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Tender

## **Thatcham Town Council Cleaning Services 2025**

Thatcham Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-016042

Procurement identifier (OCID): ocds-h6vhtk-04f87d

Published 17 April 2025, 4:31pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

### **Scope**

### **Description**

Thatcham Town Council is inviting expressions of interest from companies interested in tendering for its Cleaning Services Contract. The contract requires: general cleaning

services, keyholding, at a variety of sites across Thatcham in West Berkshire, including our Community Halls and our Council Offices.

From the expressions of interest a shortlist of companies will be invited to submit a full tender.

Submit your expression of interest to [Place.Manager@thatchamtowncouncil.gov.uk](mailto:Place.Manager@thatchamtowncouncil.gov.uk) before 31st March 2025.

### **Total value (estimated)**

- £150,000 excluding VAT
- £170,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 June 2025 to 31 May 2028
- 3 years

### **Main procurement category**

Services

### **CPV classifications**

- 90900000 - Cleaning and sanitation services

## **Contract locations**

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

11 April 2025, 11:59pm

### **Tender submission deadline**

16 May 2025, 11:59pm

### **Submission address and any special instructions**

Tenders to be submitted need to be hand delivered to our Council Offices, Brownsfield Road, Thatcham RG18 3HF

## **Tenders may be submitted electronically**

No

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## **Award criteria**

The award will be made after we receive all tender packages. These will be discussed within a working group, including our Councillors, where they will score each individual tender, using scoring criteria such as value, environmental etc.

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## **Procedure**

### **Procedure type**

Below threshold - open competition

### **Special regime**

Concession

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## **Documents**

## **Associated tender documents**

[Cleaning Service- General Specification- 1st draft 29-01-25.docx](#)

General Specification

[Site Profile 1- Broadway Toilets \\_revised by KP.docx](#)

Site Profile

[Site Profile 2- Burdwood Community Hall \\_revised by KP.docx](#)

Site Profile

[Site Profile 3- Council Offices \\_revised by KP.docx](#)

[Site Profile 4- Frank Hutchings Community Hall \\_revised by KP.docx](#)

Site Profile

[Site Profile 5- Thatcham Cemetery Chapel \\_revised by KP.docx](#)

Site Profile

## [Site Profile 6- The Pavilion\\_revised by KP.docx](#)

Site Profile

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### **Contracting authority**

#### **Thatcham Town Council**

- Public Procurement Organisation Number: PWCN-9113-XJCH

Council Offices, Brownsfield Road

Thatcham

RG18 3HF

United Kingdom

Email: [place.manager@thatchamtowncouncil.gov.uk](mailto:place.manager@thatchamtowncouncil.gov.uk)

Region: UKJ11 - Berkshire

Organisation type: Public authority - sub-central government