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Tender

## Healthwatch Sheffield

Sheffield City Council

F02: Contract notice

Notice identifier: 2024/S 000-016055

Procurement identifier (OCID): ocds-h6vhtk-04695c

Published 21 May 2024, 4:19pm

## Section I: Contracting authority

### I.1) Name and addresses

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

### Contact

Adam Elwis

### Email

[adam.elwis@sheffield.gov.uk](mailto:adam.elwis@sheffield.gov.uk)

### Telephone

+44 01142053372

### Country

United Kingdom

**Region code**

UKE32 - Sheffield

**National registration number**

(GB) 173 5488 38

**Internet address(es)**

Main address

<http://sheffield.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=81961&B=UK](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=81961&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=81961&B=UK](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=81961&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Healthwatch Sheffield

Reference number

87690

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Every English local authority has a duty to make provisions for the delivery of Healthwatch statutory activity in their local area. This means establishing a contractual arrangement with an independent organisation that should be a social enterprise that delivers Healthwatch activity. Healthwatch are set apart from the statutory structures, voluntary and community sector they work within, as they perform public functions, deliver statutory duties and receive public funding. This is recognised in law, for instance, as Healthwatch have specific requirements under the Freedom of Information Act as well as Healthwatch legislation. Sheffield City Council (SCC) is responsible for commissioning the functions of Healthwatch in Sheffield and ensuring their delivery. SCC is seeking to commission a Healthwatch service for a 7 year period with an option to extend for an additional 2 +1 period.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

### **II.2.4) Description of the procurement**

Every English local authority has a duty to make provisions for the delivery of Healthwatch statutory activity in their local area. This means establishing a contractual arrangement with an independent organisation that should be a social enterprise that delivers Healthwatch activity. Healthwatch are set apart from the statutory structures, voluntary and community sector they work within, as they perform public functions, deliver statutory duties and receive public funding. This is recognised in law, for instance, as Healthwatch have specific requirements under the Freedom of Information Act as well as Healthwatch legislation. Their core purpose of making sure the views of the public shape the health and care services they need, requires them to be:

- Independent in purpose - amplifying the voice and experiences of the most pressing and difficult issues in health and social care.
- Independent in voice - speaking up on behalf of sometimes unpopular causes or groups who are marginalised and/or face disadvantage or discrimination.
- Independent in action - designing and delivering activities that best meet the needs of the people they serve.

If Healthwatch are to hold others to account, they themselves must operate with integrity, accountability and transparency to have credibility with the communities they serve. Sheffield City Council (SCC) is responsible for commissioning the functions of Healthwatch in Sheffield and ensuring their delivery. SCC is seeking to commission a Healthwatch service for a 7 year period with an option to extend for an additional 2 +1 period. This specification is not prescriptive in terms of service delivery. The Provider is expected to design Healthwatch Sheffield in a way they feel best delivers the rest of the requirements, within an overall framework. However the requirements set out in the following sections need to be met.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £2,400,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2024

End date

30 September 2034

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 June 2024

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

#### IV.2.7) Conditions for opening of tenders

Date

20 June 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>