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Tender

Supply & Distribution of Non-Food Chemicals & Disposables to STEP Academy Trust

STEP Academy Trust C/O Pelican Procurement Services

F02: Contract notice

Notice identifier: 2023/S 000-016225

Procurement identifier (OCID): ocids-h6vhtk-03d494

Published 8 June 2023, 8:42am

Section I: Contracting authority

I.1) Name and addresses

STEP Academy Trust C/O Pelican Procurement Services

Ascent 4, Farnborough Aerospace Centre

Farnborough

GU14 6XN

Contact

Kim Goodchild

Email

kim.goodchild@pelicanprocurement.co.uk

Telephone

+44 1252705200

Country

United Kingdom

NUTS code

UKJ26 - East Surrey

Internet address(es)

Main address

www.pelicanprocurementservices.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA5885

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.mytenders.co.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply & Distribution of Non-Food Chemicals & Disposables to STEP Academy Trust

II.1.2) Main CPV code

- 24000000 - Chemical products

II.1.3) Type of contract

Supplies

II.1.4) Short description

Chemicals and Disposables Products

II.1.5) Estimated total value

Value excluding VAT: £72,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 24000000 - Chemical products

II.2.3) Place of performance

NUTS codes

- UKJ26 - East Surrey

Main site or place of performance

STEP Academy Trust Gonville Road, Thornton Heath, Surrey CR7 6DL

II.2.4) Description of the procurement

Supply & Distribution of Non-Food Chemicals & Disposables products to 17 STEP Academy sites

II.2.5) Award criteria

Quality criterion - Name: Delivery & Service / Weighting: 5

Quality criterion - Name: Product Range / Weighting: 10

Quality criterion - Name: Presentation, Site Visits / Weighting: 12.5

Quality criterion - Name: Social Value / Weighting: 12.5

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £72,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Optional Extension for 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Additional products can be added or removed throughout the contract period

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 July 2023

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 24 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

10 July 2023

Local time

10:00am

Place

Pelican Procurement HO

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229553.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229553)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>