

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/016123-2022>

Contract

## **Provision of Insolvency Services**

Accountant in Bankruptcy

F03: Contract award notice

Notice identifier: 2022/S 000-016123

Procurement identifier (OCID): ocids-h6vhtk-02c044

Published 13 June 2022, 11:58am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Accountant in Bankruptcy

1 Pennyburn Road

Kilwinning

KA13 6SA

#### **Email**

[amanda.dowse@aib.gov.uk](mailto:amanda.dowse@aib.gov.uk)

#### **Telephone**

+44 3002002600

#### **Fax**

+44 3002002601

#### **Country**

United Kingdom

**NUTS code**

UKM93 - East Ayrshire and North Ayrshire mainland

**Internet address(es)**

Main address

<http://www.aib.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00233](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00233)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Insolvency Services

Reference number

AiB/2021/7

#### **II.1.2) Main CPV code**

- 79211000 - Accounting services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of Insolvency Services to Accountant in Bankruptcy

(Note: The 'Estimated total value' stated at II.1.7 is the total value for the initial 2 year period of the contract plus the options to extend to maximum of an additional 2 years (2+1+1).

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £4,927,000

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - North Eastern Scotland & Highlands & Islands and Parts of Eastern Scotland

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79211000 - Accounting services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire
- UKM76 - Falkirk
- UKM61 - Caithness & Sutherland and Ross & Cromarty
- UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey
- UKM63 - Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute
- UKM64 - Na h-Eileanan Siar (Western Isles)
- UKM65 - Orkney Islands
- UKM71 - Angus and Dundee City
- UKM72 - Clackmannanshire and Fife
- UKM77 - Perth & Kinross and Stirling
- UKM66 - Shetland Islands

### **II.2.4) Description of the procurement**

This contract will be a framework contract consisting of three geographic lots. The Authority intends to appoint two Contractors for each Lot.

Accountant in Bankruptcy (AiB) has a requirement for the provision of insolvency services for the administration of allocated sequestration cases where The Accountant is appointed trustee. The services will be required across the whole of Scotland. The requirement will be split into three geographic Lots. The Authority intends to appoint two Contractors for each Lot. The contract shall be for two years with two separate options to extend for a further year.

Cases will be allocated automatically by the case management system (BASYS) to a specific provider in each of the regional Lots dependent on the ranking of the provider in each region.

Accountant in Bankruptcy is an Agency of the Scottish Government in terms of the Scotland Act 1998. The Chief Executive is also The Accountant in Bankruptcy (The

Accountant), who is an independent statutory officer appointed under Section 199 of the Bankruptcy (Scotland) Act 2016.

AiB requires the services of providers to administer bankruptcy cases where The Accountant has been appointed Trustee. The providers will be expected to carry out the functions of the Trustee in accordance with the terms of the Bankruptcy (Scotland) Act 2016. They will be appointed to act on behalf of The Accountant. The Accountant will remain the Trustee throughout.

An Operating Manual guidance detailing the bankruptcy administration process will be provided.

AiB requires all sensitive data to be handled and stored in accordance with the provisions of the Data Protection Act 2018. AiB requires evidence of technical facilities in place to enable receipt and administration of all cases.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public

Contracts (Scotland) 2015.

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - Parts of South Western Scotland

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79211000 - Accounting services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City
- UKM95 - South Lanarkshire
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM84 - North Lanarkshire
- UKM63 - Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute

### **II.2.4) Description of the procurement**

This contract will be a framework contract consisting of three geographic lots. The Authority intends to appoint two Contractors for each Lot.

Accountant in Bankruptcy (AiB) has a requirement for the provision of insolvency services for the administration of allocated sequestration cases where The Accountant is appointed trustee. The services will be required across the whole of Scotland. The requirement will be split into three geographic Lots. The Authority intends to appoint two Contractors for each Lot. The contract shall be for two years with two separate options to extend for a further year.

Cases will be allocated automatically by the case management system (BASYS) to a specific provider in each of the regional Lots dependent on the ranking of the provider in each region.

Accountant in Bankruptcy is an Agency of the Scottish Government in terms of the Scotland Act 1998. The Chief Executive is also The Accountant in Bankruptcy (The Accountant), who is an independent statutory officer appointed under Section 199 of the Bankruptcy (Scotland) Act 2016.

AiB requires the services of providers to administer bankruptcy cases where The Accountant has been appointed Trustee. The providers will be expected to carry out the

functions of the Trustee in accordance with the terms of the Bankruptcy (Scotland) Act 2016. They will be appointed to act on behalf of The Accountant. The Accountant will remain the Trustee throughout.

An Operating Manual guidance detailing the bankruptcy administration process will be provided.

AiB requires all sensitive data to be handled and stored in accordance with the provisions of the Data Protection Act 2018. AiB requires evidence of technical facilities in place to enable receipt and administration of all cases.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public

Contracts (Scotland) 2015.

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 Title - Parts of South Western Scotland and Parts of Eastern Scotland

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79211000 - Accounting services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian
- UKM91 - Scottish Borders
- UKM75 - Edinburgh, City of
- UKM78 - West Lothian
- UKM92 - Dumfries & Galloway
- UKM93 - East Ayrshire and North Ayrshire mainland
- UKM94 - South Ayrshire
- UKM63 - Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute

### **II.2.4) Description of the procurement**

This contract will be a framework contract consisting of three geographic lots. The Authority intends to appoint two Contractors for each Lot.

Accountant in Bankruptcy (AiB) has a requirement for the provision of insolvency services for the administration of allocated sequestration cases where The Accountant is appointed trustee. The services will be required across the whole of Scotland. The requirement will be split into three geographic Lots. The Authority intends to appoint two Contractors for each Lot. The contract shall be for two years with two separate options to extend for a further year.

Cases will be allocated automatically by the case management system (BASYS) to a specific provider in each of the regional Lots dependent on the ranking of the provider in each region.

Accountant in Bankruptcy is an Agency of the Scottish Government in terms of the Scotland Act 1998. The Chief Executive is also The Accountant in Bankruptcy (The Accountant), who is an independent statutory officer appointed under Section 199 of the Bankruptcy (Scotland) Act 2016.

AiB requires the services of providers to administer bankruptcy cases where The Accountant has been appointed Trustee. The providers will be expected to carry out the functions of the Trustee in accordance with the terms of the Bankruptcy (Scotland) Act 2016. They will be appointed to act on behalf of The Accountant. The Accountant will



remain the Trustee throughout.

An Operating Manual guidance detailing the bankruptcy administration process will be provided.

AiB requires all sensitive data to be handled and stored in accordance with the provisions of the Data Protection Act 2018. AiB requires evidence of technical facilities in place to enable receipt and administration of all cases.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public

Contracts (Scotland) 2015.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-031767](#)

---

## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Lot 1 - North Eastern Scotland & Highlands & Islands and Parts of Eastern Scotland

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 June 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Dunedin Advisory Limited

Itek House, Newark Road South

Glenrothes

KY7 4NS

Telephone

+44 7515705755

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Wylie & Bisset LLP

168 Bath Street

Glasgow

G2 4TP

Telephone

+44 1415667006

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £2,110,000

Total value of the contract/lot: £1,996,000

---

## **Section V. Award of contract**

### **Lot No**

2

### **Title**

Lot 2 - Parts of South Western Scotland

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 June 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Dunedin Advisory Limited

Itek House, Newark Road South

Glenrothes

KY7 4NS

Telephone

+44 7515705755

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Wylie & Bisset LLP

168 Bath Street

Glasgow

G2 4TP

Telephone

+44 1415667006

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,770,000

Total value of the contract/lot: £1,675,000

---

## **Section V. Award of contract**

### **Lot No**

3

### **Title**

Lot 3 Title - Parts of South Western Scotland and Parts of Eastern Scotland

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 June 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Dunedin Advisory Limited

Itek House, Newark Road South

Glenrothes

KY7 4NS

Telephone

+44 7515705755

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Wylie & Bisset LLP

168 Bath Street

Glasgow

G2 4TP

Telephone

+44 1415667006

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,330,000

Total value of the contract/lot: £1,256,000



---

## **Section VI. Complementary information**

### **VI.3) Additional information**

#### **SPD Selection Criteria**

Should a Tenderer fail on any selection criteria at SPD stage then their bid may be set aside and may not be taken forward to be evaluated in the Technical Criteria Evaluation stage.

Part II Sections A - D - Information only

Part III Sections A-D - Pass/Fail

Part IV - Part IV – Selection Criteria

Q.4B.4, and 4B.4.1 – Pass/Fail

Q.4B.5.1a/b, 4B.5.2 and 4B.5.3 - Pass/Fail

Q.4C.1.2 – Pass/Fail

The response to Q4C.1.2 shall be evaluated as a whole as per the 'Evaluation Criteria for Selection Stage' detailed below. Should the response to Q4C.1.2 result in a moderated mean average score below '2 – Acceptable' then the bid may be set aside and may take no further part in the competition.

Evaluation Criteria for Selection Stage is included within the Instructions for Tenderers document.

Q4C.4 Tenderers must provide details of the environmental management measures they will use when performing the contract. A scored question on Climate Emergency is included in the ITT.

Q4C.6 Tenderers must provide details of the proportion of the contract they intend to subcontract.

Part IV D - Information on quality assurance schemes and/or environmental standards – Information only

(SC Ref:696551)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Kilmarnock Sheriff Court

Kilmarnock

Country

United Kingdom