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Tender

## **Practical Change Management Training**

Defra Network eTendering Portal

F02: Contract notice

Notice identifier: 2022/S 000-016066

Procurement identifier (OCID): ocds-h6vhtk-034567

Published 10 June 2022, 4:50pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Defra Network eTendering Portal

Nobel House

London

SW1P 3JR

#### **Email**

[network.procurement@defra.gov.uk](mailto:network.procurement@defra.gov.uk)

#### **Telephone**

+44 2072385921

#### **Country**

United Kingdom

## **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://defra.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://defra.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

Environment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Practical Change Management Training

Reference number

ITT 10124

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

To deliver practical change management training aligned to a logically structured and widely recognised research-based model of change.

To provide engaging, user-friendly tools and guidance which can be used by course attendees to improve chances of successful delivery for the specific change initiatives they are working on. To provide opportunities throughout the course for delegates, who each will be working on a live high risk change initiative, to apply their learning to their own initiatives using the course's provided tools. This will include a combination of individual and group work and discussion.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

On line Training Delivery

#### **II.2.4) Description of the procurement**

To deliver practical change management training aligned to a logically structured and widely recognised research-based model of change.

To provide engaging, user-friendly tools and guidance which can be used by course attendees to improve chances of successful delivery for the specific change initiatives they are working on. To provide opportunities throughout the course for delegates, who each will be working on a live high risk change initiative, to apply their learning to their own initiatives using the course's provided tools. This will include a combination of individual and group work and discussion.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2022

End date

31 August 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

## Description of options

The Agreement may be extended for a further maximum period of 2 years, to be agreed annually between the Parties. Any extension will be via the change control process as details in the contract terms and conditions. Defra will use reasonable endeavours to facilitate any extension before the Agreement expires, the supplier should be aware that any work undertaken before an electronically approved addendum is approved by both Defra and the supplier is undertaken at the supplier's own risk

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 July 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 7 October 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

19 July 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

Country

United Kingdom