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Planning

Sanctuary Housing Association - Legal Services Tender 2024

Sanctuary Housing Association

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-016193

Procurement identifier (OCID): ocds-h6vhtk-03d47c

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Section I: Contracting authority

I.1) Name and addresses

Sanctuary Housing Association

Sanctuary House, Chamber Court, Castle Street

Worcester

WR1 3ZQ

Contact

Mr Paul Raymond

Email

group.procurement@sanctuary.co.uk

Telephone

+44 1905334000

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.sanctuary.co.uk>

Buyer's address

<http://www.sanctuary-tenders.co.uk>

I.3) Communication

Additional information can be obtained from another address:

Sanctuary Housing Association

Chamber Court, Castle Street

Worcester

WR1 3ZQ

Email

group.procurement@sanctuary.co.uk

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

19059R

Internet address(es)

Main address

www.sanctuary.co.uk

Buyer's address

www.sanctuary-tenders.co.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Sanctuary Housing Association - Legal Services Tender 2024

Reference number

DN668765

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

This prior information notice is to signal an intention to commence market engagement with those within the legal market. Sanctuary Housing Association intends to hold market engagement sessions on the 4 July 2023 with suppliers interested in potentially bidding for the resulting panel contract.

Sanctuary Housing Association's current Legal Service Level Agreement expires early 2024. Sanctuary Housing Association is planning a tender its Legal Services requirements. The outcome of this tender will be a multi-supplier arrangement across Lots covering requirements in both England and Scotland. Work has commenced in developing the procurement strategy options including canvassing of stakeholders' views. To complete and finalise the strategy, Sanctuary Housing Association recognises the value of suppliers having the opportunity to contribute to this process on a non-competitive, non-judgemental basis.

If you are interested in attending the market engagement session, please express your interest by following details in section II.2.4.

Further information on Sanctuary can be found at <http://www.sanctuary.co.uk/>

Estimated total value excluding VAT is £50,000,000 - £70,000,000 across 6 years.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

The lotting structure of this agreement will be determined as a result of the market engagement.

Lot No

1

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Sanctuary Housing Association are a not-for-profit housing association, providing homes and care for more than 250,000 people in England and Scotland. Every penny made is reinvested in improving homes and services, building new affordable homes and investing

in communities. Sanctuary is driven by their charitable and social purpose and values.

Sanctuary work as one team, made up of over 13,500 people across England and Scotland. Sanctuary manages more than 105,000 homes, 115 residential care homes, 650 supported housing schemes and more than 10,000 student rooms. Sanctuary also provides a range of other services including maintenance, care and telecare. The Group is highly acquisitive and proactively seeks creative commercial opportunities whilst maintaining good governance and taking a measured approach to risk.

Sanctuary's group structure comprises of around 45 entities, including companies registered within the jurisdictions of England and Scotland. Entities include Registered Societies, companies limited by shares, companies limited by guarantee, registered charities and a PLC. The Group also undertakes joint ventures.

Sanctuary Group operates within various regulatory frameworks and service providers will need to be familiar and comfortable to provide legal services within this context, including but not limited to the Regulator of Social Housing, Homes England, Care Quality Commission, Financial Conduct Authority, HMRC, Information Commissioner, OSCR, Scottish Housing Regulator, the Care Inspectorate, HSE and the Building Safety Regulator.

Service providers are encouraged to read the Group's Annual Report and Financial Statements, and Corporate Strategy available on our website at <https://www.sanctuary.co.uk/publications>.

The Group is seeking legal services providers who will provide high quality, cost effective tailored advice, support and solutions which support both the core business and the wider services provided by Sanctuary Group in line with the Group's values and business strategy.

The demand for legal support is high and will be fast paced therefore it is essential that suppliers have the flexibility and capacity to meet the needs of the business.

The Group is planning early engagement with the market via a Suppliers Day on 4 July 2023, to be conducted via Microsoft Teams.

If you are interested in attending this online event, please send an email to group.procurement@sanctuary.co.uk with Subject Line "Legal Services Tender 2024", no later than Friday 30 June. Further details and invitations will then be provided to you. Your email must clearly state: the name of your organisation, email address and contact details for the individual(s) who will be participating in the market engagement event.

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this agreement will be subject to renewal.

II.2.14) Additional information

- 1) This PIN is not a call for competition and is not published to reduce time limits for the receipt of tenders.
- 2) Sanctuary Housing Association reserves the right not to commence any procurement or award any contract in respect of this notice.
- 3) The information contained in this PIN may be subject to change due to the impact of governance assurance and regulatory changes. Insofar as permitted by law, Sanctuary Housing Association shall not be liable for any losses incurred by any party as a result of reliance on the information contained/linked herein.
- 4) Sanctuary Housing Association reserves the right to change the structure of the agreement. including lots.
- 5) The value in II.1.4 is an indicative value, over the 6-year period.

II.3) Estimated date of publication of contract notice

31 July 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes