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Tender

## **Provision of a Prosecution Witness Support Service to the SPA**

Ministry of Defence

F02: Contract notice

Notice identifier: 2023/S 000-016159

Procurement identifier (OCID): ocids-h6vhtk-03d464

Published 7 June 2023, 2:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ministry of Defence

Kentigern House

Glasgow

#### **Email**

[Iain.McLean118@mod.gov.uk](mailto:Iain.McLean118@mod.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/ministry-of-defence>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.contracts.mod.uk/esop/toolkit/notice/edit.do?noticeId=1221910&viewPage=1#fh>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

Defence

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Prosecution Witness Support Service to the SPA

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

1. The Service Prosecuting Authority (SPA) is the principal prosecuting authority within the Service Justice System and is responsible for the consideration and, where necessary, prosecution of service offences before the Service Courts, which include, the Court Martial, the Court Martial Appeal Court, the Service Civilian Court and the Summary Appeal Court. This includes responsibility for providing a witness support service at each of the permanent or ad hoc Military Court Centres (MCCs). The provision of a witness support service enables witnesses and victims to deal with the experience of attending court and giving evidence.

#### **II.1.5) Estimated total value**

Value excluding VAT: £183,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

1. The Service Prosecuting Authority (SPA) is the principal prosecuting authority within the Service Justice System and is responsible for the consideration and, where necessary, prosecution of service offences before the Service Courts, which include, the Court Martial, the Court Martial Appeal Court, the Service Civilian Court and the Summary Appeal Court. This includes responsibility for providing a witness support service at each of the permanent or ad hoc Military Court Centres (MCCs). The provision of a witness support service enables witnesses and victims to deal with the experience of attending court and giving evidence.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract likely to be re-tendered at end of contract period

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

Maximum number: 8

Objective criteria for choosing the limited number of candidates:

PQQ evaluation

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 July 2023

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Interested Parties must complete PQQ "708105450 PQQ" on the Defence Sourcing Portal before the closing date. No other methods of Expression of Interest will be acceptable.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Head Office Commercial, Ministry of Defence

Glasgow

Country

United Kingdom