

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/016141-2025>

Tender

## Annual Festive Lights

Manchester City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-016141

Procurement identifier (OCID): ocds-h6vhtk-050566 ([view related notices](#))

Published 22 April 2025, 10:15am

## Scope

## Reference

P-0336

## Description

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk) . Once registered, applicants will be emailed a log-in and password which will allow them to gain access to the documentation relating to this opportunity.

This procurement is for Design & Provision of Manchester's Christmas Lighting Scheme.

The contract period will be for 5 years. It is intended for the contract to commence 07th November 2025.

The procurement encompasses the following lots:

Lot 1 - Core Lighting Scheme:

The Supplier will be required to install and maintain energy-efficient LED Lighting in existing tree locations as identified in Appendix I.

This lot also includes the provision of artistic high-quality motifs, fit with the city centre in existing column mounts, and the installation of artistic and dynamic displays in the existing fixing points on Deansgate and King Street as identified in Appendix I.

Suppliers will be asked to provide a scheme based on gold, silver and bronze options for each specific location

The Bronze level package for an area will be at standard level provision, with options to upgrade the content to silver and gold.

MCC and partners will select the appropriate scheme for each individual location - and seek private sector sponsorship to upgrade key areas in line with stakeholder ambitions.

#### Lot 2 - Ground Level Feature Installations:

The Supplier will be required to provide creative solutions to install up to 8 ground level feature installations within Manchester city centre.

#### Lot 3 - New large Scale Santa Feature:

The Supplier will be required to design, manufacture, install, derig, store and maintain a new iconic Santa feature for Manchester, each year across the term of the 5-year contract

### **Total value (estimated)**

- £1,950,000 excluding VAT
- £2,340,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 7 November 2025 to 6 November 2030
- 5 years

## **Main procurement category**

Services

## **CPV classifications**

- 31522000 - Christmas tree lights
- 79952000 - Event services

## **Contract locations**

- UKD33 - Manchester
- 

## **Lot 1. Core Lighting Scheme**

### **Description**

The Supplier will be required to install and maintain energy-efficient LED Lighting in existing tree locations as identified in Appendix I.

This lot also includes the provision of artistic high-quality motifs, fit with the city centre in existing column mounts, and the installation of artistic and dynamic displays in the existing fixing points on Deansgate and King Street as identified in Appendix I.

Supplier's will be asked to provide a scheme based on gold, silver and bronze options for each specific location

The Bronze level package for an area will be at standard level provision, with options to

upgrade the content to silver and gold. MCC and partners will select the appropriate scheme for each individual location - and seek private sector sponsorship to upgrade key areas in line with stakeholder ambitions.

### **Lot value (estimated)**

- £850,000 excluding VAT
- £1,020,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

---

## **Lot 2. Ground Level Feature Installations**

### **Description**

The Supplier will be required to provide creative solutions to install up to 8 ground level feature installations within Manchester city centre.

### **Lot value (estimated)**

- £650,000 excluding VAT
- £780,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

## **Lot 3. New large scale Santa Feature**

### **Description**

The Supplier will be required to design, manufacture, install, derig, store and maintain a new iconic Santa feature for Manchester, each year across the term of the 5-year contract

### **Lot value (estimated)**

- £450,000 excluding VAT
- £540,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

---

## **Participation**

### **Legal and financial capacity conditions of participation**

**Lot 1. Core Lighting Scheme**

**Lot 2. Ground Level Feature Installations**

**Lot 3. New large scale Santa Feature**

See procurement documents

## **Technical ability conditions of participation**

**Lot 1. Core Lighting Scheme**

**Lot 2. Ground Level Feature Installations**

**Lot 3. New large scale Santa Feature**

See procurement documents

## **Particular suitability**

**Lot 1. Core Lighting Scheme**

**Lot 2. Ground Level Feature Installations**

**Lot 3. New large scale Santa Feature**

Small and medium-sized enterprises (SME)

---

## **Submission**

### **Enquiry deadline**

12 May 2025, 11:00am

### **Tender submission deadline**

19 May 2025, 11:00am

## **Submission address and any special instructions**

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk) . Once registered, applicants will be emailed a log-in and password which will allow them to gain access to

the documentation relating to this opportunity.

Applicants will need to electronically submit their completed tender documents, including the procurement specific questionnaire, via the on-line portal by 11am on 19th May 2025 as referred to in the tender documentation. Any clarification queries must also be submitted via the Chest website by the date referred to in the tender documentation.

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

24 July 2025

### **Recurring procurement**

Publication date of next tender notice (estimated): 1 March 2030

---

### **Award criteria**

Name	Description	Type	Weighting
Quality	<p>For the Quality Criterion suppliers will be scored on their responses to the relevant quality questions within the Tender Questionnaire. Suppliers must score at least a mean average score of 3 (i.e. Suppliers must score at least 36% out of the total 60% for the Quality Criterion) across the Quality criteria as a whole. Tenders that fail to meet this score threshold will not be considered further. The Council may also, at its discretion, exclude a tender that scores 0 or 1 on any individual criterion. Further details on the award criteria can be found within the procurement documentation.</p>	Quality	60%



Name	Description	Type	Weighting
Social Value	Suppliers must self-certify that they and their subcontractors pay the Real Living Wage and do not operate zero hour contracts. Suppliers that fail to do this will be excluded and their tenders will not be considered further. For the Social Value Criterion suppliers will be scored on their responses to the relevant Social Value questions within the Tender Questionnaire. Further details on the award criteria can be found within the procurement documentation.	Quality	20%
Environment	For the Environment Criterion suppliers will be scored on their responses to the relevant Environment questions within the Tender Questionnaire. Further details on the award criteria can be found within the procurement documentation.	Quality	10%

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Price	Suppliers are required to complete the Pricing Schedule within the procurement documentation for all lots they wish to tender for. The Price score will be calculated following the relevant methodology set out within the Award Criteria section of the ITT document. Suppliers that fail to complete and provide the Pricing Schedule, in full, for the relevant lot(s) applied for, will be excluded and their tenders will not be considered further.	Price	10%

---

## **Other information**

### **Applicable trade agreements**

- Government Procurement Agreement (GPA)

### **Conflicts assessment prepared/revised**

Yes

---

## **Procedure**

## Procedure type

Open procedure

---

## Documents

### Associated tender documents

<http://www.the-chest.org.uk>

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk) . Once registered, applicants will be emailed a log-in and password which will allow them to gain access to the documentation relating to this opportunity.

Applicants will need to electronically submit their completed tender documents, including procurement specific questionnaire, via the on-line portal by 11am on 19th May 2025 as referred to in tender documentation. Any clarification queries must also be submitted via the Chest website by the date referred to in the tender documentation.

### Technical specifications to be met

<https://procontract.due-north.com/Advert?advertId=7b959ac6-941b-f011-8136-005056b64545&fromProjectDashboard=True>

Please find the link to the CHEST advert to register an interest for this opportunity and access the ITT documents.

---

## Contracting authority

### Manchester City Council

- Public Procurement Organisation Number: PLNV-8798-LDMP

Town Hall Extension

Manchester

M60 2LA

United Kingdom

Email: [procurement@manchester.gov.uk](mailto:procurement@manchester.gov.uk)

Website: <https://www.manchester.gov.uk>

Region: UKD33 - Manchester

Organisation type: Public authority - sub-central government