.gov.uk](mailto:caphprocurement@lancashire.gov.uk)

#### **Telephone**

+44 1772538206

#### **Country**

United Kingdom

**Region code**

UKD45 - Mid Lancashire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.lancashire.gov.uk/isupplier/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.lancashire.gov.uk/isupplier/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.lancashire.gov.uk/isupplier/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Lancashire Refugee Interpretation & Translation Services

#### **II.1.2) Main CPV code**

- 79530000 - Translation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

1.1 Lancashire County Council (the "Authority") is commissioning language support to refugees, asylum seekers, Ukrainian guests and evacuees (the "Clients") arriving, and who have previously arrived, in Lancashire under various government-funded Resettlement Schemes and requires the Services to provide support for the provision of face to face, telephone and video interpreting and document translation services for various requirements of the Resettlement Schemes. The Interpretation and Translation Services (the "Service") must provide language support to Clients who have previously arrived in Lancashire under various resettlement schemes.

#### **II.1.5) Estimated total value**

Value excluding VAT: £720,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

#### **II.2.4) Description of the procurement**

The Authority, working with its partners in other councils and contracted providers, will

provide a range of resettlement services across all of the areas of the Specification (although, very occasionally, face to face interpreting services may be required outside of Lancashire as well, namely at entry ports such as Manchester Airport or Liverpool Airport).

The Service Provider shall ensure that the Services shall be available to the Clients for 10 hours per day, Monday to Friday during the hours of 08:00 to 18:00 excluding bank holidays.

The Service Provider shall provide the Services in the form of home visits, group sessions, meetings, appointments, telephone and text contact, and document translation.

It is anticipated that the need for these Services will be more acute in the first two weeks following Clients' arrival in Lancashire, when Clients are provided with an intensive orientation support package.

Although the Services will be required for the full 36 months of the Initial Term (plus any agreed extensions pursuant to the provisions of this Specification and Service Contract), the out of hours requirements may vary during the Term and the Service Provider will be expected to accommodate these requirements within the terms of this contract.

Should this contract be extended beyond the Initial Term, the requirements stated may change depending on the need and level of geographical dispersion across Lancashire, with more and/or other local authority areas becoming involved.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for 3 years up to a total maximum contract period of 6 years in total

#### **II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 June 2024

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

24 June 2024

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice - The High Court

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.find-court-tribunal.service.gov.uk/courts/royal-courts-of-justice>