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Contract

## **Service and Maintenance of Roller Sutter Doors**

Dundee City Council

F03: Contract award notice

Notice identifier: 2024/S 000-016131

Procurement identifier (OCID): ocds-h6vhtk-046983

Published 22 May 2024, 11:10am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

#### **Contact**

Wendy Hall

#### **Email**

[wendy.hall@dundeecity.gov.uk](mailto:wendy.hall@dundeecity.gov.uk)

#### **Telephone**

+44 1382433745

#### **Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

[www.dundee.gov.uk](http://www.dundee.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00220](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Service and Maintenance of Roller Sutter Doors

Reference number

DCC/CD/32/24

#### **II.1.2) Main CPV code**

- 50700000 - Repair and maintenance services of building installations

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This procurement process is for the Contract for the Service and Maintenance Roller Shutter Doors. This is a 3-year contract with the option to extend for 1 years then a further 1 year totalling 5 years if extension option is utilised. This will be from 2024 – 2027 for 3-year initial contract ending in 2029 if extension options are utilised.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50710000 - Repair and maintenance services of electrical and mechanical building installations
- 50711000 - Repair and maintenance services of electrical building installations

#### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee City

#### **II.2.4) Description of the procurement**

The works shall comprise the Inspection, Testing, Certification, written reporting and subsequent servicing and maintenance of the Roller Shutter Doors and associated equipment at various Dundee City Council properties, along with minor and urgent repair works which may have not been foreseen. Dundee City Council are not obligated to accept any quotations in relation to repair and/or replacement works and reserve the right to adopt alternative procurement processes. This work shall be carried out to the requirements and recommendations set out in current applicable British Standards, European Standards and all statutory requirements.

The works shall include and take into consideration the following:

The annual routine servicing of electrically and manually operated Roller Shutter Doors together with urgent repair works ordered during the period of the contract.

Visual inspection of cable and check integrity of electrical connections only. Confirm earth continuity to the doors.

#### **II.2.5) Award criteria**

Quality criterion - Name: Resourcing of Requirements – Staffing / Weighting: 10

Quality criterion - Name: Resourcing of Requirements – Development / Weighting: 10

Quality criterion - Name: Continuous Improvement – Customer Care / Weighting: 4

Quality criterion - Name: Continuous Improvement – Feedback / Weighting: 4

Quality criterion - Name: Resourcing of Requirements- Documentation and Timescales / Weighting: 4

Quality criterion - Name: Resourcing of Requirements - Disruption / Weighting: 5

Quality criterion - Name: Resourcing of Requirements – Emergency call out / Weighting: 10

Quality criterion - Name: Resourcing of Requirements – Programme of Works / Weighting: 10

Quality criterion - Name: Community Benefits Qu 1 / Weighting: 1

Quality criterion - Name: Community Benefits Qu 2 / Weighting: 0.5

Quality criterion - Name: Fair Work First / Weighting: 1.5

Quality criterion - Name: Compliance with Specification of Requirements / Weighting: PASS/FAIL

Quality criterion - Name: CDM Construction, Design and Management Regulations 2015 / Weighting: PASS/FAIL

Quality criterion - Name: Duty of Care, Health and Safety & Risk Management / Weighting: PASS/FAIL

Quality criterion - Name: Site Specific Risk Assessment and Method Statement / Weighting: PASS/FAIL

Quality criterion - Name: Health and Safety / Weighting: PASS/FAIL

Quality criterion - Name: Resourcing / Weighting: PASS/FAIL

Quality criterion - Name: Environment / Weighting: PASS/FAIL

Quality criterion - Name: Fair Tax Declaration / Weighting: PASS/FAIL

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Bidders are required to be a member of the Door and Hardware Federation, or an equivalent body approved by Dundee City Council. Failure to have membership with the Door and Hardware Federation of equivalent may lead to exclusion from the procurement process.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-016110](#)

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## **Section V. Award of contract**

### **Contract No**

DCC/CD/32/24

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Bidders are required to be a member of the Door and Hardware Federation, or an equivalent body approved by Dundee City Council. Failure to have membership with the Door and Hardware Federation of equivalent may lead to exclusion from the procurement process.

Tenderers must confirm they already have or commit to obtain prior to the commencement of the contract, the following levels of insurance:

1a. Professional Risk Indemnity Insurance covering the failure of the bidder to use the skill and care normally used by professionals providing the services described in this tender to the level of 5,000,000 GBP in respect of each and every claim.

1b. Employer's Liability Insurance covering the death of or bodily injuries to employees of the bidder arising out of and in the course of their employment in connection with this contract to the level of 10,000,000 GBP in respect of each claim, and

2. Public Liability Insurance covering the death of or bodily injury to a person (not an employee of the bidder) or loss of or damage to property resulting from an action or failure to take action by the bidder to the level of 5,000,000 GBP in respect of each claim.

(SC Ref:767285)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dundee Sheriff Court & Justice of the Peace Court

6 West Bell Street

Dundee

DD19AD

Email

[dundee@scotcourts.gov.uk](mailto:dundee@scotcourts.gov.uk)

Telephone

+44 1382229961

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Scottish Courts Service

Saughton House, Broomhouse Drive

Edinburgh

EH113XP

Email

[enquiries@scotscourts.gov.uk](mailto:enquiries@scotscourts.gov.uk)

Telephone

+44 1314443300

Country

United Kingdom