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Contract

Transactional Print

The Student Loans Company Limited

F03: Contract award notice

Notice identifier: 2023/S 000-016213

Procurement identifier (OCID): ocds-h6vhtk-03d48b

Published 7 June 2023, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

The Student Loans Company Limited

100 Bothwell Street

Glasgow

G2 7JD

Email

commercial_mailbox@slc.co.uk

Telephone

+44 1413062000

Country

United Kingdom

Region code

UKM82 - Glasgow City

Internet address(es)

Main address

www.gov.uk/slc

Buyer's address

www.slc.co.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

The Admisistration of Student Finance

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Transactional Print

Reference number

2021-TR-0183

II.1.2) Main CPV code

- 79810000 - Printing services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of Transactional Print and Mailing Solution

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £3,100,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Transactional Print and Mailing Solution will include but is not limited to: a) Transactional Print: is the printing of multiple transactions for each customer along with the fixed line details like name and address. All Transactional Print Jobs are defined by the Production Specifications and will be sent to the Suppliers as pre-composed files. b) Mailing Service: is the mailing of completed individual letters and mailing packs via SLC's nominated supplier(s). Please note: Mailmark cannot be sprayed on the letter, it must be on the outer envelope. Transactional Print and Mailing Solution is as defined in the Statement of Requirements Document, includes but is not limited to: Print: •Product specification •Management and delivery of print requirements and associated services •Procurement of products and services •Digital asset management •Supply chain management Associated Services: •Stock management •Paper management •Logistics •Warehousing •Fulfilment •Desktop publishing •Creative •Artwork •Testing Print & Return •Hybrid mail Print Procurement and Warehousing solution to include Stock List Print Items: •These Recurring non-personalised print jobs e.g. Inserts •These will appear on the SLC Product specifications as inserts only •These will appear on the Stock list as inserts

II.2.5) Award criteria

Quality criterion - Name: Describe how you propose to deliver the service as described in the Statement of Requirements (SOR) / Weighting: 30

Quality criterion - Name: Detail your processes for managing the Enclosing and Finishing requirements / Weighting: 5

Quality criterion - Name: Describe your processes for ensuring a consistent print quality / Weighting: 3

Quality criterion - Name: Describe how you propose to maintain the Job Specifications for all print, stationery and mailing configuration requirements / Weighting: 3

Quality criterion - Name: Please provide details about how you intend to manage the account on a day-to-day basis / Weighting: 4

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 45

II.2.11) Information about options

Options: Yes

Description of options

Option to extend the contract for an additional 1 x 12 month period

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The procurement exercise took the form of a mini-competition utilising an existing framework, RM6170 Print Management Services Lot 2, put in place by Crown Commercial Services, this framework was awarded in compliance with the Public Contracts Regulations 2015

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

Contract No

2021-TR-0183

Title

Transactional Print

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

30 April 2023

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Paragon Customer Communications (London) Ltd.

Lower Ground Floor, Park House, 16/18, Finsbury Circus

London

EC2M 7EB

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

02788181

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £4,000,000

Total value of the contract/lot: £3,100,000

Section VI. Complementary information

VI.3) Additional information

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=787476894>

GO Reference: GO-202367-PRO-23145631

VI.4) Procedures for review

VI.4.1) Review body

Student Loans Company

100 Bothwell Street

Glasgow

G2 7JD

Email

commercial_mailbox@slc.co.uk

Country

United Kingdom

Internet address

www.gov.uk/slc

VI.4.2) Body responsible for mediation procedures

Student Loans Company

100 Bothwell Street

Glasgow

G2 7JD

Telephone

+44 1413062109

Country

United Kingdom

Internet address

www.gov.uk/slc