

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/016120-2022>

Tender

## **Catering EPOS Software and Service**

UNIVERSITY OF EAST ANGLIA

F02: Contract notice

Notice identifier: 2022/S 000-016120

Procurement identifier (OCID): ocds-h6vhtk-03459d

Published 13 June 2022, 11:48am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF EAST ANGLIA

Norwich Research Park,Earlham Road

NORWICH

NR47TJ

#### **Contact**

Chris Bradsworth

#### **Email**

[c.bradsworth@uea.ac.uk](mailto:c.bradsworth@uea.ac.uk)

#### **Telephone**

+44 7737737529

#### **Country**

United Kingdom

**NUTS code**

UKH15 - Norwich and East Norfolk

**Internet address(es)**

Main address

[www.uea.ac.uk](http://www.uea.ac.uk)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/universityofeastanglia.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofeastanglia.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Catering EPOS Software and Service

Reference number

PURCON 977

#### **II.1.2) Main CPV code**

- 30142200 - Cash registers

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The University of East Anglia requires the Implementation and commissioning of a new EPOS system and aftersales service for the Catering Department.

The proposed solution must consist of 33 till/portable devices (as defined), with the option of increasing/decreasing the number of outlets to support

the University as the department evolves. Led by the Head of Catering and Hospitality and with approximately 50 FTE, supported by a casual student rota,

the department generates an annual turnover of £4m, whilst conducting over a million transactions for the same period. Our outlets include formal dining,

restaurants, coffee shops, kiosk, and hospitality functions.

#### **II.1.5) Estimated total value**

Value excluding VAT: £150,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Kappture Limited

Sterling House

Outrams Wharf

Little Eaton

Derby

DE21 5EL

### **II.2.4) Description of the procurement**

The University of East Anglia requires the Implementation and commissioning of a new EPOS system and aftersales service for the Catering Department.

The proposed solution must consist of 33 till/portable devices (as defined), with the option of increasing/decreasing the number of outlets to support

the University as the department evolves. Led by the Head of Catering and Hospitality and with approximately 50 FTE, supported by a casual student rota,

the department generates an annual turnover of £4m, whilst conducting over a million transactions for the same period. Our outlets include formal dining,

restaurants, coffee shops, kiosk, and hospitality functions.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 65

Price - Weighting: 35

### **II.2.6) Estimated value**

Value excluding VAT: £150,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Discretionary 12 month extension

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Contract will be facilitated via TUCO Framework agreement CAT11054-TU

This currently has not FTS reference and the specified TED reference is not recognised, hence the creation of this notice, to enable the compliant award process to be conducted

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: Yes

Description of options

Discretionary 12 month extension

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Listed on TUCO Framework Agreement CAT11054-TU

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 June 2022

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15 June 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of East Anglia

Norwich Research Park

Norwich

NR4 7TJ

Email

[c.bradsworth@uea.ac.uk](mailto:c.bradsworth@uea.ac.uk)

Country

United Kingdom