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Contract

## **Disclosure and Barring Service Checks (Online Service) Tender**

University of Hertfordshire Education Corporation

F03: Contract award notice

Notice identifier: 2023/S 000-016254

Procurement identifier (OCID): ocds-h6vhtk-03ac18

Published 8 June 2023, 11:03am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Hertfordshire Education Corporation

MacLaurin Building, 4 Bishops Square

Hatfield Hertfordshire

AL10 8NE

#### **Contact**

Procurement

#### **Email**

[procurement-professionalservices@herts.ac.uk](mailto:procurement-professionalservices@herts.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/universityofhertfordshire.aspx/Home>

Buyer's address

<https://in-tendhost.co.uk/universityofhertfordshire.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Disclosure and Barring Service Checks (Online Service) Tender

Reference number

23002

#### **II.1.2) Main CPV code**

- 72590000 - Computer-related professional services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Hertfordshire is seeking to source a new contract to provide an online Disclosure and Barring Service (DBS) to meet the organisational needs for staff, students and volunteers. The objective is to find a solution that will meet the current and future needs of the University for administering online DBS checks (basic, standard, enhanced and enhanced with barred list). The contract will be for a maximum of five years subject to satisfactory performance. All University Policies and Regulations relating to information, security, data management, systems and services, will apply to all contracts resulting from this tender. All processes and systems submitted in your tender return must be in accordance with the UK Governments legislative requirements for DBS Checks.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £150,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72590000 - Computer-related professional services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

The University of Hertfordshire is seeking to source a new contract to provide an online Disclosure and Barring Service (DBS) to meet the organisational needs for staff, students and volunteers. This will need the current and future needs for administering online DBS checks (basic, standard, enhanced and enhanced with barred list). This contract will be for a maximum of five years. This is a three year contract with the option to extend by a further two years in twelve month increments subject to satisfactory performance. All University Policies and Regulations relating to information, security, data management, systems and services will apply to all contracts resulting from this tender. It is also a mandatory requirement that the suppliers are accredited by the Government to carry out the DBS checks and work in accordance with the Government guidelines.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-005670](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Lot No**

1

### **Title**

Disclosure and Barring Service (Online Service)

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

8 June 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Atlantic Data Ltd

Atlantic House 7 Davy Avenue, Knowlhill

Milton Keynes

MK5 8HJ

Email

[wayne.mcbean@atlanticdata.co.uk](mailto:wayne.mcbean@atlanticdata.co.uk)

Telephone

+44 8718727800

Country

United Kingdom

NUTS code

- UKJ12 - Milton Keynes

National registration number

4085856

Internet address

<https://www.atlanticdata.co.uk/>

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £122,094.64

Total value of the contract/lot: £122,094.64

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Crown Commercial Services

Liverpool

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

University of Hertfordshire

De Havilland Campus Mosquito Way

Hatfield

AL10 9EU

Country

United Kingdom

Internet address

<http://www.herts.ac.uk>

**VI.4.4) Service from which information about the review procedure may be obtained**

University of Hertfordshire

De Havilland Campus Mosquito Way

Hatfield

AL10 9EU

Country

United Kingdom

Internet address

<http://www.herts.ac.uk>