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Contract

HR Advisory Services

Cumbria, Northumberland Tyne and Wear NHS Foundation Trust

F03: Contract award notice

Notice identifier: 2023/S 000-016209

Procurement identifier (OCID): ocds-h6vhtk-02cab9

Published 7 June 2023, 6:34pm

Section I: Contracting authority

I.1) Name and addresses

Cumbria, Northumberland Tyne and Wear NHS Foundation Trust

St Nicholas Hospital, Jubilee Road

Newcastle Upon Tyne

NE3 3XT

Contact

Mr Gavin Thompson

Email

gavin.thompson@ntw.nhs.uk

Telephone

+44 1912232778

Country

United Kingdom

Region code

UKC - North East (England)

Internet address(es)

Main address

<http://www.ntw.nhs.uk>

Buyer's address

<http://www.ntw.nhs.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR Advisory Services

Reference number

DN558079

II.1.2) Main CPV code

- 79630000 - Personnel services except placement and supply services

II.1.3) Type of contract

Services

II.1.4) Short description

The primary aim of the HR Advisory Service is to provide employment relations advice and support to line managers across the Trust.

The Service Provider will provide advice on the handling of employment relations issues including but not limited to grievances, disciplinary, capability and sickness absence matters as well as advice on policies, inclusive of legal advice up to but not including response to an ET1 i.e. ET3, COT1 or Settlement Agreement. The HR Advisory Service will include the management of Early Conciliation notifications received from ACAS. The Trust will ensure that Service Provider will receive copies of any forms received and thereafter act as the first point of contact and will liaise with the Deputy Director of Workforce and OD to agree the management of each case.

The Service Provider will provide advice based on current employment law, good people management practice and the Trust's policies and terms and conditions.

NB - This is an Award Notice and not a new opportunity

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £1,270,000 / Highest offer: £2,387,996 taken into consideration

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)

II.2.4) Description of the procurement

Contract Award

II.2.5) Award criteria

Quality criterion - Name: Method Statement and Implementation Plan / Weighting: 8.75

Quality criterion - Name: Resources / Weighting: 7.29

Quality criterion - Name: Subject Area Expertise / Weighting: 11.67

Quality criterion - Name: Experience / Weighting: 7.29

Quality criterion - Name: Account Management / Weighting: 8.75

Quality criterion - Name: Information Governance / Weighting: 7.29

Quality criterion - Name: Social Value / Weighting: 7.29

Quality criterion - Name: Price / Weighting: 30

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-017227](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 January 2022

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 4

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Capsticks LLP

1 St George's Road Wimbledon London SW19 4DR

London

Country

United Kingdom

NUTS code

- UKC - North East (England)

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £1,000,000 / Highest offer: £1,500,000 taken into consideration

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Cumbria, Northumberland, Tyne and Wear NHS Foundation Trust

Newcastle Upon Tyne

Country

United Kingdom